

UPCOMING MEETINGS

for the

FORD COUNTY BOARD

Tuesday, February 3, 2026

4:30 P.M. Executive Committee Meeting – Sheriff’s Boardroom at the Jail

Wednesday, February 4, 2026

7:00 A.M. Highway Committee Meeting – Highway Department in Roberts

Wednesday, February 4, 2026

9:00 A.M. Sheriff Committee Meeting – Sheriff’s Boardroom at the Jail

Friday, February 6, 2026

10:00 A.M. Finance Committee Meeting – Small Courtroom in the Courthouse

Monday, February 9, 2026

6:00 P.M. County Board Meeting – Sheriff’s Boardroom at the Jail



Notes:

- The Courthouse will be closed on Monday, January 19, 2026 for Martin Luther King, Jr. Day.
- The Courthouse will be closed on Thursday, February 12, 2026 for Lincoln’s Birthday.
- The Courthouse will be closed on Monday, February 19, 2026 for President’s Day.



COUNTY CLERK & RECORDER'S OFFICE

To the Chairman of the County Board of Ford County:

I, Amy Frederick, County Clerk and Recorder, in and for the County of Ford and State of Illinois, respectfully present the following report of all the fees and emoluments of my office, for the month of **DECEMBER 2025** and during the month where I state the gross amount of all fees.

COUNTY CLERK

REVENUE FOR THE MONTH	RECORDING FEES	VITAL RECORDS	MISC FEES	COUNTY TAX STAMPS 1/3	TAX CLERK FEES	RENTAL HOUSING SURCHARGE COUNTY (RHSP)	COUNTY CLERK REVENUE	DEDICATED FUNDS AUTO REC. FEE (RSSA)	DEDICATED FUNDS AUTO VITAL FEE (VRSSA)	GIS	DOMESTIC VIOLENCE FUND (DVF)	RENTAL HOUSING SURCHARGE (RHSP)	REVENUE STAMP FUND STATE	DEATH SURCHARGE (DSC)	DELINQUENT TAXES COLLECTED
Dec-25	5,855.00	1,125.00	411.00	5,689.25	2,666.00	114.50	15,860.75	6,580.23	260.00	5,570.00	15.00	4,122.00	11,378.50	272.00	110,197.25
Jan-26							0.00								
Feb-26							0.00								
Mar-26							0.00								
Apr-26							0.00								
May-26							0.00								
Jun-26							0.00								
Jul-26							0.00								
Aug-26							0.00								
Sep-26							0.00								
Oct-26							0.00								
Nov-26							0.00								
MID-YEAR	5,855.00	1,125.00	411.00	5,689.25	2,666.00	114.50	15,860.75	6,580.23	260.00	5,570.00	15.00	4,122.00	11,378.50	272.00	110,197.25
TOTAL	5,855.00	1,125.00	411.00	5,689.25	2,666.00	114.50	15,860.75	6,580.23	260.00	5,570.00	15.00	4,122.00	11,378.50	272.00	110,197.25

9.91% = Percent of estimated revenue generated for year to date.

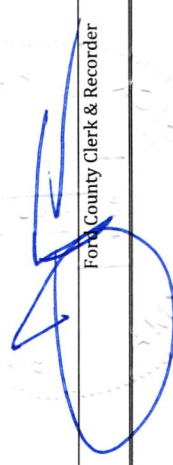
Total Estimated Revenue = \$ 140,000.00 Actual Office Revenue = \$ 15,860.75

Dedicated Funds = \$ 6,840.23
 Supervisor of Assessments = \$ 5,570.00
 State & Tax Buyers = \$125,984.75
Total Receipts = \$154,255.73

STATE OF ILLINOIS }
 COUNTY OF FORD }

I, Amy Frederick, do solemnly swear that the foregoing account is in all respects just and true according to the best of my knowledge and belief, and that I have neither received directly or indirectly nor directly or indirectly agreed to receive or be paid for my own or another's benefit, any money, article or consideration than therein stated, nor am I entitled to any fee or emolument for the period therein mentioned, other than those specified.

Submitted this 5th day of JANUARY 2026.


 Amy Frederick
 Ford County Clerk & Recorder

MONTH END REPORT
December 2025

TOTAL DEATH INVESTIGATIONS	14
TOTAL RESIDENT DEATHS	
TOTAL NON-RESIDENT DEATHS	
PAST INQUIRIES OR <u>INQUESTS PENDING</u>	0
1) NATURAL DEATH INVESTIGATIONS	14
2) UNDETERMINED DEATH	0
3) SUICIDE	
4) HOMICIDE	0
5) ACCIDENTAL DEATH	0
5A) ACCIDENTAL MOTOR VEHICLE DEATH	0
5B) ACCIDENTAL DRUG OR ALCOHOL DEATH	0
AUTOPSIES	0
TOXICOLOGY	0
EXTERNAL EXAMINATIONS	0
HOSPICE CASES.....	0
INQUESTS CONDUCTED	0
CREMATION PERMITS INVESTIGATED & ISSUED	3
NOTIFICATIONS FOR OTHER COUNTIES	0
ORGAN & TISSUE DONATION	0
INVESTIGATIONS RETURNED TO THE MEDICAL PROFESSION	0
CREMATION PERMITS FEES RECEIVED	\$ 300.00
REPORT FEES	.00
<u>MISC. FEES (GRANTS)</u>	<u>.00</u>
TOTAL REVENUE	\$ 300.00

RESPECTFULLY SUBMITTED,

Brandon Roderick, Ford County Coroner



**FORD COUNTY
OFFICE OF EMERGENCY MANAGEMENT
200 W. State Street Room B-5
Paxton, IL 60957
Phone 217-379-9415**

Activity Report

01 December-31 December 2025

02 December 2025 Starcom Monthly Radio Drill (Paxton)
Ford County Executive Committee Meeting (Paxton)

03 December 2025 Ford County Highway Committee meeting (Paxton)
Ford County Sheriff Committee

05 December 2025 Ford County Finance Committee
IEMA-OHS County Call (Virtual) (Paxton)

08 December 2025 Ford County Board Meeting (Paxton)

09 December 2025 Attended City of Paxton Meeting (Hazard Mitigation) (Paxton)

10 December 2025 Ford County EMA Meeting (Paxton)

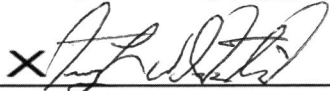
11 December 2025 FCPHD Administrative Exercise (Paxton)

14 December 2025 Red Cross Fire Assistance Response (Thawville)

17 December 2025 Sound the Alarm Install for 2 Paxton Residents
FCEMA Training (Paxton)

29 December 2025 WX watch (Several areas in the county North of Roberts)

This report was respectfully submitted by:



Terry L. Whitebird
Ford County EMA

Acronyms used in this report

FCPHD – Ford County Public Health Department
IEMA-OHS – Illinois Emergency Management Agency- office of Homeland Security
IESMA – Illinois Emergency Management Agency Office of Homeland Security
WX -WEATHER WATCH

Monthly Report to the Ford County Board
On Activities at the Highway Department
January, 2026

The Ford County Highway Department completed the following activities during the month of December, 2025.

Engineering Division

- Entered Claims and Allotments to various County and Township funds.
- Worked with Townships on 2026 MFT Program.

Maintenance Division

- Performed Maintenance and Repair on County owned equipment.
- Replaced Damaged Traffic Control Signs.

County Engineer

- Planned Drainage Projects for Townships.
- Worked With Alan Harwood on Transition.

Ford County Highway Committee Minutes

The Ford County Highway Committee met on January 07, 2026 at the Ford County Highway Department in Roberts, Illinois.

Present at this regular scheduled meeting were Tim Nuss, Cindy Ihrke, and Kelsie Vaughn. County Engineer Alan Harwood and Technician Jeremy Putnam were also present. Mr. Nuss called the meeting to order at 7:00 a.m.

Mr. Nuss moved to accept the Agenda. Seconded by Mrs. Vaughn. Motion passed.

First on the agenda was the review of December 03, 2025 minutes. Mr. Nuss moved and Mrs. Vaughn seconded the motion that they be approved. Motion passed.

Public Comment:

Discussed email from Chase McCall about a resident concern in Brenton Township.

December bills were read and presented by Mr. Putnam. Mr. Nuss moved and Mrs. Vaughn seconded the motion to send the bills to the full board. Motion passed.

The committee then reviewed the fund balance report and the highway appropriations and expenses report.

Old Business:

Mr. Harwood informed the committee of the activities at the County Highway Department during the month of December and will provide a written report for the full board.

