

UPCOMING MEETINGS

for the

FORD COUNTY BOARD

Tuesday, Dec. 5, 2023

7:00 A.M. Highway Committee Meeting – Highway Department in Roberts

Wednesday, Dec. 6, 2023

9:00 A.M. Sheriff Committee Meeting – Sheriff's Boardroom at the Jail

Thursday, Dec. 7, 2023

9:00 A.M. Finance Committee Meeting – Small Courtroom in Courthouse

Monday, Dec. 11, 2023

7:00 P.M. County Board Meeting – Sheriff's Boardroom at the Jail



Notes:

- Courthouse will be *CLOSED* on Thursday & Friday, November 23rd & 24th, 2023 for Thanksgiving Day & Day After.
- Courthouse will be *CLOSED* on Monday, December 25, 2023 for Christmas Day

COUNTY CLERK & RECORDER'S OFFICE

To the Chairman of the County Board of Ford County:

I, Amy Frederick, County Clerk and Recorder, in and for the County of Ford and State of Illinois, respectfully present the following report of all the fees and emoluments of my office, for the month of **October 2023** and during the month where I state the gross amount of all fees.

COUNTY CLERK

REVENUE FOR THE MONTH	RECORDING FEES	VITAL RECORDS	MISC FEES	COUNTY TAX STAMPS 1/3	TAX CLERK FEES	COUNTY CLERK REVENUE	DEDICATED FUNDS AUTO REC. FEE (RSSA)	DEDICATED FUNDS AUTO VITAL FEE (VRSSA)	GIS	DOMESTIC VIOLENCE FUND (DVF)	RENTAL HOUSING SURCHARGE (RHSP)	DSC	DELINQUENT TAXES COLLECTED
Dec-22	4,753.00	1,366.00	611.25	2,283.50	258.00	9,271.75	2,528.00	284.00	4,550.00	5.00	1,548.00	224.00	3,541.68
Jan-23	5,002.00	1,616.00	2,801.00	4,306.50	430.00	14,155.50	3,587.00	368.00	4,777.00	15.00	1,620.00	408.00	17,455.08
Feb-23	3,999.00	1,965.00	1,194.00	3,654.00	2,838.00	13,650.00	4,640.00	538.00	3,811.00	5.00	1,323.00	800.00	58,340.40
Mar-23	4,495.00	2,006.00	1,935.42	3,659.75	2,752.00	14,848.17	2,386.00	474.00	4,302.00	5.00	1,503.00	492.00	51,890.54
Apr-23	3,068.00	1,366.00	1,567.49	2,162.50	1,290.00	9,453.99	2,721.00	332.00	2,950.00	35.00	1,035.00	384.00	40,646.61
May-23	4,449.00	2,078.00	3,252.82	2,563.75	1,118.00	13,461.57	3,957.00	512.00	4,259.00	75.00	1,494.00	672.00	189,929.59
Jun-23	4,118.00	1,506.00	934.00	3,305.75	860.00	10,723.75	2,218.00	354.00	3,975.00	30.00	1,395.00	400.00	34,420.82
Jul-23	5,212.00	1,752.00	1,232.25	4,577.25	344.00	13,117.50	5,149.00	374.00	5,150.00	45.00	3,546.00	372.00	10,114.68
Aug-23	5,594.00	2,736.00	715.75	3,571.00	516.00	13,132.75	4,402.00	572.00	5,352.00	70.00	3,744.00	376.00	20,704.56
Sep-23	4,037.00	2,105.00	1,163.75	2,329.00	516.00	10,150.75	3,271.00	484.00	3,852.00	45.00	2,520.00	516.00	37,154.00
Oct-23	4,206.00	1,838.00	762.25	1,375.50	516.00	8,697.75	5,560.00	392.00	4,000.00	40.00	2,736.00	332.00	21,342.57
Nov-23						0.00							
MID-YEAR	25,766.00	10,397.00	11,361.98	18,630.00	8,686.00	74,840.98	19,819.00	2,508.00	24,649.00	140.00	8,523.00	2,980.00	361,803.90
TOTAL	48,933.00	20,334.00	16,169.98	33,788.50	11,438.00	130,663.48	40,419.00	4,684.00	46,978.00	370.00	22,464.00	4,976.00	485,540.53

81.66% = Percent of estimated revenue generated for year to date.

Total Estimated Revenue = \$160,000.00

Actual Office Revenue = \$130,663.48

Dedicated Funds = \$45,103.00

Supervisor of Assessments = \$46,978.00

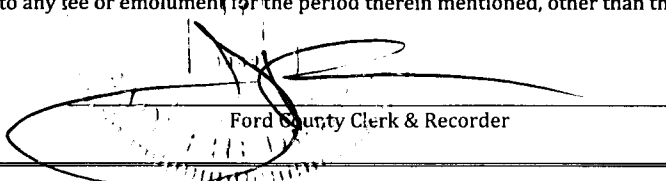
State & Tax Buyers = \$513,350.53

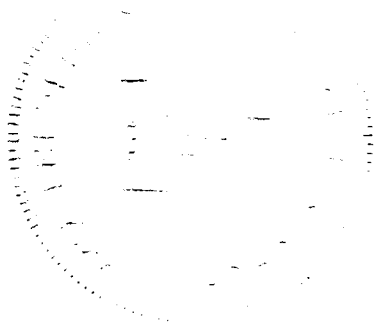
Total Receipts = \$736,095.01

STATE OF ILLINOIS }
COUNTY OF FORD }

I, Amy Frederick, do solemnly swear that the foregoing account is in all respects just and true according to the best of my knowledge and belief, and that I have neither received directly or indirectly nor directly or indirectly agreed to receive or be paid for my own or another's benefit, any money, article or consideration than therein stated, nor am I entitled to any fee or emolument for the period therein mentioned, other than those specified.

Submitted this 1st day of November, 2023.


Ford County Clerk & Recorder



MONTH END REPORT

October 2023

TOTAL DEATH INVESTIGATIONS	14
TOTAL RESIDENT DEATHS	10
TOTAL NON-RESIDENT DEATHS	4
Past Inquires or <u>Inquests Pending</u>	0
Inquires Pending this month	0
1) Natural Death Investigations	14
2) Undetermined Death	0
3) Suicide	0
4) Homicide	0
5) Accidental Death	0
5a) Accidental Motor Vehicle Death	0
5b) Accidental Drug or Alcohol Death	0
AUTOPSIES	
TOXICOLOGY	
EXTERNAL EXAMINATIONS	1
HOSPICE CASE-----	8
INQUESTS CONDUCTED	0
CREMATION PERMITS INVESIGATED AND ISSUED	9
NOTIFICATIONS FOR OTHER COUNTIES	
ORGAN & TISSUE DONATION	0
INVESTIGATIONS RETURNED TO THE MEDICAL PROFESSION	0
CREMATION PERMIT FEES RECIEVED	\$ 900.00
REPORT FEES	.00
MISC.FEES (Grant)	.00
INVOICES RECEIVED	00.00
TOTAL REVENUE	\$ 900.00

RESPECTFULLY SUBMITTED,



BRANDON RODERICK
FORD COUNTY CORONER

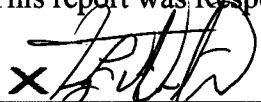


**FORD COUNTY
OFFICE OF EMERGENCY MANAGEMENT
200 W. State Street Room B-5
Paxton, IL 60957
Phone 217-379-9415**

Activity Report for 01 Oct. 2023 to 31 Oct. 2023

- 03 Oct. 2023 Ford County Highway Committee Meeting (Roberts)
Monthly Starcom Radio Drill (Paxton)
- 05 Oct 2023 Ford Committee Finance Committee Meeting (Paxton)
- 06 Oct 2023 Illinois Emergency Management Agency (IEMA) County Conference Call (Paxton)
Illinois Emergency Management Agency Hazard Mitigation Plan Meeting (Paxton)
- 09 Oct. 2023 Ford County Board Meeting (Paxton)
- 11 Oct. 2023 Ford County EMA (Paxton)
- 20 Oct.2023 Illinois Emergency Management Agency(IEMA) Community Resilience Meeting
(Paxton)
- 24-25 Oct. 2023 Illinois Public Works Mutual Aid Network (IPWMAN) Conference (Bloomington)
- 26 Oct. 2023 Statewide Terrorism Intelligence Center Monthly Meeting (Paxton)
- 27 Oct. 2023 MOU discussion Meeting w/ Leadership of Paxton Emergency Response Services
(Paxton)
- 30 Oct. 2023 Submitted Emergency Management Performance Grant to State of Illinois (Paxton)

This report was Respectably submitted by:



Illinois Emergency Management Agency

Monthly Report to the Ford County Board
On Activities at the Highway Department
November, 2023

The Ford County Highway Department completed the following activities during the month October, 2023.

