

Ford County, Illinois

Sealed Bid Packet

Project: Waterway and Terrace Maintenance for County-Owned Agricultural Fields

Issued By: Ford County Board

Bid Submission Deadline: No Later Than Close of Business – May 11 in County Clerk’s Office.

Bid Opening: May 11 at 6:00 PM

Location of Bid Opening: County Board Meeting in the Sheriff’s Boardroom, Ford County Jail

Project Timeline: Work shall commence only after the 2026 crop has been harvested and must be completed before December 31, 2026 unless an Act of God prevents completion.

Questions May Be Directed to Greg Niewold – Farm Committee Chair:
gniewold@fordcounty.illinois.gov or 217-417-2292

1. Notice to Bidders

Ford County is soliciting sealed bids from qualified contractors/operators to perform maintenance work on all waterways and terraces located on two county-owned agricultural properties outlined below. Bidders must comply with all Natural Resources Conservation Service (NRCS) standards and specifications, as well as all applicable federal, state, and local laws and regulations.

All bids must be submitted in sealed envelopes clearly marked 'SEALED BID - WATERWAY AND TERRACE MAINTENANCE PROJECT - FORD COUNTY'.

Sealed bids must be delivered to the Ford County Clerk's Office no later than the close of business on May 11. Bids received after the close of business on May 11, or bids delivered to any location other than the Ford County Clerk's Office, will not be accepted or opened.

Sealed bids will be publicly opened at the Ford County Board Meeting on May 11 at 6:00 PM in the Sheriff's Boardroom located within the Ford County Jail.

Ford County reserves the right to reject any and all bids, waive informalities, and accept the bid deemed to be in the best interest of the County.

2. General Requirements

- This project is subject to the Illinois Prevailing Wage Act (820 ILCS 130/). All contractors and subcontractors performing work under this contract must pay laborers, workers, and mechanics employed on the project not less than the prevailing hourly wage rate determined by the Illinois Department of Labor for Ford County.

The contractor shall maintain payroll records and make such records available for inspection by Ford County or other authorized governmental entities upon request.

- The successful bidder shall maintain insurance coverage sufficient to protect Ford County from claims arising from the contractor's operations under the contract.

- Commercial General Liability Insurance with minimum limits of \$1,000,000 per occurrence and \$2,000,000 aggregate.
- Automobile Liability Insurance covering all owned, non-owned, and hired vehicles with minimum limits of \$1,000,000.
- Workers' Compensation Insurance in accordance with Illinois statutory requirements.
- Employer's Liability Insurance with limits of not less than \$500,000.

The contractor shall provide a certificate of insurance naming Ford County as an additional insured prior to commencement of any work.

The contractor shall indemnify and hold harmless Ford County from any claims, damages, or losses arising from the contractor's work.

4. Scope of Work and Project Timeline

Project work shall not begin until the 2026 crop has been harvested. All work must be completed prior to December 31, 2026 unless completion is prevented due to an Act of God including severe weather or natural disaster.

- Cleaning and reshaping of all waterways and terraces where erosion or sediment accumulation has occurred, as well as build-up of obstructions in waterways.
- Repair and maintenance of terraces to ensure proper drainage and soil conservation.
- Removal, and proper disposal of obstructions (natural or foreign) and/or vegetation interfering with proper water flow.
- Regrading and stabilization of waterways and terraces as necessary.
- Compliance with NRCS conservation standards.
- Implementation of erosion control measures. This includes, but is not limited to seeding of waterways, or other mechanisms to reduce recurrence of erosion as needed per individual waterway based on need and NRCS standards.
- The scope EXCLUDES portions of “County Farm #3” enrolled in a USFWS conservation program as outlined in the included attachments.

5. Payment Terms

Payment for work performed under this contract shall be made by Ford County in two payments. The first payment of 50% of accepted bid will be paid upon acceptance by county board during the course of normal county payment processes at a date prior to the project beginning. The second payment of 50% will be paid upon satisfactory completion of the project and verification that the work meets NRCS standards, and the requirements outlined in this bid packet.

The contractor must submit all invoices to Ford County in accordance with the payment terms outlined above. Payment shall be processed in accordance with normal county claims procedures and approved by the Ford County Board.

The final payment will be released upon confirmation that all work has been completed in accordance with the project specifications and that no outstanding claims, deficiencies, or compliance issues remain.

6. Termination for Cause / Non-Performance

Ford County reserves the right to terminate the contract if the contractor fails to perform the work according to NRCS standards, applicable laws, or the requirements of this bid packet.

If deficiencies are identified, the County may provide written notice requiring correction within a reasonable time. Failure to remedy may result in termination of the contract and/or remaining payment(s) withheld until satisfactory remedy is completed.

The contractor will be held responsible for additional costs incurred by Ford County to complete the project if termination occurs due to non-performance.