Discussed the County Transportation Agreement. Mr. Nuss updated the committee about the current situation.

New Business:

Discussed possible conflict of November 2026 Highway Committee Meeting.

Discussed portable scales for Sheriff's Department

Resolutions:

Engineering Services Agreement for Bridge Replacement 1540 E / 500 N

Engineering Services Agreement for 2026 NBIS Bridge Inspections & Program Management

Handbook Resolution for Highway Department Holiday Schedule

Mrs. Ihrke moved and Mrs. Vaughn seconded the motion to send to full board for signature.

Next Meeting will be **Wednesday February 04, 2026 at 7:00 a.m.**

Having no further items to discuss, Mrs. Vaughn moved to adjourn at 7:52 am. Seconded by Mrs. Ihrke. Motion passed.

FORD COUNTY PROBATION AND COURT SERVICES

Stats for December 2025

DECEMBER of 2025

ADULTS:

<u>Active Caseload</u>		<u>Administrative Cases</u>	
Felony Cases	58	Active	71
Misdemeanors	22	Warrants	148
DUI Cases	22	TOTAL	219
Traffic Cases	0		
TOTAL	102		

JUVENILES:

<u>Active Caseload</u>		<u>Administrative Cases</u>	
Probation	4	Active	0
Cont'd Supervision	0	Inactive	1
Informal	0	TOTAL	1
Other	0		
TOTAL	4		

PUBLIC SERVICE:

<u>Adults</u>		<u>Juveniles</u>	
Cases	62	Cases	2
Hours	7235	Hours	105
TOTAL CASES:	63		
TOTAL HOURS:	7340		

RESTORATIVE JUSTICE / DIVERSION:

Intakes this month 0
 Cases reviewed this month 0
 Active Conference/Diversion Cases 0 Restorative Justice / Diversion 1

INVESTIGATIONS:

PSI's ordered 3 PSI's complete 5
 Record Checks completed 0

INTAKES:

Adults: 6 Juveniles: 0

ELECTRONIC MONITORING / GPS:

Adults: 1 Juveniles: 0

CONTACTS FROM POLICE AND / OR CLIENTS AFTER HOURS:

Police 2 Clients 3

HOME / SCHOOL VISITS CONDUCTED DURING THE MONTH:

Home: 20 School 0

RESTITUTION / COMMUNITY SERVICE COMPLETED:

Restitution collected this month: 3,394.80

Community Service collected:

Adults: 207 Juveniles: 0

DECEMBER 2024 (Same month last year)

ADULTS:

<u>Active Caseload</u>		<u>Administrative Cases</u>	
Felony Cases	64	Active	98
Misdemeanors	28	Warrants	145
DUI Cases	21	TOTAL	243
Traffic Cases	0		
TOTAL	113		

JUVENILES:

<u>Active Caseload</u>		<u>Administrative Cases</u>	
Probation	5	Active	0
Cont'd Supervision	0	Inactive	1
Informal	0	TOTAL	1
Other	0		
TOTAL	5		

PUBLIC SERVICE:

<u>Adults</u>		<u>Juveniles</u>	
Cases	63	Cases	1
Hours	6355	Hours	75
TOTAL CASES:	63		
TOTAL HOURS:	6430		

VIOLATIONS:

Adult: 9 Juveniles: 0

COMMUNITY MEETING ATTENDED THIS MONTH:

Ford County Board Meeting/FC Executive Meeting (outside regular hours)

Ford County Finance Meeting ROSC Sub Committee

FC Insurance and Personnel Meeting ROSC Meeting

CMO SART

TRAININGS / PRESENTATIONS COMPLETED DURING THIS MONTH:

Sexual Harrassment Role Clarification AOIC- Testifying in Court, AOIC- Role Clarification

ILEPS- Effective Comm. for Behavioral Change ILEPS- Core Correctional Practice ILEPS- Juvenile Risk Assess

TOTAL NUMBER OF HOURS WORKED OUTSIDE MON. - FRI. 8:30 - 4:30: 23

OFFICER CASELOAD ADULTS JUVENILES PRE-TRIAL

Jennifer Harrison	62	0
Sarah Uden	32	0
Mallory Lithgow	48	4
Ariel Brucker	35	0
Warrant Status	148	1

INTAKES THIS MONTH:

Adult:		Juvenile:	
Felony Cases	5	Probation	0
Misdemeanors	1	Cont'd Supervision	0
DUI Cases	2	Informal	0
Traffic Cases	0	Other	0
TOTAL	8	TOTAL	0

CONFINEMENTS:

Juvenile Detention	0		
IDOC Commitments	0		
Group Home/Halfway House	Adults: 0	Juveniles: 0	
Residential Substance Abuse Treatment:	Adults: 1	Juveniles: 0	

ADULT PROGRAMS ORDERED THIS MONTH:

COMPLETED THIS MONTH:

Alcohol / Substance Abuse Assessment	6	6
DUI Assessment	0	0
Alcohol / Substance Abuse Treatment	6	1
DUI Education / Treatment	0	0
Victim Impact Panel	5	4
Cognitive Classes	0	2
Anger / Domestic Abuse Classes	1	2
Mental Health	4	5
Sex Offender Treatment	0	1
GED	0	0
Psychiatric / Psychological Assessment	0	0
Traffic School	0	0

**FORD COUNTY SHERIFF'S OFFICE
DECEMBER 2025
ACTIVITY SUMMARY REPORT**

INCOME RECEIVED

\$82,552.00 – Boarding	\$572.08 – Civil Process
\$ 6,831.84 – Inmate Phones	\$560.00 – Seized/Forfeiture Fund
\$ 6,381.32 – Misc. Reimbursement	\$368.00 – Work Release
\$ 2,811.85 – Transports	\$ 55.00 – Reports
\$ 2,083.33 – Contracts	\$ 20.00 – Arrestee Medical Fund

TOTAL FOR THE MONTH

\$102,235.42

FY25 TOTAL TO DATE

\$102,235.42

TRAFFIC ACCIDENTS- 12

WARNING CITATIONS-15

TRAFFIC CITATIONS-20

04 – Speeding	01 – Fail to yield Right of way
03 – Uninsured Motor Vehicle	01 – DUI
03 – Improper Lane Usage	01 – Illegal Possession of Cannabis
03 – Driving while License Revoked/Suspended	01 – Fail to Report Accident
02 – Failure to Reduce Speed to Avoid Accident	01 – Fail to change Address/Name on Driver's License

FIELD INCIDENT/COMPLAINT REPORTS

28 – Car in ditch	02 – Harassment
13 – Motorist assists	02 – Burglary
12 – Other agencies assist	01 – Abuse complaint
12 – Welfare checks	01 – Assist public
09 – Animal complaint	01 – Burning complaint
08 – Civil/non-criminal compliant	01 – Death investigation
07 – Suspicious activity/person	01 – E911 hang-up call
06 – Theft	01 – Fight in progress
05 – Investigation follow-up	01 – Missing person
03 – Security alarm checks	01 – Noise complaint
03 – Custody dispute	01 – Court Order violation
03 – Domestic trouble	01 – Suicide threat
02 – Property standby	01 – Trespassing

CIVIL PROCESS ACTIVITY (SERVICES/ATTEMPTS)

Court Summons: 26/37 Warrants: 14

FORD COUNTY INMATES TOTAL FY26 MANDAYS TO DATE (720)

Monthly Ford County Inmate Mandays: 720

Resolution 26-

**A RESOLUTION APPROVING THE APPOINTMENT OF CYNTHIA NAGLE TO THE
FORD COUNTY BOARD OF REVIEW**

WHEREAS, 35 ILCS 200/6-5 governs the appointment of members to the Ford County Board of Review; and

WHEREAS, Ford County Board of Review is responsible for reviewing assessments made by the Ford County Supervisor of Assessments; and

WHEREAS, Amy Butler of Gibson City has resigned her seat on the Board of Review and a vacancy exists.

NOW, THEREFORE, BE IT RESOLVED by the Ford County Board that Cynthia Nagle of Gibson City is hereby appointed to serve on the Ford County Board of Review effective immediately and for a term of two (2) years, expiring on January 12, 2028.

PASSED AND ADOPTED by the Ford County Board this 12th day of January, 2026.