Engineering Division

- Entered claims and allotments to various county and township funds.
- Assisted Maintenance Division.
- Replacing County Bridge in Mona Township.
- Repaired Cross Road Culvert on Elliott Road.

Maintenance Division

- Performed maintenance and repair on County owned equipment.
- Conducted routine inspection and maintenance of roads, entrances, shoulders and signs on County system.

County Engineer

- Assisted Commissioners with Drainage and Traffic Control Projects in Ford and Iroquois Counties.
- Assisted Iroquois County Highway Department.
- Attended Fall County Engineers Meeting in Moline.
- Attended IPWMAN Conference in Bloomington.
- Worked with Sullivant Township and their Attorney on Road Damage Insurance Claim.

Ford County Highway Committee Minutes

The Ford County Highway Committee met on November 7, 2023 at the Ford County Highway Department in Roberts, Illinois.

Present at this regular scheduled meeting were Chairman Tim Nuss, Ann Ihrke and Lesley King. County Engineer Greg Perkinson was also present. Mr. Nuss called the meeting to order at 7:00 a.m.

Mrs. Ihrke moved to accept the Agenda. Seconded by Mrs. King. Motion passed.

First on the agenda was the review of the October 3, 2023 minutes. Mrs. King moved and Mrs. Ihrke seconded the motion that they be approved. Motion passed.

Public Comment:

None

October bills were read and presented by Mr. Perkinson. Mrs. Ihrke moved and Mrs. King seconded the motion to send the bills to the full board.

The committee then reviewed the fund balance report and the highway appropriations and expenses report.

Under old business the following items were discussed:

Mr. Perkinson informed the committee of the activities at the County Highway Department during the month of October and will provide a written report for the full board.

Mr. Perkinson updated the committee on the shared work with Iroquois County. Mr. Nuss reminded the committee that the agreement to share the County Engineer ends December 31, 2023 and the needs of Ford County need to be a priority.

The process for installing flashing red lights on the stop signs at Buckley Road and Illinois Route 115 was discussed. Mr. Perkinson has obtained estimates for purchasing the solar powered LED lights which would cost about \$5,000 per intersection.

Other options to bring further attention to the stop intersection were discussed. IDOT has installed stop signs on the left sides of Buckley Road to supplement the signs on the right side and they have placed reflective red strips on the posts below the stop signs. Ford County has installed stop ahead signs on the left side of the road to supplement those on the right side and has installed rumble strips.

The possibility of increasing the length of the rumble strips was discussed.

The snow removal policy (resolution 20-04) was discussed. The possibility of a PSA on local radio and publishing the policy in local papers, to remind the public, was discussed. Mr. Whitebird volunteered to post the resolution on his website and send it to others that he uses.

New Business:

Next Meeting will be December 5, 2023 at 7:00 a.m.

Resolutions:

Agreement for County Engineer's Salary

Resolution Appropriating Funds for County Engineer's Salary

Mrs. Ihrke moved and Mrs. King seconded the motion to present to the full board for approval.

Having no further items to discuss, Mr. Nuss moved to adjourn at 8:15 am. Seconded by Mrs. Ihrke. Motion passed.

FORD COUNTY PROBATION AND COURT SERVICES

Stats for October 2 2023

October of 2023

ADULTS:

<u>Active Caseload</u>		<u>Administrative Cases</u>	
Felony Cases	69	Active	93
Misdemeanors	19	Warrants	142
DUI Cases	21	TOTAL	235
Traffic Cases	0		
TOTAL	109		

JUVENILES:

<u>Active Caseload</u>		<u>Administrative Cases</u>	
Probation	5	Active	12
Cont'd Supervision	0	Inactive	1
Informal	0	TOTAL	13
Other	0		
TOTAL	5		

PUBLIC SERVICE:

<u>Adults</u>		<u>Juveniles</u>	
Cases	57	Cases	10
Hours	6830	Hours	277
TOTAL CASES:	67		
TOTAL HOURS:	7107		

RESTORATIVE JUSTICE / DIVERSION:

Intakes this month 2
Cases reviewed this month 2
Active Conference/Diversion Cases 0 Restorative Justice / Diversion 13

INVESTIGATIONS:

PSI's ordered 8 PSI's completed 4
Record Checks completed 0

INTAKES:

Adults: 11 Juveniles 0

ELECTRONIC MONITORING / GPS:

Adults: 2 Juveniles: 0

CONTACTS FROM POLICE AND / OR CLIENTS AFTER HOURS:

Police 5 Clients 6

HOME / SCHOOL VISITS CONDUCTED DURING THE MONTH:

Home: 4 School 2

RESTITUTION / COMMUNITY SERVICE COMPLETED:

Restitution collected this month 1298.76

Community Service collected:

Adults: 92 Juveniles: 0

October 2022 (Same month last year)

ADULTS:

<u>Active Caseload</u>		<u>Administrative Cases</u>	
Felony Cases	59	Active	78
Misdemeanors	24	Warrants	140
DUI Cases	23	TOTAL	218
Traffic Cases	4		
TOTAL	110		

JUVENILES:

<u>Active Caseload</u>		<u>Administrative Cases</u>	
Probation	5	Active	16
Cont'd Supervision	0	Inactive	1
Informal	2	TOTAL	17
Other	0		
TOTAL	7		

PUBLIC SERVICE:

<u>Adults</u>		<u>Juveniles</u>	
Cases	61	Cases	10
Hours	6727	Hours	205
TOTAL CASES:	74		
TOTAL HOURS:	6792		

COMMUNITY MEETING ATTENDED THIS MONTH:

Veterans Court	ROSC Meeting	Ford County Insurance and Personnel
Ford County Finance Mtg	Outreach Committee	SART meeting
Ford County Board Mtg	CMO Meeting	

TRAININGS / PRESENTATIONS COMPLETED DURING THIS MONTH:

IPCSA ILAPSC
 Supreme Court Trainings

TOTAL NUMBER OF HOURS WORKED OUTSIDE MON. - FRI. 8:30 - 4:30: 15

OFFICER CASELOAD ADULTS JUVENILES PRE-TRIAL

Jennifer Anderson	108	0	
Rocky Marron	47	2	24
Ariel Brucker	26		
Mallory Lithgow	19	17	
Warrant Status	142	1	

INTAKES THIS MONTH:

Adult:		Juvenile:	
Felony Cases	4	Probation	0
Misdemeanors	2	Cont'd Supervision	0
DUI Cases	1	Informal	0
Traffic Cases	0	Other	0
TOTAL	7	TOTAL	0

CONFINEMENTS:

Juvenile Detention	1		
IDOC Commitments	0		
Group Home		Adults: 0	Juveniles: 0
Residential Substance Abuse Treatment:		Adults: 0	Juveniles: 0

