

UPCOMING MEETINGS

for the

FORD COUNTY BOARD

Tuesday, March 7, 2023

7:00 A.M. Highway Committee Meeting – Highway Department in Roberts

Wednesday, March 8, 2023

9:00 A.M. Sheriff Committee Meeting – Sheriff's Boardroom at the Jail

Thursday, March 9, 2023

9:00 A.M. Finance Committee Meeting – Small Courtroom in Courthouse

Monday, March 13, 2023

7:00 P.M. County Board Meeting – Sheriff's Boardroom at the Jail



Notes:

- Courthouse will be *CLOSED* Monday, February 20, 2023 for President's Day

MONTH END REPORT

January 2023

TOTAL DEATH INVESTIGATIONS	25
TOTAL RESIDENT DEATHS	21
TOTAL NON-RESIDENT DEATHS	4
Past Inquires or <u>Inquests Pending</u>	0
Inquires Pending this month	0
1) Natural Death Investigations	24
2) Undetermined Death	0
3) Suicide	0
4) Homicide	0
5) Accidental Death	0
5a) Accidental Motor Vehicle Death	1
5b) Accidental Drug or Alcohol Death	0
AUTOPSIES	
TOXICOLOGY	
EXTERNAL EXAMINATIONS	2
HOSPICE CASE-----	16
INQUESTS CONDUCTED	0
CREMATION PERMITS INVESTIGATED AND ISSUED	13
NOTIFICATIONS FOR OTHER COUNTIES	
ORGAN & TISSUE DONATION	0
INVESTIGATIONS RETURNED TO THE MEDICAL PROFESSION	0
CREMATION PERMIT FEES RECIEVED	\$ 650.00
REPORT FEES	.00
MISC.FEES (Grant)	.00
INVOICES RECEIVED	00.00
TOTAL REVENUE	\$ 650.00

RESPECTFULLY SUBMITTED,



BRANDON RODERICK
FORD COUNTY CORONER

COUNTY CLERK & RECORDER'S OFFICE

To the Chairman of the County Board of Ford County:

I, Amy Frederick, County Clerk and Recorder, in and for the County of Ford and State of Illinois, respectfully present the following report of all the fees and emoluments of my office, for the month of January 2023 and during the month where I state the gross amount of all fees.

COUNTY CLERK

REVENUE FOR THE MONTH	RECORDING FEES	VITAL RECORDS	MISC FEES	COUNTY TAX STAMPS 1/3	TAX CLERK FEES	COUNTY CLERK REVENUE	DEDICATED FUNDS AUTO REC. FEE (RSSA)	DEDICATED FUNDS AUTO VITAL FEE (VRSSA)	GIS	DOMESTIC VIOLENCE FUND (DVF)	RENTAL HOUSING SURCHARGE (RHSP)	DSC	DELINQUENT TAXES COLLECTED
Dec-22	4,753.00	1,366.00	611.25	2,283.50	258.00	9,271.75	2,528.00	284.00	4,550.00	5.00	1,548.00	224.00	3,541.68
Jan-23	5,002.00	1,616.00	2,801.00	4,306.50	430.00	14,155.50	3,587.00	368.00	4,777.00	15.00	1,620.00	408.00	17,455.08
Feb-23						0.00							
Mar-23						0.00							
Apr-23						0.00							
May-23						0.00							
Jun-23						0.00							
Jul-23						0.00							
Aug-23						0.00							
Sep-23						0.00							
Oct-23						0.00							
Nov-23						0.00							
MID-YEAR	9,755.00	2,982.00	3,412.25	6,590.00	688.00	23,427.25	6,115.00	652.00	9,327.00	20.00	3,168.00	632.00	20,996.76
TOTAL	9,755.00	2,982.00	3,412.25	6,590.00	688.00	23,427.25	6,115.00	652.00	9,327.00	20.00	3,168.00	632.00	20,996.76

14.64% = Percent of estimated revenue generated for year to date.

Total Estimated Revenue = \$ 160,000.00 Actual Office Revenue = \$ 23,427.25

Total Receipts = \$ 64,338.01
 Dedicated Funds = \$ 6,767.00
 Supervisor of Assessments = \$ 9,327.00
 State & Tax Buyers = \$ 24,816.76

STATE OF ILLINOIS }
 COUNTY OF FORD }

I, Amy Frederick, do solemnly swear that the foregoing account is in all respects just and true according to the best of my knowledge and belief, and that I have neither received directly or indirectly nor directly or indirectly agreed to receive or be paid for my own or another's benefit, any money, article or consideration than therein stated, nor am I entitled to any fee or emolument for the period therein mentioned, other than those specified.