Chase McCall
Chairman of the Ford County Board

Attest: **Amy Frederick**
Ford County Clerk & Recorder

RESOLUTION 26 -

SETTING PER DIEM RATES AND MILEAGE CLAIM FOR 2026

WHEREAS, the governing body of Ford County shall, by resolution, establish a per diem rate for mileage reimbursement, meal reimbursements and lodging reimbursements; and

WHEREAS, qualifying reimbursements shall be for employees only and shall consist of a submitted receipt from the business of which the purchase was made including the name of the business, the date of purchase, brief description of purchase and amount paid (hand written receipts do not qualify); and

NOW, THEREFORE, BE IT RESOLVED, the following rates shall be set for reimbursement of mileage, meal reimbursement, and lodging for the 2026 year starting on January 1st:

(Except where outlined in the current approved IL. FOP Labor Council & Chief Judge of the 11th Judicial Circuit (Ford Co.) and Labor Agreement between Ford County/Ford County Sheriff & IL. FOP Labor Council)

Standard mileage according to the IL. Dept. of Revenue as of:

- **January 1, 2026** will be set at \$. 72.5 cents per mile;

Lodging rates are subject to the federal per diem rates set by the US General Services Administration by state:

- Reimbursement shall not exceed \$110.00 plus tax per day/per employee.

Meal reimbursement rates are subject to the federal per diem rates set by the US General Services Administration by state:

- **Breakfast** hours are set between 12:01 a.m. and 10:00 a.m. is \$16.00; and
- **Lunch** hours are set between 10:01 a.m. and 3:00 p.m. is \$19.00; and
- **Dinner** hours are set between 3:01 p.m. and 12 midnight is \$28.00; and
- Meal reimbursement shall not exceed \$51.00 plus tax per day/per employee.

DATED this 12th day of January, 2026.

Chase McCall
Chairman of the Board

ATTEST: Amy Frederick
Ford County Clerk & Recorder



Extension

COLLEGE OF AGRICULTURAL, CONSUMER & ENVIRONMENTAL SCIENCES

AGREEMENT

Between Ford County Board, (hereinafter, for brevity, termed "Grantor") and The Board of Trustees of the University of Illinois, a public corporation, acting through University of Illinois Extension, College of Agricultural, Consumer and Environmental Sciences (hereinafter, for brevity, termed "University").

WHEREAS, University, under any by virtue of both state and federal legislation, is in charge of cooperative extension work carried on in the state of Illinois under the Smith-Lever Act and all amendments thereto; and

WHEREAS, Grantor is vitally interested in said work being carried on in the University of Illinois Extension Unit at Ford County and the expansion thereof so as to meet the needs of citizens interested in said Unit; and

WHEREAS, Grantor, because of its interest, is willing to make a contribution to University to partially meet the cost of carrying on and expanding said work in said Unit:

THEREFORE, it is hereby agreed by and between Grantor and University as follows:

1. For and during the period of twelve months beginning with July 1, 2025, and ending with June 30, 2026, Grantor will contribute to University for the carrying on of cooperative extension work by University in said Unit the sum of \$ 50,000 , to be paid by Grantor to University in Quarterly, Monthly, x Annual payments of \$ 50,000. All payments to be completed by June 30, 2026.

2. University hereby agrees to accept said contribution to the cost of conduction and carrying on said work in said Unit during said period of twelve months, and hereby agrees that it will expend in said Unit in carrying on such work during said period an amount at least equivalent to said sum paid it by Grantor.

3. University further agrees that during said period it will meet the cost of said work, which includes, but is not restricted to, salaries of its personnel, office space and facilities, secretarial help and transportation for such personnel needed to carry on the cooperative extension work in said Unit at least up to the extent local funds may be made available to the University through the extension Unit council.



Extension

COLLEGE OF AGRICULTURAL, CONSUMER & ENVIRONMENTAL SCIENCES

4. It is understood between Grantor and University that the said contribution to be made to University by Grantor will be used along with public and other funds available to University for carrying on said work in the state of Illinois during said twelve months' period, a portion of which will be allocated by University to carrying on said work in said Unit during said period.

Dated this _____ day of _____, 20 25

GRANTOR

Ford County Board
200 W. State
Paxton, IL 60957

By: _____
(Authorized Signature)

Date

THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ILLINOIS
Through University of Illinois Extension, College of Agricultural, Consumer and Environmental Sciences

Regional Director
University of Illinois Extension

Date

Director or Designee
University of Illinois Extension

Date

*Standard form approved by Legal Counsel 7/20/93

01/14/2025:hc



Local Public Agency Engineering Services Agreement

Using Federal Funds? [] Yes [x] No Agreement For: MFT PE Agreement Type: Original

LOCAL PUBLIC AGENCY

Local Public Agency: Ford County, County: Ford, Section Number, Job Number, Project Number, Contact Name: Greg Perkinson, Phone Number: (217) 395-2206, Email: fordcohi@maxwire.net

SECTION PROVISIONS

Local Street/Road Name: various, Key Route, Length, Structure Number: SN listing attached, Location Termini: various, Add Location, Remove Location

Project Description: 2026 NBIS Bridge Inspections and Program Management. Includes In-Depth Inspections.

Engineering Funding: [x] MFT/TBP [] State [] Other, Anticipated Construction Funding: [] Federal [] MFT/TBP [] State [] Other NA

AGREEMENT FOR

[] Phase I - Preliminary Engineering [] Phase II - Design Engineering

CONSULTANT

Prime Consultant (Firm) Name: Hampton, Lenzini & Renwick, Inc., Contact Name: Steven Megginson, Phone Number: (217) 546-3400, Email: swmegginson@hlreng.com, Address: 3085 Adlai Stevenson Drive, Suite 201, City: Springfield, State: IL, Zip Code: 62703

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

- Regional Engineer: Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation
Resident Construction Supervisor: Authorized representative of the LPA in immediate charge of the engineering details of the construction PROJECT
In Responsible Charge Contractor: A full time LPA employee authorized to administer inherently governmental PROJECT activities Company or Companies to which the construction contract was awarded

AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

- EXHIBIT A: Scope of Services
- EXHIBIT B: Project Schedule
- EXHIBIT C: Qualification Based Selection (QBS) Checklist
- EXHIBIT D: Cost Estimate of Consultant Services (BLR 05513 or BLR 05514)
- EXHIBIT ___ : Direct Costs Check Sheet (attach BDE 436 when using Lump Sum on Specific Rate Compensation)
- NBIS Structure List
- HLR 2026 Hourly Rate Schedule
-

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT A for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA, The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of US Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
8. That none of the services to be furnished by the ENGINEER shall be sublet, assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
9. For Preliminary Engineering Contracts:
 - (a) To attend meetings and visit the site of the proposed improvement when requested to do so by representatives of the LPA or the DEPARTMENT, as defined in Exhibit A (Scope of Services).
 - (b) That all plans and other documents furnished by the ENGINEER pursuant to the AGREEMENT will be endorsed by the ENGINEER and affixed the ENGINEER's professional seal when such seal is required by law. Such endorsements must be made by a person, duly licensed or registered in the appropriate category by the Department of Professional Regulation of the State of Illinois. It will be the ENGINEER's responsibility to affix the proper seal as required by the Bureau of Local Roads and Streets manual published by the DEPARTMENT.
 - (c) That the ENGINEER is qualified technically and is thoroughly conversant with the design standards and policies applicable for the PROJECT; and that the ENGINEER has sufficient properly trained, organized and experienced personnel to perform the services enumerated in Exhibit A (Scope of Services).
10. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT (See DIRECT COST tab in BLR 05513 or BLR 05514).

II. THE LPA AGREES,

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the Professional Services Selection Act (50 ILCS 510) (Exhibit C).
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.
3. To pay the ENGINEER:
 - (a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
 - (b) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and DEPARTMENT a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER

shall be due and payable to the ENGINEER.

(c) For Non-Federal County Projects - (605 ILCS 5/5-409)

- (1) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER. Such payments to be equal to the value of the partially completed work in all previous partial payments made to the ENGINEER.
- (2) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and STATE, a sum of money equal to the basic fee as determined in the AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

4. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

Method of Compensation:

Percent

Lump Sum

Specific Rate \$24,000.00 (Maximum Fee \$150,000)

Cost plus Fixed Fee: Fixed

Total Compensation = DL + DC + OH + FF

Where:

DL is the total Direct Labor,

DC is the total Direct Cost,

OH is the firm's overhead rate applied to their DL and

FF is the Fixed Fee.

Where FF = (0.33 + R) DL + %SubDL, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

The Fixed Fee cannot exceed 15% of the DL + OH.

5. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).

III. IT IS MUTUALLY AGREED,

1. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT; the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
2. That the ENGINEER shall be responsible for any all damages to property or persons out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARTMENT, and their officers, agents and employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.
3. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such materials becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.