ADULT PROGRAMS ORDERED THIS MONTH:

COMPLETED THIS MONTH:

Alcohol / Substance Abuse Assessment	4	5
DUI Assessment	0	2
Alcohol / Substance Abuse Treatment	4	5
DUI Education	0	1
Victim Impact Panel	2	3
Cognitive Classes	1	0
Anger / Domestic Abuse Classes	2	0
Mental Health	2	0
Sex Offender Treatment	0	0
Parenting Classes	0	0
Psychiatric / Psychological Assessment	0	0
Traffic School	0	0



Ford County Public Health Department
235 North Taft Street
Paxton, IL 60957

Phone: (217)379-9281 Fax: (217)379-2802
Website: www.fordcountyphd.org

October 2023 Ford County Board Report

1. New Health Department Administrator, Donny Gill, started on 9/25.
2. Two vacancies now exist at the HD. We are getting ready to set up interviews for the PHEP position (13 applicants) and the Health Educator position (10 applicants).
3. Becky Beck has been active in the county schools conducting vision and hearing screenings.
4. FCPHD held flu shot clinics at the following locations: Paxton IGA, Kempton American Legion, Gibson City Telecare, Moyer District Library, Lutheran Church (GC), staff at NextStep and walk-ins at the HD.
5. BettyKay Benningfield is working to complete both training and grants to begin testing and treating STIs and HIV.
6. FCPHD is still looking for a contractor to finish repairs due to flood damage at Taft location.
7. Next BOH meeting is on 11/21.

**FORD COUNTY SHERIFF'S OFFICE
OCTOBER 2023
ACTIVITY SUMMARY REPORT**

INCOME RECEIVED

\$43,724.00 – Boarding	\$350.00 – DUI Reinforcement Fund	\$15.00 - Reports
\$ 6,459.84 – Contracts	\$ 77.50 – Seized/Forfeiture/Drug Fund	
\$ 3,172.19 – Inmate Phones	\$ 40.00 – Arrestee Medical Fund	
\$ 1,377.50 – Civil Process	\$ 20.00 – Dedicated Vehicle Maintenance Fund	
\$ 1,063.34 – Transports	\$ 5.10 – Misc. Reimbursements	

TOTAL FOR THE MONTH OF OCTOBER

\$56,304.47

FY23 TOTAL TO DATE

\$504,912.31

TRAFFIC ACCIDENTS- 09

WARNING CITATIONS-35

TRAFFIC CITATIONS-37

24 – Speeding	01 – Illegal Possession/Cannabis	01 – Improper Lane Usage
04 – Suspended Registration	01 – Illegal Transportation/Alcohol	01 – Illegal Parking
02 – Suspended License	01 – Driving with no License/Permit	01 – Expired Registration
	01 – Uninsured Motor Vehicle	

CIVIL CITATIONS-04

01 – Illegal possession/alcohol by minor	01 – Possession of Controlled Substance
01 – Aggravated Domestic Battery	01 – Possession of Drug Paraphernalia

FIELD INCIDENT/COMPLAINT REPORTS

25 – Civil/Non-Criminal Complaint	02 – Pursuit/Chase
16 – Other Agency Assist	02 – Juvenile Complaint
16 – Investigation Follow-up	02 – House Check
13 – Motorist Assist	02 – Hit & Run
13 – Suspicious Activity/Person	02 – Harassment
12 – Suspicious Vehicle	02 – Car in Ditch
12 – Domestic Trouble	02 – Burglary
07 – Security Alarm Check	02 – E911 Hang-up
06 – Welfare Check	02 – Stolen Vehicle
05 – Animal Complaint	01 – Custody Dispute
04 – Property Standby	01 – Damage to Property
04 – Court Order Violation	01 – Lock out
03 – Suicide Threat	01 – Noise Complaint
02 – Theft	01 – Abuse Complaint

CIVIL PROCESS ACTIVITY (SERVICES/ATTEMPTS)

Court Summons: 18/28 Warrants: 17

FORD COUNTY INMATES TOTAL MANDAYS TO DATE (9855)

Monthly Ford County Inmate Mandays: 719

RESOLUTION 23 -

**SETTING SALARIES FOR THE EMA COORDINATOR & EMA ASST. COORDINATOR,
SUPERVISOR OF ASSESSMENTS, ZONING OFFICER AND FOR HOURLY
EMPLOYEES FOR FY 2023 - 2024**

WHEREAS, the Finance Committee has met and approved raises for various positions; and

WHEREAS, these raises reflect a consistent policy; and

WHEREAS, that the following salaries become effective beginning December 1, 2023:

EMA Coordinator	\$12,500.00
EMA Asst. Coordinator	\$ 4,120.00
Supervisor of Assessments	\$65,000.00
Zoning Officer	\$16,000.00

AND;

The following positions will start at:

I.C.E. Student (less than 650 hours) - follow current minimum wage chart for youths (under 18)

I.C.E. Students (more than 650 hours) - follow current minimum wage chart

Deputy Clerk - \$15.25

BE IT RESOLVED, that the starting hourly pay increase \$ 1.00 and that all hourly employees shall also receive \$ 1.00 increase which is reflected on the attached Longevity Schedule which shall become effective on the first pay period of the 2023 - 2024 Fiscal Year.

Date: November 13, 2023

Debbie Smith
Ford County Board Chairman

ATTEST: _____
Amy Frederick
Ford County Clerk & Recorder

RESOLUTION 23 -

AMENDING CIRCUIT CLERK SALARY

WHEREAS, Section 18b of Article VI of the Illinois Constitution of 1970, states that the Circuit Clerk is a Clerk of the Judicial System and that the salary of the Clerk may be Amended at any time; and

WHEREAS, Circuit Clerks, providing due services to and for the State of Illinois as a part of their official duties, are afforded payment in the form of stipend as defined in 55 ILCS 5/4-6001. In such ordinance fixing the compensation of Circuit Clerk, the County Board shall separately list each stipend the Circuit Clerk is expected to receive in addition to the compensation to be paid by the County; and

WHEREAS, the established salary for the Ford County Circuit Clerk for the 2023 - 2024 year is to be set at \$61,000.00; and

WHEREAS, the Stipend Payment from the State of Illinois is \$6,500.00 (yearly); and

BE IT RESOLVED, that the Ford County Circuit Clerk receive a salary of \$61,000.00 for the 2023 - 2024 year.

November 13, 2023

Debbie Smith
Ford County Board Chairman

ATTESTED: _____
Amy Frederick
Ford County Clerk & Recorder

2023-2024 P&C Pricing Sheet

Counties of Illinois Risk Management Agency (CIRMA)

Ford County

Member Cost Comparison

Coverage Description	Expiring	Renewal	% Change
Premiums:			
Package Policy	\$40,807	\$48,418	
Loss Fund	\$229,057	\$260,750	
Excess Property	\$5,566	\$10,213	
Boiler & Machinery	\$1,441	\$1,634	
Excess Liability	\$19,914	\$19,357	
Excess Crime	\$950	\$950	
Claims Administration	\$3,294	\$4,384	
Brokerage Fee	\$19,350	\$20,500	
Excess Workers Compensation	\$8,121	\$8,120	
CIRMA Fee	\$6,120	\$6,370	
Total Premiums:	\$334,620	\$380,696	13.77%

Exposure Summary:			% Change
Total Insured Values	\$17,474,964	\$18,570,150	6%
Population	13,534	13,534	0%
Gross Operating Expenditures	\$4,567,712	\$5,087,494	11%
Sheriffs	30	33	10%
Armed	28	28	0%
Unarmed	5	5	0%
Vehicles	26	27	4%
Payroll	\$3,441,000	\$3,441,000	0%
Jails	1	1	0%
Nursing Homes	No	No	N/A

RESOLUTION 23 -

WHEREAS, the Ford County Board appointed Terry Whitebird as Ford County EMA Coordinator in 2019 by Resolution 19 - 20; and

WHEREAS, the position will be less than 1,000 hours per year with no benefits.