7. Contractor Qualification Statement

Contractor Name: _____

Business Name: _____

Business Address: _____

Phone Number: _____

Email Address: _____

Years of Experience Performing Similar Work: _____

Description of Equipment Available:

Number of Employees Available for Project: _____

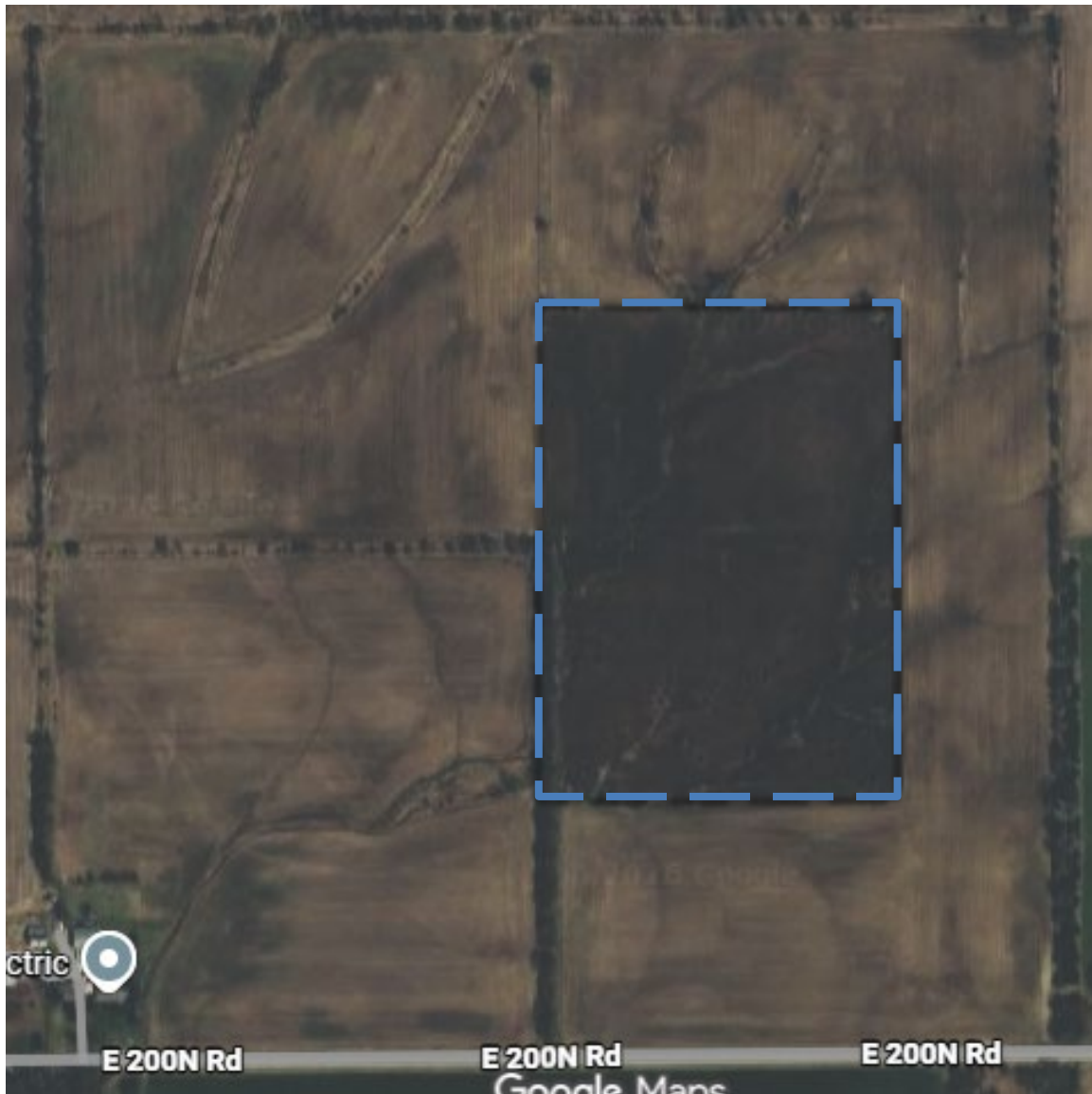
Previous Government or NRCS Projects:

Prior Work (Government or Private) References:

Optional: Attach/include imagery of prior projects, along with location of project(s):

8. Project Area Maps

Field 1 – F.S.A. #2944 known as Hatfield/Bowen Farm located in Section 24, Button Township, Ford County, Illinois. (Commonly referred to as County Farm #3). No work is to be done in the USFWS area marked by the hashed rectangular box.



Field 2 – F.S.A. #180 known as Bowen/Grider Farm located in Section 25, Button Township, Ford County, Illinois (Commonly referred to as “County Farm #2)



9. Bid Submission Form

Bidder Name: _____

Company Name: _____

Address: _____

Phone: _____

Email: _____

Total Bid Amount: _____

Estimated Project Timeline: _____

I certify compliance with NRCS regulations, Illinois Prevailing Wage Act, and all requirements contained in this bid packet.

Bidder Signature: _____

Date: _____

10. County Approval

County Board Chairman: _____

Signature: _____

Date: _____

County Clerk: _____

Signature: _____

Date: _____