4. In the event that the DEPARTMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred prior to receipt of notice of suspension. In addition, upon the resumption of services the LPA shall compensate the ENGINEER, for expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.
5. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.
6. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
7. The ENGINEER and LPA certify that their respective firm or agency:
 - (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
 - (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
 - (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
 - (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
 - (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.
 - (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph and
 - (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State, local) terminated for cause or default.

Where the ENGINEER or LPA is unable to certify to any of the above statements in this clarification, an explanation shall be attached to this AGREEMENT.

8. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes included but are not limited to: acts of God or a public enemy; acts of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.

If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.

9. This certification is required by the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to suspension of contract on grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of \$5,000 or more from the DEPARTMENT, as defined the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

- (a) Publishing a statement:
 - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
 - (2) Specifying actions that will be taken against employees for violations of such prohibition.
 - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than (5) days after such conviction.
- (b) Establishing a drug free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;

- (2) The grantee's or contractor's policy to maintain a drug free workplace;
- (3) Any available drug counseling, rehabilitation and employee assistance program; and
- (4) The penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- (d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER, LPA and the Department agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future projects. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

- 10. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).
- 11. For Preliminary Engineering Contracts:
 - (a) That tracing, plans, specifications, estimates, maps and other documents prepared by the ENGINEER in accordance with this AGREEMENT shall be delivered to and become the property of the LPA and that basic survey notes, sketches, charts, CADD files, related electronic files, and other data prepared or obtained in accordance with this AGREEMENT shall be made available, upon request to the LPA or to the DEPARTMENT, without restriction or limitation as to their use. Any re-use of these documents without the ENGINEER involvement shall be at the LPA's sole risk and will not impose liability upon the ENGINEER.
 - (b) That all reports, plans, estimates and special provisions furnished by the ENGINEER shall conform to the current Standard Specifications for Road and Bridge Construction, Bureau of Local Roads and Streets Manual or any other applicable requirements of the DEPARTMENT, it being understood that all such furnished documents shall be approved by the LPA and the DEPARTMENT before final acceptance. During the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.

AGREEMENT SUMMARY

Prime Consultant (Firm) Name	TIN/FEIN/SS Number	Agreement Amount
Hampton, Lenzini & Renwick, Inc.	36-2555986	\$24,000.00
Subconsultants	TIN/FEIN/SS Number	Agreement Amount
Subconsultant Total		
Prime Consultant Total		\$24,000.00
Total for all work		\$24,000.00

AGREEMENT SIGNATURES

Executed by the LPA:

The

Local Public Agency Type	Local Public Agency
County	Ford County

 of

Local Public Agency
Ford County

By (Signature & Date)

--

By (Signature & Date)

--

Local Public Agency	Local Public Agency Type
Ford County	County

 Clerk

Title

County Board Chairperson

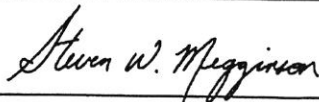
(SEAL)

Executed by the ENGINEER:

Prime Consultant (Firm Name)
Attest:

Hampton, Lenzini & Renwick, Inc.

By (Signature & Date)

	12/29/2025
--	------------

By (Signature & Date)

<i>Erica Spolar</i>	12/29/2025
---------------------	------------

Title

Vice President

Title

Executive Vice President

APPROVED:

Regional Engineer, Department of Transportation (Signature & Date)

--

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Ford County	Hampton, Lenzini & Renwick, Inc.	Ford	

**EXHIBIT A
SCOPE OF SERVICES**

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

- | |
|--|
| <ul style="list-style-type: none"> a. Program Management duties, as required b. NBIS Routine, Fracture Critical, and Special Inspections, as required c. Complete IDOT Inspection Reports, photos and documentation d. Submittal and confirmations to IDOT- District 3 |
|--|

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Ford County	Hampton, Lenzini & Renwick, Inc.	Ford	

**EXHIBIT B
PROJECT SCHEDULE**

Notice to Proceed.....	March, 2025
Field Inspection and documentation.....	April - October, 2025

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Ford County	Hampton, Lenzini & Renwick, Inc.	Ford	

**Exhibit C
Qualification Based Selection (QBS) Checklist**

The LPA must complete Exhibit D. If the value meets or will exceed the threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The threshold is adjusted annually. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

Form Not Applicable (engineering services less than the threshold)

#	SN	FEATURE CARRIED	FEATURE CROSSED	TWSP	LATITUDE	LONGITUDE	PRE INSP DA
1	0273311	TR 11 MONA	STREAM	MONA	40.8951842	88.1319074	4/2
2	0273343	TR 7 MONA	STREAM	MONA	40.9228277	88.2043979	4/2
3	0273243	TR 13 MONA	STREAM	MONA	40.8642936	88.215336	4/3
4	0273244	TR 48 MONA	STREAM	MONA	40.8582981	88.2240076	4/3
5	0273381	FAS332 CH8 GALLAHUE	STREAM	PELLA	40.8115799	88.1268497	4/3
6	0273431	TR 60B	TRIB TO KELLY CREEK	PELLA	40.8436158	88.1658389	4/3
7	0273352	TR 27 PELLA	STREAM	PELLA	40.7767085	88.23805	4/4
8	0273390	TR 23 PELLA	STREAM	PELLA	40.7916879	88.2026397	4/4
9	0273464	TR 19A PELLA	STREAM	PELLA	40.8217553	88.1401155	4/4
10	0273396	TR 37	TRIB. TO LITTLE MUD	BRENTON	40.7333382	88.2141319	4/5
11	0273426	TR 23	UNNAMED STREAM	PELLA	40.7919832	88.1855644	4/5
12	0273409	FAS342/CHATSWORTH RD	TRIB TO BIG FOUR DCH	PEACH ORCHARD	40.5940019	88.2910899	4/9
13	0273226	TR 99 DRUMMER	W BR DRUMMER CR	DRUMMER	40.442315	88.3993538	5/1
14	0273265	TR 79 DRUMMER	DICKERSON SLOUGH	DRUMMER	40.5006008	88.353649	5/1
15	0273351	TR 12D DRUMMER	STREAM	DRUMMER	40.4435063	88.4039992	5/1
16	0273452	TR 105A	Unnamed Stream	DIX	40.4279315	88.3118774	5/1
17	0273342	TR 81 DIX	STREAM/DITCH	DIX	40.4865352	88.2798984	5/2
18	0273350	TR 99A DIX	STREAM	DIX	40.4424528	88.3167484	5/2
19	0273362	TR 79A DIX	STREAM	DIX	40.5011028	88.2662624	5/2
20	0273429	FAS 339 (CH 4)	THE BIG FOUR	DIX	40.5274772	88.2719087	5/2
21	0273444	TR 24 DIX	STREAM	DIX	40.48022	88.3470198	5/2
22	0273349	TR 64A WALL	STREAM	WALL	40.5483743	88.1371502	5/3
23	0273411	TR 83	WALL TOWN DR DITCH	PATTON	40.4874912	88.1608026	5/3
24	0273359	TR 99A PATTON	STREAM	PATTON	40.4435849	88.1956928	5/6
25	0273389	TR 74PATTON	STREAM	PATTON	40.4054806	88.0788286	5/6
26	0273442	FAS1346 CH5 LEHIGHRD	BIG FOUR DITCH TRIB	PATTON	40.4145492	88.1772039	5/6
27	0273251	TR 88 BUTTON	STREAM	BUTTON	40.4034082	87.9904552	5/7
28	0273361	TR 82	BIG FOUR DITCH	BUTTON	40.4143855	88.0269072	5/7
29	0273436	TR 82 BUTTON	STREAM	BUTTON	40.4205402	88.0262737	5/7
30	0273440	FAS 515 BASE LINE RD	STREAM	BUTTON	40.3991447	87.9649183	5/7



Hampton, Lenzini and Renwick, Inc.
Civil Engineers • Structural Engineers • Land Surveyors • Environmental Specialists
www.hlrengineering.com

For our services we will be compensated at the following hourly rates which will be considered payment in full to Hampton, Lenzini and Renwick, Inc. for actual employee time utilized to provide the required services, said rates include overhead and burden costs plus profit. Other out-of-pocket expenses will be reimbursed at our actual cost.