BE IT RESOLVED, by the County Board of Ford County, Illinois, that Terry Whitebird be hired for a 4 year term with the following restrictions:

- The EMA Director stays within each FY Budget for EMA adopted by the Ford County Board; and
- The EMA Director will use his/her own person vehicle or a county vehicle for county use only; and
- Mileage may be reimbursed only when using his/her personal vehicle to and from work related incidents and only when notified by dispatch; and
- The total salaries for the EMA Director and any Deputies that may be hired by the EMA Director shall not exceed each FY Budget for EMA adopted by the Ford County Board.

Dated: November 13, 2023

Signed: _____

Debbie Smith
Ford County Board Chairman

Attest: _____

Amy Frederick
Ford County Clerk & Recorder

HAZARD MITIGATION PLAN

CONSULTANT AGREEMENT

This is an agreement between Ford County, Illinois, hereinafter referred to as the COUNTY and American Environmental Corporation, hereinafter referred to as the CONSULTANT.

The COUNTY and the CONSULTANT enter into this agreement, hereinafter referred to as the AGREEMENT, in which the CONSULTANT agrees to provide professional services to develop the Ford County Hazard Mitigation Plan (HMP) in connection with a planning grant awarded by the Federal Emergency Management Agency (FEMA). This AGREEMENT is dependent upon Ford County receiving a grant from the Illinois Emergency Management Agency (IEMA)/FEMA to develop this HMP. Without the grant, this AGREEMENT is void.

The CONSULTANT has the experience in risk assessment, infrastructure design, public involvement, environmental regulation, and emergency planning to provide the services needed to complete this HMP.

Under penalties of perjury, the CONSULTANT certifies that 35-177-0899 is their correct Federal Taxpayer Identification Number and that they are doing business as a Professional Corporation.

In consideration of these premises, the parties hereto agree as set forth in this AGREEMENT, which includes the Scope of Work and Project Schedule.

The AGREEMENT executed this ____ day of _____, ____ becomes effective upon signing by the COUNTY.

_____		_____	
CONSULTANT		COUNTY	
NAME:	_____	NAME:	_____
BY:	<u>Kenneth M. Miller, LPG,</u> <u>LPE</u>	BY:	_____
TITLE:	<u>Regional Manager</u>	TITLE:	_____
ADDRESS:	<u>3700 W. Grand Avenue</u> <u>Springfield, IL 62711</u>	ADDRESS:	_____ _____
TEL:	<u>(217) 585-9517</u>	TEL:	_____

SECTION 1 – GENERAL PROVISIONS

All work completed under this AGREEMENT shall be bound by the provisions of the Hazard Mitigation Planning Grant Application approved for this project.

Compliance with existing regulations. The CONSULTANT will comply with all applicable health, safety, and environmental protection requirements specified by federal and state regulations and guidance.

Indemnification & Insurance. The CONSULTANT will procure and maintain the following types and amounts of insurance for the duration of the Project: workers’ compensation insurance as required by law, \$500,000 of employer’s liability insurance, commercial general liability insurance of \$1,000,000 combined single limit for personal injury and property damage, automobile liability insurance of \$1,000,000 combined single limit for bodily injury and property damage covering all vehicles, including hired cars, owned and non-owned vehicles, \$5,000,000 of umbrella liability insurance in addition to each of above limits and professional liability insurance in the amount of \$1,000,000. The commercial general liability insurance must include contractual liability coverage including coverage for any indemnities.

Further, the CONSULTANT explicitly waives any right it has to immunity under applicable industrial insurance laws and agrees to indemnify, defend and hold the COUNTY, IEMA, FEMA, their employees, officers, directors, and agents harmless from any and all liability, losses, costs, expenses and fees arising out of claims or law suits brought by the CONSULTANT or any of its employees for bodily injuries or death sustained while performing services hereunder, except to the extent caused by the gross negligence or willful misconduct of the COUNTY.

Personnel. The CONSULTANT’s personnel who will work on this project include:

<u>NAME</u>	<u>DUTIES</u>
Andrea Bostwick-Campbell	Project Management, Risk Assessment, Technical Writing & Public Involvement
Ken Runkle	Public Involvement, Government Coordination & Risk Assessment
Callie Smith	Risk Assessment & Technical Writing
Greg Michaud	Public Involvement and Quality Control
Kenneth Miller P.E.	Engineering Support and Quality Control

Governing Law / Binding Agreement / Severability / Dispute Resolution

This agreement shall be governed by the laws of the State of Illinois. THE CONSULTANT and COUNTY acknowledge this is a binding agreement between the parties and their respective successors and assigns. Neither party may assign any rights or obligations contained within this

Agreement without the written consent of the other party. In the event that such an assignment is consented to, the assigning party shall remain legally responsible for the completion of the terms, conditions, and other obligations of this Agreement. The provisions of this Agreement supersede all other documents, agreements, negotiations and discussion between THE CONSULTANT AND COUNTY, and represent the entire agreement between THE CONSULTANT AND COUNTY.

In the event a dispute shall arise with regard to compliance by a party with the terms and provisions of this Agreement and such dispute should result in litigation or alternative dispute resolution, the prevailing party to such litigation or alternative dispute resolution shall be entitled to reasonable attorney fees and costs, which costs shall include, without limitation, court costs and those costs related to litigation and/or the alternative dispute resolution process.

Termination

This AGREEMENT will automatically be suspended or terminated, as appropriate, if funding is suspended or terminated by IEMA/FEMA. If this AGREEMENT is suspended or terminated because of no fault of the CONSULTANT, payment shall be made to the CONSULTANT for services satisfactorily performed to the date of suspension or termination, conditional upon delivery of all instruments of service to the COUNTY, and the receipt of payment for such services from IEMA/FEMA. In no event will the CONSULTANT be entitled to the recovery of damages arising out of or related to the suspension or termination of this AGREEMENT. Upon giving written notice to the COUNTY, the CONSULTANT may suspend the services without incurring any liability, until all past due amounts (including, without limitation, collection costs, attorney fees and accrued interest) have been paid.

If the CONSULTANT becomes insolvent or is otherwise in default of this AGREEMENT, the COUNTY may, without prejudice to any of its other rights or remedies and without liability to the CONSULTANT, terminate this AGREEMENT.

SECTION 2 – SCOPE OF WORK

The CONSULTANT agrees to perform the attached Scope of Work. Under the conditions of this AGREEMENT, the CONSULTANT serves as the agent for the COUNTY and will conduct communications with IEMA and FEMA.

All of the CONSULTANT’s services shall be performed within generally accepted standards of professional care and in compliance with all applicable laws, regulations, codes and other requirements.

The CONSULTANT is fully responsible to the COUNTY for any errors contained in the HMP approved by IEMA/FEMA. Any changes made by a participating municipality or the COUNTY after the HMP is approved by IEMA/FEMA becomes the sole responsibility of that jurisdiction. This warranty is made in lieu of all other warranties, expressed or implied.

SECTION 3 – PROJECT SCHEDULE

The CONSULTANT shall complete work in accordance with the attached Project Schedule.

Time frames for milestone events, such as HMP Committee meetings, and activities, such as the development of new mitigation projects to be added to the HMP, are estimates that are subject to change based on the Committee’s availability to meet and for jurisdiction officials to reach concurrence on new mitigation projects.

If the time allotted for completion of the CONSULTANT’s services is exceeded through no fault of the CONSULTANT, additional time to complete performance will be allowed.