Submitted this 1st day of February, 2023.

Ford County Clerk & Recorder



**FORD COUNTY
OFFICE OF EMERGENCY MANAGEMENT
200 W State Street Room B-5
Paxton, IL 60957
Phone 217-379-9415
Cell 217-781-1898**

31 January 2023

January has been a Rollercoaster of events, For Ford County Emergence Management (FCEMA). From the EF-1 tornado southeast of Gibson City on January 3rd to the Emergency plans that we continue to work on for the next Accreditation Cycle. Some of which are New Emergency Plans required by the state of Illinois & Illinois Emergency Management Agency(IEMA). These plans are due to the state by March 1st We are also working on a training program for the year. As part of our training plan FCEMA will be hosting the National Weather Service (NWS) 2023 Severe Weather Spotter Training it will be on February 16th at 6:30PM at the Paxton Fire Station; all are welcome to attend RSVP by February 10th..

Respectfully,

Terry Whitebird, Coordinator
Ford County Emergency
Management Agency
200 West State Street Rm B5
Paxton, Il 60957
Office: (217) 379-9415
Cell: (217) 781-1898
Fax: (217) 379-9492

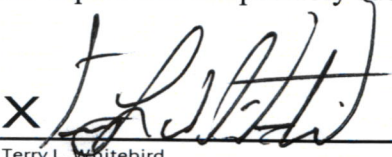


**FORD COUNTY
OFFICE OF EMERGENCY MANAGEMENT
200 W State Street Room B-5
Paxton, IL 60957
Phone 217-379-9415**

Activity Report for 01 Jan. 2023 to 31 Jan. 2023

- 03 Jan. 2023 Ford County Highway Committee Meeting (Roberts)
Monthly Starcom Radio Drill Hosted by Ford County (Paxton)
- 03 Jan. 2023 Weather Response to EF-1 tornado Southeast of Gibson City
- 04 Jan. 2023 Damage Assessment from EF-1 Tornado Southeast of Gibson City
- 05 Jan. 2023 Ford County Finance Committee Meeting (Paxton)
- 06 Jan. 2023 Illinois Emergency Management Agency (IEMA) Web Meeting (Paxton)
- 09 Jan. 2023 Ford County Board Meeting (Paxton)
- 11 Jan. 2023 Ford County EMA Training (Paxton)
- 13 Jan. 2023 Illinois Emergency Management Agency (IEMA) Web Meeting (Paxton)
Meeting with Peoples Gas Representative (Annual meeting) (Paxton)
- 18 Jan. 2023 Ford County Finance Committee (ARPA) Meeting (Paxton)
- 19 Jan. 2023 Ford County Insurance & Personnel Committee Meeting (Paxton)
- 25 Jan. 2023 Emergency Management Performance Grant (EMPG) Reporting Webinar (Paxton)
- 26 Jan. 2023 State Terrorism Intelligence Center (STIC)

This report was Respectably submitted by:

x 

Terry L. Whitebird
Ford County EMA

Ford County Highway Department

Gregory L. Perkinson, P. E.
Ford County Engineer
Email: fordcohi@maxwire.net

305 North Highway 54
Roberts, IL 60962
(217) 395-2206 Office
(217) 395-2207 Fax

February 3, 2023

To: Ford County Highway Committee

The Highway Committee will meet at 7:00 A.M. on Tuesday February 7, 2023 at the Highway Department in Roberts.

The agenda will is:

- a) Approve February 7, 2023 Agenda
- b) Approve January 3, 2023 minutes
- c) EMA Director's written Report
- d) Public Comment
- e) Approve January bills.
- f) Review Fund Balances, etc.
- g) Old Business
Update on County Department work
- h) New Business
MFT Letting March 2, 2023
- i) Resolution/Agreement
Engineering Services Agreement with HLR for Cabery and Kempton resurfacing
- j) Adjourn

Sincerely,


Gregory L. Perkinson, PE

This information is current as of February 3, 2023. Items for discussion may be added to this agenda if received after this date.

Tim Nuss _____ Ann Ihrke _____ Lesley King _____ Chase McCall _____ Carson Vaughn _____

Terry Whitebird _____

Ford County Highway Committee Minutes

The Ford County Highway Committee met on February 7, 2023 at the Ford County Highway Department in Roberts, Illinois.

Present at this regular scheduled meeting were Chairman Tim Nuss, Ann Ihrke, Lesley King, Carson Vaughn, and Chase McCall. County Engineer Greg Perkinson and EMA Director Terry Whitebird were also present. Mr. Nuss called the meeting to order at 7:00 a.m.