Employee Classification	2026
PRINCIPAL	\$ 245.00
ENGINEER 6	\$230.00
ENGINEER 5	\$ 215.00
ENGINEER 4	\$ 200.00
ENGINEER 3	\$ 185.00
ENGINEER 2	\$ 155.00
ENGINEER 1	\$ 140.00
STRUCTURAL 2	\$ 250.00
STRUCTURAL 1	\$ 215.00
TECHNICIAN 3	\$ 180.00
TECHNICIAN 2	\$ 145.00
TECHNICIAN 1	\$ 120.00
INTERN/TEMPORARY	\$ 80.00
LAND ACQUISITION	\$ 185.00
SURVEY 2	\$ 190.00
SURVEY 1	\$ 135.00
ENVIRONMENTAL 3	\$ 200.00
ENVIRONMENTAL 2	\$ 155.00
ENVIRONMENTAL 1	\$ 120.00
ADMINISTRATION 2	\$ 160.00
ADMINISTRATION 1	\$ 105.00

These rates will remain in effect through December 31, 2026. In the event our services are required after that date, we will submit revised rates to be utilized through December 31, 2027



Using Federal Funds? Yes No

Agreement For: Agreement Type:

LOCAL PUBLIC AGENCY

Local Public Agency	County	Section Number	Job Number
Ford County	Ford	24-00149-00-BR	
Project Number	Contact Name	Phone Number	Email
	Greg Perkinson	(217) 395-2206	fordcohi@maxwire.net

SECTION PROVISIONS

Local Street/Road Name	Key Route	Length	Structure Number
TR 91	TR 91	600 ft	027-3183 Ex; 3471 Pr.
Location Termini			<input type="button" value="Add Location"/>
1540 E / 500 N			<input type="button" value="Remove Location"/>

Project Description

Bridge Replacement: Surveys, Preliminary Bridge Design & Hydraulic Report, Environmental Coordination, Wetland Delineation, Design, PS&E, Right-of-Way Plats.

Engineering Funding MFT/TBP State Other

Anticipated Construction Funding Federal MFT/TBP State Other

AGREEMENT FOR

Phase I - Preliminary Engineering Phase II - Design Engineering

CONSULTANT

Prime Consultant (Firm) Name	Contact Name	Phone Number	Email
Hampton, Lenzini & Renwick, Inc.	Steven Megginson	(217) 546-3400	swmegginson@hlreng.com
Address	City	State	Zip Code
3085 Adlai Stevenson Drive, Suite 201	Springfield	IL	62703

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

- Regional Engineer Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation
- Resident Construction Supervisor Authorized representative of the LPA in immediate charge of the engineering details of the construction PROJECT
- In Responsible Charge A full time LPA employee authorized to administer inherently governmental PROJECT activities
- Contractor Company or Companies to which the construction contract was awarded

AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

- EXHIBIT A: Scope of Services
- EXHIBIT B: Project Schedule
- EXHIBIT C: Qualification Based Selection (QBS) Checklist
- EXHIBIT D: Cost Estimate of Consultant Services (BLR 05513 or BLR 05514)
- EXHIBIT ___ : Direct Costs Check Sheet (attach BDE 436 when using Lump Sum on Specific Rate Compensation)
- Location Map
- 2026 Hourly Rate Schedule
- _____

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT A for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA, The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of US Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
8. That none of the services to be furnished by the ENGINEER shall be sublet, assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
9. For Preliminary Engineering Contracts:
 - (a) To attend meetings and visit the site of the proposed improvement when requested to do so by representatives of the LPA or the DEPARTMENT, as defined in Exhibit A (Scope of Services).
 - (b) That all plans and other documents furnished by the ENGINEER pursuant to the AGREEMENT will be endorsed by the ENGINEER and affixed the ENGINEER's professional seal when such seal is required by law. Such endorsements must be made by a person, duly licensed or registered in the appropriate category by the Department of Professional Regulation of the State of Illinois. It will be the ENGINEER's responsibility to affix the proper seal as required by the Bureau of Local Roads and Streets manual published by the DEPARTMENT.
 - (c) That the ENGINEER is qualified technically and is thoroughly conversant with the design standards and policies applicable for the PROJECT; and that the ENGINEER has sufficient properly trained, organized and experienced personnel to perform the services enumerated in Exhibit A (Scope of Services).
10. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT (See DIRECT COST tab in BLR 05513 or BLR 05514).

II. THE LPA AGREES,

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the Professional Services Selection Act (50 ILCS 510) (Exhibit C).
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.
3. To pay the ENGINEER:
 - (a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
 - (b) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and DEPARTMENT a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER

shall be due and payable to the ENGINEER.

(c) For Non-Federal County Projects - (605 ILCS 5/5-409)

- (1) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER. Such payments to be equal to the value of the partially completed work in all previous partial payments made to the ENGINEER.
- (2) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and STATE, a sum of money equal to the basic fee as determined in the AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

4. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

Method of Compensation:

Percent

Lump Sum

Specific Rate \$72,000.00 (Maximum Fee \$150,000)

Cost plus Fixed Fee: Fixed

Items not included in the Scope/Exhibit A can be completed at the hourly rate schedule attached.

Total Compensation = DL + DC + OH + FF

Where:

- DL is the total Direct Labor,
- DC is the total Direct Cost,
- OH is the firm's overhead rate applied to their DL and
- FF is the Fixed Fee.

Where FF = (0.33 + R) DL + %SubDL, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

The Fixed Fee cannot exceed 15% of the DL + OH.

5. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).

III. IT IS MUTUALLY AGREED,

1. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT; the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.

2. That the ENGINEER shall be responsible for any all damages to property or persons out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARTMENT, and their officers, agents and employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.

The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.

3. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such materials becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.

4. In the event that the DEPARTMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred prior to receipt of notice of suspension. In addition, upon the resumption of services the LPA shall compensate the ENGINEER, for expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.
5. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.
6. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
7. The ENGINEER and LPA certify that their respective firm or agency:
 - (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
 - (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
 - (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
 - (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
 - (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.
 - (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph and
 - (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State, local) terminated for cause or default.

Where the ENGINEER or LPA is unable to certify to any of the above statements in this clarification, an explanation shall be attached to this AGREEMENT.

8. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes included but are not limited to: acts of God or a public enemy; acts of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.

If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.

9. This certification is required by the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to suspension of contract on grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of \$5,000 or more from the DEPARTMENT, as defined the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

- (a) Publishing a statement:
 - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
 - (2) Specifying actions that will be taken against employees for violations of such prohibition.
 - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than (5) days after such conviction.
- (b) Establishing a drug free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;

- (2) The grantee's or contractor's policy to maintain a drug free workplace;
- (3) Any available drug counseling, rehabilitation and employee assistance program; and
- (4) The penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- (d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER, LPA and the Department agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future projects. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

- 10. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).
- 11. For Preliminary Engineering Contracts:
 - (a) That tracing, plans, specifications, estimates, maps and other documents prepared by the ENGINEER in accordance with this AGREEMENT shall be delivered to and become the property of the LPA and that basic survey notes, sketches, charts, CADD files, related electronic files, and other data prepared or obtained in accordance with this AGREEMENT shall be made available, upon request to the LPA or to the DEPARTMENT, without restriction or limitation as to their use. Any re-use of these documents without the ENGINEER involvement shall be at the LPA's sole risk and will not impose liability upon the ENGINEER.
 - (b) That all reports, plans, estimates and special provisions furnished by the ENGINEER shall conform to the current Standard Specifications for Road and Bridge Construction, Bureau of Local Roads and Streets Manual or any other applicable requirements of the DEPARTMENT, it being understood that all such furnished documents shall be approved by the LPA and the DEPARTMENT before final acceptance. During the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.

AGREEMENT SUMMARY

Prime Consultant (Firm) Name	TIN/FEIN/SS Number	Agreement Amount
Hampton, Lenzini & Renwick, Inc.	36-2555986	\$64,000.00
Subconsultants	TIN/FEIN/SS Number	Agreement Amount
Midwest Engineering and Testing		\$8,000.00
Subconsultant Total		\$8,000.00
Prime Consultant Total		\$64,000.00
Total for all work		\$72,000.00

AGREEMENT SIGNATURES

Executed by the LPA:

Attest: The Local Public Agency Type County of Local Public Agency Ford County

By (Signature & Date)

Local Public Agency Ford County Local Public Agency Type County Clerk

By (Signature & Date)

Title County Board Chairperson

(SEAL)

Executed by the ENGINEER:

Attest: Prime Consultant (Firm) Name Hampton, Lenzini & Renwick, Inc.