SECTION 4 – COMPENSATION

The CONSULTANT shall submit invoices monthly, to the COUNTY that identify the number of hours performed by each staff person for each task. The COUNTY will submit monthly billings from the CONSULTANT to IEMA in care of the State Hazard Mitigation Officer. The COUNTY, upon receiving payment from IEMA (IEMA administers the federal grant which pays for the CONSULTANT’s services), will pay the CONSULTANT for all services as described in the attached Scope of Work within 30 days.

The following tasks must be completed to obtain a HMP that can be approved by IEMA/FEMA:

Hazard Mitigation Planning Committee Formation, Goal Setting, Risk Assessment, Vulnerability Analysis, Identifying Mitigation Activities for Participants, Public Involvement, Severe Weather Table Compilation, Land Use and Development Trends, Map Development, Draft and Submit HMP to IEMA and FEMA.

Total cost for CONSULTANT services to complete this project, including direct expenses, is not to exceed, \$46,900.00 for the Federal Share and \$3,126.67 in Sub-Recipient Management Costs.

SECTION 5 -TOTAL PERFORMANCE OF WORK

Communications & Submissions to the COUNTY. Primary communications with the COUNTY will be through Terry Whitebird, Ford County EMA Coordinator. The CONSULTANT shall submit all written documents and invoices to the COUNTY at the address listed below:

Ford County EMA
c/o Terry Whitebird
200 W. State St. Rm B5
Paxton, IL 60957
twhitebird@fordcounty.illinois.gov

Communications & Submissions to the CONSULTANT. The CONSULTANT will act as the agent for the COUNTY for communications with FEMA and IEMA. The COUNTY shall submit all written documents and payments to the CONSULTANT at the address listed below

American Environmental Corporation
c/o Andrea Bostwick-Campbell
4231 Westgate Drive
Springfield, IL 62711
abostwick@aecspfld.com

ATTACHMENT A – SCOPE OF WORK AND PROJECT SCHEDULE

■ Scope of Work

In order to comply with 44 CFR §201.6(d)(3), Ford County (the County) proposes to develop its first Multi-Jurisdictional HMP. The goal is to produce an HMP that will receive approval by the Illinois Emergency Management Agency (IEMA) and the Federal Emergency Management Agency (FEMA). The Consultant will work under the Ford County Emergency Management Agency to develop the Plan. The following tasks outline the process to develop the Ford County Multi-Jurisdictional HMP.

Task 1: Organize Committee

AEC will assemble a County Mitigation Planning Committee (the Committee) by inviting municipal and county officials as well as representatives from the agricultural community, business and industry, education, emergency services, healthcare, non-profit and community-based organizations (American Red Cross, LEPC, etc.), and utilities. Committee members will be responsible for providing input during the planning process as well as conveying information to those they represent.

Representatives identified during the Committee creation will be invited to attend the first Committee meeting. Both verbal and written correspondence will be used to extend invitations. The first committee meeting will provide an orientation to the Committee members of the Plan development process. A series of four Committee meetings and a Public Forum will be held throughout the planning process.

Task 2 – Public Involvement

Public involvement is a core value that AEC will apply to encourage public input and support. Early and ongoing public involvement activities will be conducted to provide multiple opportunities for the public to provide input. Encouraging collaboration between various government offices and affected and interested segments of the public is one of the goals of this Plan. The public involvement strategy will fulfill FEMA public involvement requirements and be based on the following goals and activities:

Initiate and maintain a dialogue with the public

- Posting announcements/displays at municipal, township, and county offices as well as on County and municipal websites and social media, if feasible.
- Prepare and issue news releases announcing the purpose of NHMP Committee meetings to develop the Plan.
- Distribute a fact sheet describing the benefits of an NHMP and how residents can participate in the planning process and a citizen questionnaire to gather facts and gauge public perception about the natural hazards that impact the County. Copies will be provided to Committee members, selected agencies, and organizations in the County, as well as participating municipalities and townships.
- Prepare adjacent county notification, which provides these counties the opportunity to have input.

Provide multiple opportunities during the planning process for interested persons and organizations to provide input

- Ensure that all Committee meetings will be open to the public and facilitating these meetings in a manner that encourages participation.
- Publish survey that residents can use to provide comments.
- Hold a public forum and two-week public comment period where the draft Plan is available for public discussion and comment.

Develop local support for hazard mitigation projects

- Initiate conference calls and one-on-one discussions to identify mitigation projects sought for this Plan.
- Issue materials describing hazard mitigation projects that includes examples of acceptable projects.
- Support and cultivate local dialogue initiated by Committee members with their local constituents. This will include the announcement of information gathering opportunities (surveys) and the sharing of fact sheets.
- Interact with elected officials and others not on the Committee to answer their questions and concerns.

Conduct Planning Committee Meetings

It is anticipated that four Planning Committee meetings and a Public Forum will be conducted to develop this Plan. The first meeting is devoted to orientation and a discussion of the kinds of information that the jurisdictions need to provide to develop this Plan. Drafts of a mission statement and mitigation goals will be presented for review. Committee members will be asked to identify any natural hazard events that have occurred within their jurisdiction. Community Participation opportunities will be discussed and information on the planning process distributed. The Committee will also complete an assets vulnerability survey to help identify each jurisdiction's most vulnerable assets and a prepare problem statements that clearly describe each jurisdiction's greatest vulnerability to natural hazards.

The Committee will review the preliminary Risk Assessment at the second meeting, participate in a Risk Priority Index exercise, and discuss the concept of community lifelines. It will also continue its evaluation of the mitigation goals and mission statement and finalize both. The types of mitigation actions will be identified, and a discussion of which projects and activities qualify as mitigation will also take place.

The third meeting will focus on the vulnerability analyses, the review and evaluation of the proposed mitigation actions prioritization methodology, and identification how the mitigation projects and activities will be presented in the Plan.

At the fourth meeting the committee members will review the draft jurisdiction-specific mitigation action tables that identify and prioritize the mitigation actions provided by the participants. Sections outlining the mitigation strategy, plan maintenance, and adoption will also be presented.

Following these Committee meetings there will be a Public Forum so that the draft Plan can be viewed and discussed with the public. All of the Committee meetings will be open to the public and publicized in advance to encourage public participation.

At each Committee meeting participants will receive orientation materials, forms to obtain FEMA-required information, information about mitigation projects, natural hazard surveys, fact sheets to distribute to residents of each jurisdiction, and portions of the Plan to be reviewed and discussed. At the Public Forum, a paper copy of the entire Plan will be presented in addition to paper copies requested by each jurisdiction. While the use of electronic copies will be encouraged, paper copies are still needed by some participants, especially for the smaller municipalities.

Task 3: Capability Assessment

Each participating jurisdiction has a unique set of capabilities and resources available to accomplish hazard mitigation and reduce long-term vulnerabilities to hazard events. The Capability Assessment helps determine the ability of the participating jurisdictions to implement the Mitigation Strategy and to identify potential opportunities for establishing or enhancing specific mitigation policies, programs, or projects. Obtaining and evaluating comprehensive plans, existing building codes, land-use maps, zoning ordinances, Flood Insurance Rate Maps, and other relevant documents are considered part of this assessment.

In addition, coordination with State, county, and local agencies and organizations, including the Illinois Department of Natural Resources, the Illinois Department of Transportation, and IEMA among others, will be undertaken to determine current and planned activities that may impact hazard mitigation within the County and participating jurisdictions.

Task 4: Risk Assessment, Vulnerability Analyses & GIS Services

The risk assessment evaluates the vulnerability of people, buildings, and infrastructure in order to estimate the potential loss of life, personal injury, economic injury, and property damage resulting from natural and man-made hazards. The Plan's risk assessment must identify the natural and man-made hazards deemed most important to the County and include a profile of each that identifies past occurrences, the severity or extent of the hazard, the likelihood of future occurrences. It also provides a vulnerability analysis which identifies the impacts to public health and property, evaluates the assets of the participating jurisdictions (i.e., residential buildings, critical facilities, and infrastructure) and estimates the potential impacts each natural hazard would have on the health and safety of the residents as well as buildings, critical facilities and infrastructure. Where applicable, GIS maps will be used to illustrate the differences in vulnerability by hazard across the County.