Mrs. King moved to accept the Agenda as presented. Seconded by Mr. McCall. Motion passed.

First on the agenda was the review of the January 3, 2023 minutes. Mrs. Ihrke moved and Mr. Vaughn seconded the motion that they be approved. Motion passed.

The activities of the Emergency Management Office during last month were reviewed.

There was no public comment.

January bills were read and presented by Mr. Perkinson. Mr. McCall moved and Mrs. Ihrke seconded the motion to approve the bills and present to the full board. Motion passed.

The committee then reviewed the fund balance report and the highway appropriations and expenses report.

Under old business the following items were discussed:

Mr. Perkinson informed the committee of the activities at the County Highway Department during the month of January and will provide a written report for the full board.

Status of GATA reporting was discussed.

New Business:

Mr. Perkinson informed the committee of the MFT Letting scheduled for March 2, 2023 at 9:00 am.

Resolutions:

The committee reviewed the Agreements for the following:

Engineering Services Agreements with H&R for Cabery and Kempton resurfacing.

Mrs. Ihrke moved and Mrs. King seconded the motion to present all the Resolutions to the full board.

Public Comment:

Having no further items to discuss, Mrs. Ihrke moved to adjourn at 7:50 am, seconded by Mrs. King. Motion passed.

Monthly Report to the Ford County Board
On Activities at the Highway Department
February, 2023

The Ford County Highway Department completed the following activities during the month January, 2023.

Engineering Division

- Entered claims and allotments to various county and township funds.
- Assisted Maintenance Division.
- Worked on Township and County MFT Contracts.

Maintenance Division

- Performed maintenance and repair on County owned equipment.
- Conducted routine inspection and maintenance of roads, entrances, shoulders and signs on county system.
- Removed snow from county highways.

County Engineer

- Assisted commissioners with Drainage Projects.
- Attended Road Commissioner Meeting at Wall Township.
- Attended Regional Road Commissioners meeting in Gifford.
- Attended IDOT County Engineer's Annual Meeting in Ottawa.

FORD COUNTY PROBATION AND COURT SERVICES

Stats for January 2023

JANUARY of 2023

ADULTS:

<u>Active Caseload</u>		<u>Administrative Cases</u>	
Felony Cases	64	Active	83
Misdemeanors	21	Warrants	141
DUI Cases	16	TOTAL	224
Traffic Cases	2		
TOTAL	103		

JUVENILES:

<u>Active Caseload</u>		<u>Administrative Cases</u>	
Probation	6	Active	8
Cont'd Supervision	1	Inactive	1
Informal	2	TOTAL	9
Other	0		
TOTAL	9		

PUBLIC SERVICE:

<u>Adults</u>		<u>Juveniles</u>	
Cases	57	Cases	4
Hours	6475	Hours	197
TOTAL CASES:	61		
TOTAL HOURS:	6672		

RESTORATIVE JUSTICE / DIVERSION:

Intakes this month 0
 Cases reviewed this month 0
 Active Conference/Diversion Cases 0 Restorative Justice / Diversion 8

INVESTIGATIONS:

PSI's ordered 4 PSI's completed 5
 Record Checks completed 0

INTAKES:

Adults: 8 Juveniles: 3

ELECTRONIC MONITORING / GPS:

Adults: 1 Juveniles: 0

CONTACTS FROM POLICE AND / OR CLIENTS AFTER HOURS:

Police 4 Clients 2

HOME / SCHOOL VISITS CONDUCTED DURING THE MONTH:

Home: 3 School 0

RESTITUTION / COMMUNITY SERVICE COMPLETED:

Restitution collected this month 1255.77

Community Service collected:

Adults: 88 Juveniles: 0

JANUARY 2022 (Same month last year)

ADULTS:

<u>Active Caseload</u>		<u>Administrative Cases</u>	
Felony Cases	47	Active	67
Misdemeanors	23	Warrants	149
DUI Cases	21	TOTAL	216
Traffic Cases	6		
TOTAL	97		

JUVENILES:

<u>Active Caseload</u>		<u>Administrative Cases</u>	
Probation	4	Active	7
Cont'd Supervision	1	Inactive	1
Informal	2	TOTAL	8
Other	0		
TOTAL	7		

PUBLIC SERVICE:

<u>Adults</u>		<u>Juveniles</u>	
Cases	84	Cases	6
Hours	11600	Hours	220
TOTAL CASES:	90		
TOTAL HOURS:	11820		

VIOLATIONS:

Adult: 5 Juveniles: 0

COMMUNITY MEETING ATTENDED THIS MONTH:

Ford County Board Meeting CMO Meeting
Ford County Finance Meeting Ford County Stakeholders Meeting
ROSC Meeting
Outreach Committee