By (Signature & Date)
Steven W. Megginson 12/29/2025

Title Vice President

By (Signature & Date)
Erica Spolar 12/29/2025

Title Executive Vice President

APPROVED:

Regional Engineer, Department of Transportation (Signature & Date)

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Ford County	Hampton, Lenzini & Renwick, Inc.	Ford	24-00149-00-BR

**EXHIBIT A
SCOPE OF SERVICES**

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

- a. (X) Make such detailed surveys as are necessary for the preparation of detailed roadway plans;
- b.(X) Make stream and flood plain hydraulic surveys and gather high water data and flood histories for the preparation of a HEC Ras Hydraulic Model and Scour Evaluation for the detailed bridge plans.
- c. (X) Make or cause to be made such soil surveys or subsurface investigations including borings and soil profiles and analyses thereof as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations are to be made in accordance with the current requirements of the DEPARTMENT.
- d.(X) Prepare the necessary environmental documents in accordance with the procedures adopted by the Illinois Department of Transportation, Bureau of Local Roads and Streets, including a wetland delineation, Bat Assessment, and ESR submittal. A PESA and PSI can be completed as needed, but are not included in the project fee upper limit.
- e.(X) Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.
- f.(X) Prepare Army Corps of Engineers Permit, Division of Water Resources Permit Bridge waterway sketch and/or Channel Change sketch, Utility plan. (IDNR review fees are not anticipated and not included in contract)
- g.(X) Prepare Preliminary Bridge Design and Hydraulic Report, an economic analysis and justification of proposed improvements for full structure replacement. A HEC-RAS model will be completed with high water effects on roadway overflows and bridge approaches, a scour evaluation and Countermeasure designs.
- h.() Prepare the Project Development Report and variance requests; attend FHWA/IDOT Coordination Meeting when required by the DEPARTMENT.
- i.(X) Make complete general and detailed plans, special provisions, proposals and estimates of cost & time; furnish the LA with necessary electronic and paper copies of the plans, special provisions, proposals, and estimates.
- j.(X) Develop a structural model and load rating using AASHTOWare software, prepare the Structural Load Rating Summary (BBS 2942) for all applicable design and rating configurations and submit to the IDOT Local Bridge Unit for approval.
- k.(X) Furnish the LA with land survey, right of way dedications and temporary construction easements, including prints of the corresponding plats and deeds.
- l.(X) Locate section lines and reset monuments, as necessary.

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Ford County	Hampton, Lenzini & Renwick, Inc.	Ford	24-00149-00-BR

Exhibit C

Qualification Based Selection (QBS) Checklist

The LPA must complete Exhibit D. If the value meets or will exceed the threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The threshold is adjusted annually. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

Form Not Applicable (engineering services less than the threshold)



Employee Classification	2026
PRINCIPAL	\$ 245.00
ENGINEER 6	\$230.00
ENGINEER 5	\$ 215.00
ENGINEER 4	\$ 200.00
ENGINEER 3	\$ 185.00
ENGINEER 2	\$ 155.00
ENGINEER 1	\$ 140.00
STRUCTURAL 2	\$ 250.00
STRUCTURAL 1	\$ 215.00
TECHNICIAN 3	\$ 180.00
TECHNICIAN 2	\$ 145.00
TECHNICIAN 1	\$ 120.00
INTERN/TEMPORARY	\$ 80.00
LAND ACQUISITION	\$ 185.00
SURVEY 2	\$ 190.00
SURVEY 1	\$ 135.00
ENVIRONMENTAL 3	\$ 200.00
ENVIRONMENTAL 2	\$ 155.00
ENVIRONMENTAL 1	\$ 120.00
ADMINISTRATION 2	\$ 160.00
ADMINISTRATION 1	\$ 105.00

These rates will remain in effect through December 31, 2026. In the event our services are required after that date, we will submit revised rates to be utilized through December 31, 2027

Resolution 26 –

WHEREAS, the Employee Policy Manual was last adopted on February 14, 2022, as Resolution 22 -22; and

WHEREAS, the Employee Policy Manual may be amended by the Ford County Board, at its discretion, at any duly constituted regular County Board meeting; and

BE IT HEREBY RESOLVED that the Ford County Board adopts the following language to be amended in the Employee Policy Manual adopted as Resolution 22 – 22 on February 14, 2022, Pages 47-48, effective January 1, 2026:

TIME OFF/LEAVES OF ABSENCE HOLIDAYS

REPLACE: “The Highway Department will be allowed to work 3 normal weekday holidays, to be reviewed annually, and to replace them with 3 extra personal leave days such that, total holidays plus personal leave be equal for all full-time employees.”

WITH: “The Highway Department will be allowed to work 4 normal weekday holidays, to be reviewed annually, and to replace them with 4 extra personal leave days such that, total holidays plus personal leave be equal for all full-time employees.”

Dated this _____

Chase McCall
Ford County Board Chairman

ATTEST: _____
Amy Frederick
Ford County Clerk & Recorder

RESOLUTION NO: 2025-9 ADDENDUM NO: _____

IN THE MATTER OF)
VILLAGE OF PIPER CITY LAW ENFORCEMENT CONTRACT WITH THE COUNTY OF FORD)

CONTRACT FOR COUNTY LAW ENFORCEMENT SERVICES

THIS AGREEMENT, made this 01st day of December 2025, by and between the County of Ford (hereinafter referred to as County), Illinois, and the **Village of Piper City** (hereinafter referred to as Village), Illinois, a municipal corporation.

WITNESSETH:

WHEREAS, the Village has the need for police protection, but does not have the economic resources with which to maintain a police department of the necessary size, nor the provisions to adequately train or equip said police department; and

WHEREAS, the County has an established modernly trained and equipped sheriff's office which could provide the required police protection and community policing programs within the corporate limits of the Village to the extent and manner hereinafter set forth; and

WHEREAS, the Village has desired the services of a modernly trained and equipped sheriff's office which the County is able and willing to furnish said police protection; and

WHEREAS, the Village and County have reached an agreement pursuant to authority granted by Article 7, Section 10 (a) of the Illinois Constitution whereby the County would provide law enforcement services to the Village pursuant to the terms of this Contract.

NOW THEREFORE, in consideration of mutual promises and covenants contained herein, the following has been agreed by and between the County and the Village:

1. This Contract shall be operative for a period not to exceed one (1) year and shall commence the 1st day of December 2025 and thus expires the 30th day of November 2026.
2. The Village shall remit to the County the sum of \$28,940.63, Twenty-Eight Thousand, Nine Hundred Forty Dollars and 63/100, which shall be paid in accordance with one of the following listed options after the contract has been accepted and signed by the County and Village.

Option 1: One installment of the full amount by June 1st, 2026, or
Option 2: Two installments of \$14,470.32 for the first installment due by May 1, 2026, and the second installment of \$14,470.31 due by October 1, 2026.

In the event the Village elects to terminate this agreement, the contract shall expire on the last day of the same month the Village Board voted to be released from the agreement. The County shall reimburse to the Village all monies remaining on the contract balance, less those months where County law enforcement services were provided.

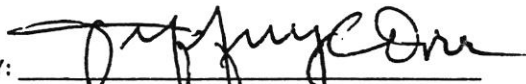
3. Within their capabilities, the County shall provide the deputies and equipment required to accomplish the obligations pursuant to this Contract, and in accordance with 65 Illinois Compiled Statutes, Section 5/1-4-6, the County shall be deemed the employing governmental entity.

4. The County Sheriff shall ensure deputies are sufficiently trained and proficient in those law enforcement skills required to provide professional and quality service to the Village.
5. Depending upon existing County manning and fiscal allocations, and other available resources, law enforcement communication, investigative and administrative services provided under this Contract shall consist of the following:
 - A. Intermittent patrols, which shall include discretionary employment of traffic radar control measures; responses to emergency (for the purpose of this Contract, an emergency shall include those offenses which subject persons and or property to immediate danger or harm) and non-emergency calls for assistance generated by Village residents; law enforcement investigative services; 24-hour radio and telephone communication service to the Village; and a file and records system of those criminal investigations, incidents, complaints, and arrests generated within the Village.
 - 1) The county sheriff shall patrol and respond to service calls from Village residents. The Village shall provide copies of local ordinances and any future revisions to the County Sheriff to assist in enforcement efforts.
 - 2) All traffic offense fines and forfeitures within the Village shall be paid to the Village.
 - 3) Law enforcement investigative services. Such investigative services shall exclude any animal complaints unless such animals pose an immediate threat to the public health or safety of Village residents.
 - 4) Quarters used by the Village may be used by the County Sheriff's Office in connection with the performance of territorial duties outside of the Village and adjacent thereto, provided however, the performance of such outside duties shall not be of additional cost to the Village.
 - 5) The County shall prepare law enforcement data. Such data shall be provided by the County Sheriff's Office.
 - 6) If the County is unable to respond to emergencies, the County shall contact the Illinois State Police or other capable agencies in close proximity to provide immediate emergency response.
 - 7) Upon request, the Village Mayor/President may obtain final dispositions on those cases directly related to their Village.
6. A committee consisting of a County Sheriff's Committee representative, the County Sheriff, the Village Mayor/President and a Village Alderman shall be formed to resolve questions or disputes related to the Contract. The County Sheriff shall make the final and conclusive determination on those issues pertaining to specific law enforcement related functions and duties.
7. The foregoing constitutes the entire agreement between parties and no verbal statements shall supersede any of its provisions. This Contract shall be amended by mutual agreement, and signed and executed with the same formality with which this instrument was executed.