Information will be gathered from local, state, and federal records to identify the natural hazards that have historically impacted Ford County since 1950, depending on the hazard and data availability. Information from sources listed below as well as from community files, existing plans and reports, and technical experts will be evaluated along with input from the Committee and the public to assemble the applicable hazards affecting the County.

- ❖ NOAA's Storm Events Database
- ❖ NWS COOP weather observer records
- ❖ NOAA's Storm Data Publications
- ❖ National Flood Insurance Program
- ❖ USDA National Agriculture Statistics Service
- ❖ NWS Weather Forecast Office
- ❖ National Drought Mitigation Center
- ❖ USACE National Inventory of Dams
- ❖ Iowa Environmental Mesonet's NWS Watch, Warning & Advisories Search
- ❖ USGS Landslide Catalog
- ❖ CEUS-SSC Earthquake Catalog
- ❖ CERI New Madrid Earthquake Catalog
- ❖ USGS Earthquake Catalog
- ❖ Local Newspapers

A hazard events questionnaire will be distributed to the Committee members at the first meeting to solicit storm damage information not included in these other sources. The Committee will also have the opportunity to determine which hazards need to be included in the Plan.

Once the list of applicable hazards has been reviewed and new information gathered, AEC will develop hazard event profiles for each hazard. This information will be summarized in narrative form, tables, and maps. It will describe the location and extent of past natural hazard occurrences. As the magnitude and severity of each natural hazard impacting the County is determined, the probabilities of future occurrences will be calculated as required by FEMA.

The vulnerability analysis of each hazard will then be developed. A vulnerability analysis identifies the impacts to public health and property, evaluates the assets of the participating jurisdictions (i.e., residential buildings, critical facilities, and infrastructure), and estimates the potential impacts each natural hazard would have on the health and safety of the residents as well as buildings, critical facilities, and infrastructure.

A discussion of future conditions also will be included that looks at data from previous weather occurrences and takes into account trends in the data that have emerged over time to project with some degree of accuracy what the weather may look like in the future. Best case and worst case scenarios will be provided and while neither may be terribly likely, they will provide a better understanding of the range of potential outcomes and an idea of what the most probable outcomes might look like.

Each participant will be asked to develop a listing of critical facilities within their jurisdiction. These lists will then be used to conduct an inventory of vulnerable resources. Current and anticipated land-use and population projections will be used to evaluate building and infrastructure vulnerability. The types and numbers of existing and planned buildings (including repetitive-loss structures), infrastructure, and other critical facilities will be identified for all participating jurisdictions.

Estimates of future potential losses to structures will be developed for each jurisdiction as well as the County. Damage estimates will be based on the latest property assessment figures from the Ford County Supervisor of Assessments.

GIS Maps will be developed to aid visual analysis by showing:

- tornado occurrences and pathways;
- floodplains, rivers, and streams;
- dam locations;
- any special district boundaries; and
- other features as decided by the Committee.

Building counts in the floodplain will also be conducted as a part of this task.

Task 5: Mitigation Strategy & Goals Re-Evaluation

The mitigation strategy identifies how participating jurisdictions are going to reduce the potential loss of life and property damage that results from the natural and man-made hazards identified in the risk assessment. The strategy includes:

- ❖ Developing mitigation goals.
- ❖ Identifying a comprehensive range of jurisdiction-specific mitigation actions (projects and activities). Mitigation actions are projects, plans, activities, or programs that achieve at least one of the mitigation goals identified.
- ❖ Analyzing new mitigation actions identified for each jurisdiction.
- ❖ Developing a mitigation actions prioritization methodology.
- ❖ Identifying the entity responsible for implementing and administering mitigation actions.
- ❖ Conducting a preliminary cost/benefit analysis for each mitigation action.

Mitigation goals describe the objective(s) or desired outcome(s) that the participants would like to accomplish in terms of hazard and loss prevention. These goals are intended to reduce long-term vulnerabilities to natural hazards. The results of the risk assessment will be used to develop the list of mitigation goals included in the Plan.

Participants will have the opportunity to identify mitigation actions for the Plan. The mitigation projects and activities identified by the participating jurisdictions will be clearly linked to long-term mitigation goals that are based on the risk assessment findings. Jurisdiction-specific mitigation projects will be developed for each participant.

County representatives and participating jurisdictions will be provided with mitigation planning materials and project examples that will engage them in thinking about specific projects for their communities. These materials will be supplemented by one-on-one conversations with participants. Open discussion about mitigation over the course of four Committee meetings is needed to provide sufficient time for developing specific mitigation projects. Jurisdictions often are encouraged to look at mitigation with a broader view when they hear what others in the County are doing. As a result, a full range of mitigation actions tailored to each jurisdiction's risks, vulnerabilities, and priorities can be identified.

After each participant identifies a list of mitigation actions, the mitigation strategy will be developed. Each mitigation actions identified will be assigned to one of four broad mitigation action categories for comparison and consolidation of similar actions. The mitigation action

categories include Education and Public Involvement, Local Plans and Regulations, Natural System Protection, and Structure and Infrastructure Projects. Additional analysis of the actions will be undertaken to determine:

- the hazard or hazards being mitigated;
- if the action will mitigate risk to one or more Community Lifelines (those fundamental services that enable the continuous operation of critical government and business functions essential to human health, safety, and/or economic security);
- the population affected (i.e., size, SVI, EDRC);
- the goal or goals fulfilled;
- whether the action would reduce the effects on new or existing buildings and infrastructure; and
- whether the action would ensure continued compliance with the National Flood Insurance Program.

As part of the planning process the method used to prioritize each mitigation action will need to be identified. While prioritizing the actions is useful and provides participants with additional information, it is important to keep in mind that implementing all the mitigation actions is desirable regardless of which prioritization category an action falls under.

The final step in the development of the mitigation strategy is identifying how the mitigation actions will be implemented and administered. This includes:

- Identifying the party or parties responsible for oversight and administration.
- Determining what funding source(s) are available or will be pursued.
- Describing the time frame for completion.
- Conducting a preliminary cost/benefit analysis.

FEMA requires a preliminary qualitative cost/benefits analysis be conducted on each mitigation action. These will be analyzed in terms of the general overall cost to complete an action and will provide participants a starting point to critically consider which actions are likely to provide the greatest benefit based on the financial cost and staffing effort needed.

Jurisdiction-specific mitigation action tables will be assembled for each participating jurisdiction that summarize the results of the mitigation strategy.

Task 6: Draft Plan

The draft Plan will be prepared for review by the Committee, the County, appropriate agencies, and the public for comment. The Plan will include descriptions of the participating jurisdictions, demographics, land use and development trends, plan participants, public involvement activities, participation opportunities for interested parties, existing capabilities, risk assessment by hazard, mitigation strategy, plan maintenance requirements, incorporation of mitigation strategies into existing planning mechanisms, adoption, and references. Portions of the Plan, such as the risk assessment and mitigation strategy, will be presented at Committee meetings throughout the planning process.

Per FEMA requirements, the Committee will conduct a public forum to solicit comments on the draft Plan. This forum will be conducted in an open-house style, which allows people to come and go at their convenience rather than sit through formal presentations before being allowed to comment. A two-week public comment period following the public forum will allow those who were unable to attend an opportunity to review the Plan and ask questions or comment. Materials will also be prepared for the County website, if desired, that will provide residents the convenience of submitting questions and comments digitally.

Comments solicited at this forum and during a formal public comment period will be used to make any needed revisions to the draft Plan before it is submitted to IEMA/FEMA. AEC will provide the County and participating jurisdictions with an electronic copy of the Plan from which print copies can be made unless otherwise requested.

