

RESOLUTION 24 - 07

SETTING PER DIEM RATES AND MILEAGE CLAIM FOR 2024

WHEREAS, the governing body of Ford County shall, by resolution, establish a per diem rate for mileage reimbursement, meal reimbursements and lodging reimbursements; and

WHEREAS, qualifying reimbursements shall be for employees only and shall consist of a submitted receipt from the business of which the purchase was made including the name of the business, the date of purchase, brief description of purchase and amount paid (hand written receipts do not qualify); and

NOW, THEREFORE, BE IT RESOLVED, the following rates shall be set for reimbursement of mileage, meal reimbursement, and lodging for the 2024 year starting on January 1st:

Standard mileage according to the IL. Dept. of Revenue as of:

- **January 1, 2024** will be set at \$. 67 cents per mile;

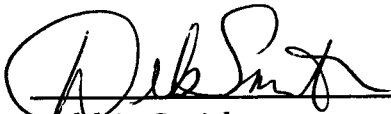
Lodging rates are subject to the federal per diem rates set by the US General Services Administration by state:

- Reimbursement shall not exceed \$218.00 plus tax per day/per employee.


Meal reimbursement rates are subject to the federal per diem rates set by the US General Services Administration by state:

- **Breakfast** hours are set between 12:01 a.m. and 10:00 a.m. is \$13.00; and
- **Lunch** hours are set between 10:01 a.m. and 3:00 p.m. is \$15.00; and
- **Dinner** hours are set between 3:01 p.m. and 12 midnight is \$26.00; and
- Meal reimbursement shall not exceed \$54.00 plus tax per day/per employee.

DATED this 8th day of January, 2024.



Debbie Smith
Chairman of the Board


ATTEST: Amy Frederiek
Ford County Clerk & Recorder