IN WITNESS THEREOF, the Village of Piper City, by resolution, duly adopted by its governing body, cause this Agreement to be signed by its Mayor/President and attested by its Clerk; and the County of Ford, by order of its governing body, has caused these presents to be affixed thereto and attested by the Clerk of said governing body, all on the day, month and year first above written.

VILLAGE OF Piper City, ILLINOIS

COUNTY OF FORD, ILLINOIS

BY: 

Mayor/President, Village of Piper City

BY: _____
Chairman, Ford County Board

ATTEST: 

Clerk, Village of Piper City

ATTEST: _____
Ford County Clerk

RESOLUTION NO: _____ ADDENDUM NO: _____

IN THE MATTER OF)
VILLAGE OF SIBLEY LAW ENFORCEMENT CONTRACT WITH THE COUNTY OF FORD)

CONTRACT FOR COUNTY LAW ENFORCEMENT SERVICES

THIS AGREEMENT, made this 01st day of December 2025, by and between the County of Ford (hereinafter referred to as County), Illinois, and the Village of Sibley (hereinafter referred to as Village), Illinois, a municipal corporation.

WITNESSETH:

WHEREAS, the Village has the need for police protection, but does not have the economic resources with which to maintain a police department of the necessary size, nor the provisions to adequately train or equip said police department; and

WHEREAS, the County has an established modernly trained and equipped sheriff's office which could provide the required police protection and community policing programs within the corporate limits of the Village to the extent and manner hereinafter set forth; and

WHEREAS, the Village has desired the services of a modernly trained and equipped sheriff's office which the County is able and willing to furnish said police protection; and

WHEREAS, the Village and County have reached an agreement pursuant to authority granted by Article 7, Section 10 (a) of the Illinois Constitution whereby the County would provide law enforcement services to the Village pursuant to the terms of this Contract.

NOW THEREFORE, in consideration of mutual promises and covenants contained herein, the following has been agreed by and between the County and the Village:

1. This Contract shall be operative for a period not to exceed one (1) year and shall commence the 1st day of December 2025 and thus expires the 30th day of November 2026.
2. The Village shall remit to the County the sum of \$10,358.43 Ten Thousand Three Hundred Fifty-Eight Dollars and 43/100, which shall be paid in accordance with one of the following listed options after the Contract has been accepted and signed by the County and Village.

Option 1: One installment of the full amount by June 1st, 2026, or

Option 2: Two installments of \$5,179.22 for the first installment due by May 1st, 2026 and the second installment of \$5,179.21 due by October 01st, 2026.

In the event the Village elects to terminate this agreement, the contract shall expire on the last day of the same month the Village Board voted to be released from the agreement. The County shall reimburse to the Village all monies remaining on the contract balance, less those months where County law enforcement services were provided.

3. Within their capabilities, the County shall provide the deputies and equipment required to accomplish the obligations pursuant to this Contract, and in accordance with 65 Illinois Compiled Statutes, Section 5/1-4-6. the County shall be deemed the employing governmental entity.

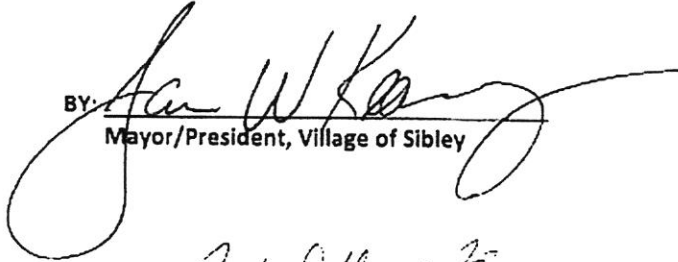
4. The County Sheriff shall ensure deputies are sufficiently trained and proficient in those law enforcement skills required to provide professional and quality service to the Village.
5. Depending upon existing County manning and fiscal allocations, and other available resources, law enforcement communication, investigative and administrative services provided under this Contract shall consist of the following:
 - A. Intermittent patrols, which shall include discretionary employment of traffic radar control measures; responses to emergency (for the purpose of this Contract, an emergency shall include those offenses which subject persons and or property to immediate danger or harm) and non-emergency calls for assistance generated by Village residents; law enforcement investigative services; 24-hour radio and telephone communication service to the Village; and a file and records system of those criminal investigations, incidents, complaints, and arrests generated within the Village.
 - 1) In the absence of the Village police and with prior notification, the shall Intermittently patrol and respond to service calls from Village residents. The Village shall provide copies of local ordinances and any future revisions to the County Sheriff to assist in enforcement efforts.
 - 2) All traffic offense fines and forfeitures within the Village shall be paid to the Village.
 - 3) Law enforcement investigative services, joint County/Village investigation or exclusive County investigations may be requested by the Village President, Village Police Committee Chairman or the Village Chief of Police. A rate of \$55.00 (Fifty-Five and 00/100) per man-hours per individual incident. Such investigative services shall exclude any animal complaints unless such animals pose an immediate threat to the public health or safety of Village residents.
 - 4) Quarters used by the Village police department may be used by the County Sheriff's Office in connection with the performance of territorial duties outside of the Village and adjacent thereto, provided however, the performance of such outside duties shall not be of additional cost to the Village.
 - 5) If necessary, the County shall assist Village police in the preparation of law enforcement data. Reportable Village law enforcement data shall be included in the county's regular Illinois State Police Uniform Crime Report Statistics. Such data shall be provided by Village police to the County Sheriff's Office no later than the first day of the following month.
 - 6) If the County is unable to respond to emergencies, the County shall contact the Illinois State Police or other capable agencies in close proximity to provide immediate emergency response.
 - 7) Upon request, the Village Mayor/President may obtain final dispositions on those cases directly related to their Village.
6. A committee consisting of a County Sheriff's Committee representative, the County Sheriff, the Village Mayor/President, and a Village Alderman shall be formed to resolve questions or disputes related to the Contract. The County Sheriff shall make the final and conclusive determination on those issues pertaining to specific law enforcement-related functions and duties.
7. The foregoing constitutes the entire agreement between parties, and no verbal statements shall supersede any of its provisions. This Contract shall be amended by mutual agreement and signed and executed with the same formality with which this instrument was executed.

IN WITNESS THEREOF, the Village of Sibley, by resolution, duly adopted by its governing body, cause this Agreement to be signed by its Mayor/President and attested by its Clerk; and the County of Ford, by order of its governing body, has caused these presents to be affixed thereto and attested by the Clerk of said governing body, all on the day, month, and year first above written.

VILLAGE OF SIBLEY, ILLINOIS

COUNTY OF FORD, ILLINOIS

BY:

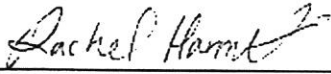


Mayor/President, Village of Sibley

BY: _____

Chairman, Ford County Board

ATTEST:



Clerk, Village of Sibley

ATTEST: _____

Ford County Clerk

RESOLUTION _____

WHEREAS, the Ford County Sheriff's Merit Commission was established under the guidance of ILCS 5/3-8001, the guidance and policy was revised and approved December 01, 2018. The purpose of the commission is to assist and/or advise the Sheriff in matters relating to law enforcement as they may apply to his department.

WHEREAS, it is the responsibility of the Sheriff to nominate individuals for membership to the Merit Commission.

WHEREAS, Ms. Danielle Borders (Democrat) is resigning at the end of her term expiring November 2025, and Sheriff Johnson nominates Ms. Rachel Buckner to be appointed to a Term expiring 11/30/2030.