Task 7: Finalize Plan & Plan Adoption

Any comments received from IEMA/FEMA will be addressed and the Plan revised as needed to secure an Approval Pending Adoption (APA) Letter from FEMA. Once the APA Letter is secured, Ford County and all of the participating jurisdictions will have the opportunity to pass resolutions formally adopting the Plan. Copies of each resolution proclaiming a jurisdiction's adoption of the Plan will be attached to the final adopted version of the Plan and provided electronically to each participant.

Post-Adoption Activity

Following adoption of the Plan, the Ford County EMA office will be responsible for conducting annual Plan updates. This activity will be described in the Plan. Conducting discussions with the participating jurisdictions on an annual, if not more frequent basis, is vital for maintaining interest in mitigation and encouraging implementation of the mitigation projects identified in the Plan.

Schedule

The *schedule* provides a visual representation and outlines the time required to accomplish the previously described tasks. Time frames for milestone events, such as Planning Committee meetings, are estimates that are subject to change based on the Committee's availability. Planting season, harvest and local events can, and have, changed the estimated dates for these meetings.

Ford County Multi-Jurisdictional Natural Hazards Mitigation Plan Work Schedule

TASK	GRANT AWARD/SIGNED IGA																	
	MONTH																	
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
Task 1. Organize Committee	[Solid black bar]																	
Task 2. Public Involvement	[Solid black bar]																	
Task 3. Capability Assessments/Coordination	[Solid black bar]																	
Task 4a. Risk Assessment & Vulnerability Analysis	[Solid black bar]																	
Identify Hazards & Profile Hazard Events	[Solid black bar]																	
Inventory Assets & Identify Vulnerable Structures	[Solid black bar]																	
Estimate Potential Dollar Losses	[Solid black bar]																	
Task 4b. GIS Services (Develop Maps)	[Solid black bar]																	
Task 5. Mitigation Strategy & Goal Development	[Solid black bar]																	
Develop Goals	[Solid black bar]																	
Identify Mitigation Actions	[Solid black bar]																	
Develop Mitigation Strategy	[Solid black bar]																	
Task 6. Draft Plan	[Solid black bar]																	
Draft Plan	[Solid black bar]																	
IEMA/FEMA Review	[Solid black bar]																	
Task 7. Finalize Plan & Plan Adoption	[Solid black bar]																	
Address IEMA/FEMA Comments/Finalize Plan	[Solid black bar]																	
Plan Adoption	[Solid black bar]																	

△ Planning Committee Meeting/Public Meeting
 ⬡ Public Hearing/Meeting

○ Draft Plan
 ● Revised Plan

◆ Final Adopted Plan

RESOLUTION 23 -

WHEREAS, is it necessary for Elected Officials/Department Heads to get prior approve before destroying County property, records and documents; and

WHEREAS, Elected Officials/Department Heads must first receive approval of destroying certain records, documents and equipment from the County Board; and

BE IT RESOLVED, that the Ford County EMA Coordinator would like to destroy the following Ford County equipment:

- Elite Book 840
- Inventory #: 1364

THEREFORE, BE IT NOW RESOLVED, that the Ford County EMA Coordinator sought approval from the Ford County Finance Committee and the Ford County Board.

Dated: November 13, 2023

Debbie Smith
Ford County Chairman of the Board

Attest: Amy Frederick
Ford County Clerk & Recorder

RESOLUTION 23 -
COUNTY BOARD MEETINGS

BE IT HEREBY RESOLVED, that the County Board of Ford County adopt the following schedule for County Board Meetings for the year beginning **December 1, 2023** and ending **November 30, 2024**. All Board Meetings will be held in the Conference Room at the Ford County Jail on the following dates and times, unless otherwise announced.

2023

Monday	December 11	7:00 P.M.
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2024

Monday	January 8	7:00 P.M.
Monday	February 12	7:00 P.M.
Monday	March 11	7:00 P.M.
Monday	April 8	7:00 P.M.
Monday	May 13	7:00 P.M.
Monday	June 10	7:00 P.M.
Monday	July 8	7:00 P.M.
Monday	August 12	7:00 P.M.
Monday	September 9	7:00 P.M.
Monday	October 7	7:00 P.M.
Monday	November 18 (3rd Monday)	7:00 P.M.

DATED: November 13, 2022

Debbie Smith
Ford County Board Chairman

Attest:

Amy Frederick
Ford County Clerk & Recorder

**RESOLUTION 23 -
HOLIDAY SCHEDULE FOR 2023 - 2024**

BE IT HEREBY RESOLVED, that the County Board of Ford County adopt the following schedule for Holidays for the year beginning December 1, 2023 and ending November 30, 2024.

As to the Ford County Courthouse employees, their Holiday schedule shall be as follows:

2023

1	December 25	Christmas Day	Monday
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2024

2	January 1	New Year's Day	Monday
3	January 15	Martin Luther King Day	Monday
4	February 12	Lincoln's Birthday	Monday
5	February 19	President's Day (Obsvd.)	Monday
6	May 27	Memorial Day	Monday
7	June 19	Juneteenth	Wednesday
8	July 4	Independence Day	Thursday
9	September 2	Labor Day	Monday
10	October 14	Columbus Day (Obsvd.)	Monday
11	November 5	General Election Day	Tuesday
12	November 11	Veteran's Day	Monday
13	November 28	Thanksgiving Day	Thursday
14	November 29	Day after Thanksgiving	Friday

BE IT FURTHER RESOLVED, that the Ford County Board, when setting subsequent Holiday Calendar years for the Ford County Courthouse employees, shall review the dates and days said holidays fall on, and shall confer with the County Officers of said Courthouse before setting said Holiday Calendar.

DATED: November 13, 2023

Debbie Smith
Ford County Board Chairman

Attest:

Amy Frederick
Ford County Clerk & Recorder

RESOLUTION 23 -

WHEREAS, the Illinois Legislature has declared, pursuant to 10 ILCS 5/13-10, that the County Board shall set the compensation for Election Judges within the county; and

WHEREAS, Ford County seeks to pay a fair wage as compensation for an Election Judge; and

WHEREAS, the Illinois Legislature, passed Public Act 103-008, on June 7, 2023, amending 10 ILCS 5/13-10 to increase the compensation reimbursement for Election Judges by an additional \$20.00; and

WHEREAS, Resolution 18 - 55 set the Election Judge compensation pay at \$175.00 without training or a total of \$200.00 with training, and

WHEREAS, the County Clerk & Recorder sought and received approval of an increase in the Election Judge compensation pay from the Finance Committee, and

WHEREAS, Ford County Clerk & Recorder Amy Frederick would like to set the new Election Judge compensation pay to \$200.00 without training or a total of \$225.00 with training, and

THEREFORE BE IT RESOLVED, that beginning with the Primary General Election to be held March 19, 2024 and all elections held thereafter that, all Judges of Election, who have been certified as having satisfactorily completing the training course shall now receive \$200.00 without training or a total of \$225.00 with training, and

BE IT RESOLVED, that the Ford County Board was presented with said Resolution at a regularly scheduled County Board Meeting on November 13, 2023 and approves said Resolution as stated.

Passed this 13th day of November 2023.

Debbie Smith
Ford County Board Chairman

ATTEST: _____
Amy Frederick
Ford County Clerk & Recorder

FORD COUNTY BOARD
FORD COUNTY, ILLINOIS

IN RE THE MATTER OF) FORD #DD12
BIG FOUR DRAINAGE DISTRICT OF FORD)
COUNTY, ILLINOIS)
)

APPOINTMENT

I, Debbie Smith, do hereby appoint DARRELL DUNAHEE, 1060 E 1400 N Rd, Melvin, IL 60952, to the Office of Drainage Commissioner of Big Four Drainage District of Ford County, Illinois, of Ford County, Illinois, for the term to expire on the first Tuesday of September, 2024, or until his successor is appointed and has qualified, subject to approval of the Iroquois County Board.