Date

County Board Chairman

County Clerk/Recorder

FORD COUNTY BOARD RESOLUTION

Resolution No. _____

A RESOLUTION ADOPTING THE FORD COUNTY EMERGENCY MANAGEMENT AGENCY

DONATION POLICY

WHEREAS, the Ford County Board recognizes the importance of supporting the Ford County Emergency Management Agency (EMA) in its mission to protect the lives and property of the citizens of Ford County; and

WHEREAS, pursuant to **55 ILCS 5/5-1051**, the Ford County Board has the authority to accept charitable donations of money, property, services, or supplies for public purposes; and

WHEREAS, the statute provides that such donations must be distributed for public use through local charitable organizations or local direct service government agencies; and

WHEREAS, the Ford County EMA does not have independent statutory authority to accept or expend donations, and therefore such donations must be received and managed by the County Board; and

WHEREAS, the Ford County Board finds it necessary and appropriate to adopt a formal policy to govern the acceptance, management, and expenditure of donations earmarked for EMA, ensuring transparency, accountability, and compliance with Illinois law;

NOW, THEREFORE, BE IT RESOLVED by the Ford County Board as follows:

1. **Adoption of Policy:** The Ford County Board hereby adopts the **Ford County Emergency Management Agency Donation Policy**, attached hereto and incorporated by reference, as the official policy of Ford County governing the acceptance, management, and expenditure of donations earmarked for EMA.
2. **Implementation:** The Ford County Treasurer and EMA Coordinator are directed to implement and administer the Donation Policy in accordance with its terms, subject to oversight by the Finance Committee and the County Board.
3. **Transparency and Accountability:** All donations and expenditures shall be recorded, reported, and audited as provided in the Donation Policy, with annual public reporting to ensure compliance and public trust.
4. **Effective Date:** This Resolution shall take effect immediately upon passage.

Passed and approved by the Ford County Board this 12th day of January, 2026.

APPROVED:

_____ Chase McCall, Chairman Ford County Board

ATTEST: _____ Amy Frederick Ford County Clerk

**FORD COUNTY, ILLINOIS
EMERGENCY MANAGEMENT AGENCY DONATION POLICY**

I. Purpose

The purpose of this policy is to establish clear guidelines for the acceptance, management, and expenditure of donations made to Ford County specifically for the benefit of the Ford County Emergency Management Agency (EMA). This policy ensures compliance with Illinois law, including **55 ILCS 5/5-1051**, promotes transparency, and safeguards public trust.

II. Authority

Pursuant to **55 ILCS 5/5-1051**, the Ford County Board is authorized to accept donations of money, property, services, or supplies. The statute requires that such donations **be distributed for public use through local charitable organizations or local direct service government agencies**. The EMA itself does not have independent statutory authority to accept or expend donations, and all donations must be routed through the County Board.

III. Scope

This policy applies exclusively to monetary and in-kind donations earmarked for the Ford County Emergency Management Agency (EMA).

IV. Acceptance of Donations

- 1. Board Approval**
 - All EMA donations must be formally accepted by resolution of the Ford County Board.
 - Donations with restrictions or conditions shall not be accepted without express Board approval.
- 2. Permissible Donations**
 - Monetary contributions (cash, checks, electronic transfers).
 - Tangible property (emergency equipment, disaster supplies, vehicles).
 - In-kind services or volunteer contributions in support of EMA operations.
- 3. Prohibited Donations**
 - Donations with conditions that conflict with Illinois law, County policy, or public policy.
 - Donations intended for non-emergency or non-aid purposes.

- Donations from sources that may create an appearance of conflict of interest (e.g., vendors bidding on County contracts).
-

V. Management of Donations

1. Segregated Fund

- Monetary donations shall be deposited into a dedicated EMA Donations Fund within the County treasury, separate from general revenues.

2. Recordkeeping

- All EMA donations shall be receipted, documented, and tracked by the County Treasurer's Office.

- In-kind donations shall be recorded with an estimated fair market value.

3. Transparency

- EMA donation receipts and expenditures shall be reported to the Board monthly and included in the County's annual audit.

- Donor acknowledgments shall be issued for all accepted contributions.
-

VI. Use of Donations

1. Statutory Restriction

- EMA donations must be distributed for **public use through local charitable organizations or local direct service government agencies**, consistent with 55 ILCS 5/5-1051.

- Donations may only be used for emergency-related or aid-related purposes (e.g., disaster relief, emergency equipment, direct services to residents in emergencies).

2. Appropriation Requirement

- Expenditures of EMA-dedicated funds must be authorized through appropriation by the County Board.

3. Restricted Donations

- Donor-imposed restrictions will be honored if lawful and feasible.

- If a restriction cannot be honored, the donation shall be declined or renegotiated.
-

VII. Oversight and Internal Controls

- EMA donation disbursements shall require dual authorization (Treasurer and EMA Coordinator).
 - Accounts shall be reconciled monthly and reviewed by the Finance Committee.
 - The Board retains ultimate oversight authority over all EMA donations.
-

VIII. Public Reporting

- An annual EMA Donations Report shall be published summarizing contributions received, expenditures made, and remaining balances.
 - The report shall be made available to the public to promote transparency and accountability.
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IX. Effective Date

This policy shall take effect upon adoption by the Ford County Board and shall remain in effect until amended or repealed.

Adopted by the Ford County Board on January 12, 2026.

**FORD COUNTY BOARD SPECIFICALLY
EXECUTIVE COMMITTEE MINUTES**

The Executive Committee met on Tuesday, January 6, 2025 in the Sheriff Boardroom of the jail. Chairman McCall called the meeting to Order at 4:30pm.

Chairman McCall administered roll call which showed the following committee members present: Randy Ferguson, Tim Nuss, Lesley King, Chairman Chase McCall. Quorum was established.

Executive Committee Members Sarah Mussman, Greg Niewold, and Carson Vaughn were not present.

Department Heads present: CPO Jennifer Anderson

Mrs. King made a motion to accept the Executive Committee Agenda as written. Mr. Nuss seconded the motion. There was no discussion.

Voice Vote: Unanimous approval

There were no members of the public that wished to speak.

There was no Old Business

Under New Business, Mr. Ferguson made a motion to appoint Cynthia Nagle to the Ford County Board of Review for consideration by the County Board. Mr. Nuss Seconded the Motion. Chairman McCall briefed the committee that this appointment is for the Democratic seat on the board. Currently, the Ford County Board of Review is comprised of two Republicans, Jonathon Powers and Ron Bork. Amy Butler, a Democrat, recently resigned her seat. There was no further discussion.

Voice Vote: Unanimous approval

Under New Business, Mr. Nuss briefed the committee regarding the recent notification from CRIS Rural Transit on their stoppage of service and Tri-County Rural Transit Committee's response. There is a Zoom meeting scheduled for the committee on January 7 at 6:00pm CST to discuss next steps.

There was no Safety Report

Mr. Nuss made a motion to adjourn. Mrs. King seconded the motion. Chairman McCall adjourned the Executive Committee meeting at 4:59pm.

Ford County Highway Committee Minutes

The Ford County Highway Committee met on January 07, 2026 at the Ford County Highway Department in Roberts, Illinois.

Present at this regular scheduled meeting were Tim Nuss, Cindy Ihrke, and Kelsie Vaughn. County Engineer Alan Harwood and Technician Jeremy Putnam were also present. Mr. Nuss called the meeting to order at 7:00 a.m.

Mr. Nuss moved to accept the Agenda. Seconded by Mrs. Vaughn. Motion passed.

First on the agenda was the review of December 03, 2025 minutes. Mr. Nuss moved and Mrs. Vaughn seconded the motion that they be approved. Motion passed.

Public Comment:

Discussed email from Chase McCall about a resident concern in Brenton Township.

December bills were read and presented by Mr. Putnam. Mr. Nuss moved and Mrs. Vaughn seconded the motion to send the bills to the full board. Motion passed.

The committee then reviewed the fund balance report and the highway appropriations and expenses report.

Old Business:

Mr. Harwood informed the committee of the activities at the County Highway Department during the month of December and will provide a written report for the full board.

Discussed the County Transportation Agreement. Mr. Nuss updated the committee about the current situation.

New Business:

Discussed possible conflict of November 2026 Highway Committee Meeting.

Discussed portable scales for Sheriff's Department

Resolutions:

Engineering Services Agreement for Bridge Replacement 1540 E / 500 N

Engineering Services Agreement for 2026 NBIS Bridge Inspections & Program Management

Handbook Resolution for Highway Department Holiday Schedule

Mrs. Ihrke moved and Mrs. Vaughn seconded the motion to send to full board for signature.

Next Meeting will be **Wednesday February 04, 2026 at 7:00 a.m.**

Having no further items to discuss, Mrs. Vaughn moved to adjourn at 7:52 am. Seconded by Mrs. Ihrke. Motion passed.