CONFIRMATION OF APPOINTMENT

On the ____ day of _____, 2023, the Ford County Board did, by vote of its members, approve the appointment of Darrell Dunahee, by the Chairman of the County Board, to the office of Drainage Commissioner of the above named District, for the term to expire on the first Tuesday of September, 2024, or until his successor is appointed and has qualified.

Dated this ____ day of _____, 2023.

FORD COUNTY BOARD

BY: _____
Chairman of the Board

ATTEST:

County Clerk

Prepared By:
MARTENSEN, NIEMANN & SORENSEN
Heather K. Clauss (6315995)
Attorney for Drainage District
130 W. Cherry Street, P.O. Box 319
Watseka, Illinois 60970
(815) 432-1131

FORD COUNTY
ANNUAL BUDGET AND APPROPRIATION ORDINANCE

23 -

WHEREAS, it is the duty of the County Board of Ford County, Illinois in accordance with 55ILCS 5/6-1001, to adopt each year an Annual Budget for the succeeding fiscal year, which said Annual Budget shall be made, passed and adopted; and

WHEREAS, the budget was presented and the County Clerk has made the same conveniently available for public inspection for at least fifteen (15) days prior thereto as required by law and all other legal requirements have been complied with; and

WHEREAS, by the County in the State of Illinois, at this November 13, 2023 meeting that the fiscal period of one (1) year of Ford County shall and the same is hereby declared to begin with December 1, 2023, and ending November 30, 2024; and

WHEREAS, that the following shall be and the same is hereby declared to be the Annual Budget and Appropriation Ordinance of Ford County for the fiscal period of one (1) year beginning December 1, 2023, and ending November 30, 2024.

BE IT RESOLVED, that all appropriations made herein shall terminate with the close of said fiscal period providing, however, that any remaining balances shall be available until thirty (30) days after the close of such fiscal year only for the authorization of payments of obligations incurred prior to the close of said fiscal period.

Dated: November 13, 2023

Debbie Smith
Ford County Board Chairman

ATTESTED: _____
Amy Frederick
Ford County Clerk & Recorder



Resolution Appropriating Funds for the Payment of the County Engineer's Salary

Does the County participate in the County Engineer's Salary Reimbursement Program? [X] Yes [] No

Resolution No 23- Section No 24-00000-00-CS STP Section No

WHEREAS, the County Board of Ford County has adopted a resolution establishing the salary of the County Engineer to be 100% of the recommended salary for the County Engineer as determined annually by the Illinois Department of Transportation, and

WHEREAS, the County Board of Ford County has entered into an agreement with the Illinois Department of

Transportation for transfer of Federal Surface Transportation Program funds to pay one-half of the salary paid to the County Engineer.

NOW, THEREFORE, BE IT RESOLVED, by the Ford County Board that there is hereby appropriated the sum of

One Hundred Thirty Five Thousand Two Hundred Dollars (\$135,200.00) from the County's

County Motor Fuel funds for the purpose of paying the County Engineer's salary from 01/01/24 to 12/31/24 and

BE IT FURTHER RESOLVED, that the Ford County Board hereby authorizes the Department of Transportation, State of

Illinois to transfer Sixty Seven Thousand Six Hundred Dollars

(\$67,600.00) of Federal Surface Transportation Program funds allocated to Ford County to the Department of Transportation in return for an equal amount of State funds; and

BE IT FURTHER RESOLVED, by the Ford County Board that there is hereby appropriated the sum of

Dollars () from the County's

funds for the purpose of paying the County Engineer's expenses from 01/01/24 to 12/31/24

I Amy Frederick County Clerk in and for said County of Ford in the State of Illinois, and

keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by the County Board of Ford County at a meeting held on 11/13/23

I certify that the correct TIN/FEIN number for Ford County is 37-6000821 Legal Status: Governmental.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 13 day of November, 2023

(SEAL, if required by the LPA)

Clerk Signature & Date

[Signature box]

APPROVED STATE OF ILLINOIS, DEPARTMENT OF TRANSPORTATION For resolutions involving a transfer of STR funds:

Omer Osman, P.E. Secretary of Transportation Signature & Date

[Signature box]

BY: George A. Tapas, P.E., S.E. Engineer of Local Roads & Streets Signature & Date

[Signature box]

For information about IDOT's collection and use of confidential information review the department's Identity Protection Policy.



Agreement for County Engineer's Salary

This agreement, by and between the DEPARTMENT OF TRANSPORTATION, State of Illinois, hereinafter called the DEPARTMENT, and the COUNTY OF Ford, of the State of Illinois, hereinafter called the COUNTY,

WHEREAS, the COUNTY has elected to use the Illinois Department of Transportation's recommended salary schedule to determine the County Engineer's annual salary and has agreed that the minimum salary shall be at least ninety-five (95) percent of the recommended salary;

WHEREAS, the COUNTY desires to transfer Federal Surface Transportation Program Funds to the DEPARTMENT in return for State funds to be used by the COUNTY to pay a portion of the County Engineer's salary, an amount not to exceed fifty (50) percent of the County Engineer's annual salary;

NOW THEREFORE, for and in consideration of the covenants and agreements herein contained, the parties agree as follows:

THE COUNTY AGREES:

- 1. That it will provide the DEPARTMENT with a resolution passed by the County Board authorizing the transfer of the COUNTY's Federal Surface Transportation Program Funds to the State for an equal amount of State Funds.
2. That it will deposit the State Funds in the County's Motor Fuel Tax account.
3. That an annual resolution appropriating funds for the payment of the County Engineer's annual salary shall be submitted to the DEPARTMENT along with the resolution authorizing the amount of Federal Surface Transportation Program funds to be transferred.
4. That it will maintain, for a minimum of 3 years after the completion of the agreement, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the agreement; that the agreement and all books, records and supporting documents related to the agreement shall be available for review by the DEPARTMENT and/or Auditor General and that it will provide full access to all relevant materials.

THE DEPARTMENT AGREES:

- 1. That it will accept the COUNTY's Federal Surface Transportation Program funds and make an equal amount of State funds available to the COUNTY for deposit in the County's Motor Fuel Tax account.
2. That payment of that State Funds to the COUNTY will be made each year upon receipt of the COUNTY's resolution transferring their Federal Surface Transportation Program funds and appropriating their Motor Fuel Tax or other funds for payment of their County Engineer's salary.

IT IS MUTUALLY AGREED:

- 1. That this agreement shall remain in full force and effect for a period of six years from the date of execution unless terminated by either party upon 30 days written notification by either party.
2. That the obligations of the STATE shall cease immediately without penalty or further payment being required if, in any fiscal year, the Illinois General Assembly or applicable Federal Funding source fails to appropriate or otherwise make available funds for the purpose contemplated herein.

Executed by the COUNTY this 13 day of November, 2023 Ford County, State of Illinois, acting by and through its County Board.

BY: Chairperson of the County Board Signature & Date [Signature Box]

Typed Name of Chairperson Debbie Smith

Executed by the DEPARTMENT this ___ day of ___ Month, Year

APPROVED STATE OF ILLINOIS, DEPARTMENT OF TRANSPORTATION

Omer Osman, P.E. Secretary of Transportation Signature & Date [Signature Box]

BY: George A. Tapas, P.E., S.E. Engineer of Local Roads & Streets Signature & Date [Signature Box]

LPA NAME Ford	County	Section No 24-00000-00-CS	STP Section No
For IDOT Use Only			
Dates of the existing agreement between IDOT and County _____ to _____ Beginning Ending			
Dates of the new agreement between IDOT and County _____ to _____ Beginning Ending			