TRAININGS / PRESENTATIONS COMPLETED DURING THIS MONTH:

KnowBe4 Training

TOTAL NUMBER OF HOURS WORKED OUTSIDE MON. - FRI. 8:30 - 4:30: 12

<u>OFFICER CASELOAD</u>	<u>ADULTS</u>	<u>JUVENILES</u>	<u>PRETRIAL</u>
Jennifer Anderson	94	1	
Rocky Marron	45	3	68
Ariel Brucker	23	1	
Mallory Lithgow	22	4	
Warrant Status	142	1	

INTAKES THIS MONTH:

<u>Adult:</u>	<u>Juvenile:</u>
Felony Cases 6	Probation 0
Misdemeanors 1	Cont'd Supervision 0
DUI Cases 0	Informal 0
Traffic Cases 0	Other 1
TOTAL 7	TOTAL 1

CONFINEMENTS:

Juvenile Detention	0
IDOC Commitments	1
Group Home	Adults: 0 Juveniles: 0
Residential Substance Abuse Treatment:	Adults: 4 Juveniles: 2

ADULT PROGRAMS ORDERED THIS MONTH:

COMPLETED THIS MONTH:

Alcohol / Substance Abuse Assessment	0	4
DUI Assessment	0	1
Alcohol / Substance Abuse Treatment	0	1
DUI Education / Treatment	0	2
Victim Impact Panel	3	1
Cognitive Classes	4	2
Anger / Domestic Abuse Classes	6	0
Mental Health	5	2
Sex Offender Treatment	1	0
Parenting Classes	0	0
Psychiatric / Psychological Assessment	0	0
Traffic School	1	0

FORD COUNTY SHERIFF'S OFFICE

JANUARY 2023

ACTIVITY SUMMARY REPORT

INCOME RECEIVED

\$67,184.00 – Boarding	\$842.96 – Transport Reimbursement	\$40.00 – Bond Fee
\$ 3,931.50 – Inmate Phones	\$723.00 – Civil Process	\$25.00 – Reports
\$ 1,800.00 – Sheriff Sales	\$ 77.50 – Drug Fund	
\$ 1,666.67 – Contracts	\$ 60.00 – Arrestee Medical Fund	

TOTAL FOR THE MONTH OF JANUARY

\$76,350.63

FY23 TOTAL TO DATE

\$85,209.75

TRAFFIC ACCIDENTS- 04

WARNING CITATIONS-17

TRAFFIC CITATIONS-14

05 – Speeding	02 – Driving on Suspended License	01 – Fleeing/Attempt to Elude
03 – DUI	02 – Illegal Transportation of Alcohol	01 – Permit Unauthorized Person to drive

FIELD INCIDENT/COMPLAINT REPORTS

13 – Civil/Non-criminal complaint	04 – Missing person	01 – Juvenile complaint
09 – Investigation follow-up	03 – Suspicious vehicle	01 – Custody dispute
08 – Motorist assist	03 – Trespassing	01 – Attempt to locate
07 – Domestic dispute	02 – Theft	01 – Abuse complaint
07 – Animal complaint	02 – Hit & Run	
07 – Suspicious person/activity	02 – Road hazard	
07 – Welfare checks	02 – E911 hangup call	
06 – Damage to property	01 – Vandalism	
05 – Harassment	01 – Pursuit/Chase	
05 – Security Alarm check	01 – Property standby	
04 – Other agency assist	01 – Court Order violation	
04 – Car in ditch	01 – Noise complaint	

CIVIL PROCESS ACTIVITY (SERVICES/ATTEMPTS)

Court Summons: 27/43 Warrants: 15

FORD COUNTY INMATES TOTAL MANDAYS TO DATE (2140)

Monthly Ford County Inmate Mandays: 1076

**Ford County Supervisor Of Assessments
Monthly Report for
February 2023**

- 1) Township Factors were applied in all townships – Drummer/Dix 1.0400, all others received a 1.0500 factor.
- 2) Assessment Change Notices & Quad (Drummer/Dix) Notices were mailed out on February 1, 2023, with the help from the Treasurer's and County Clerk's offices. About 3400 notices were mailed. They were published in the 2/1/23 Ford County Chronicle. The office is receiving steady calls from the notices. Anyone who wants to file an appeal has until March 3, 2023, to do so.
- 3) We're in the process of stuffing and mailing out 2023 Senior Forms (approximately 1400). Ran into a problem with postage due to the assessment notices having to be mailed out first. They should all be mailed out by February 17th.
- 4) We will be mailing out the 2023 Disability/Veterans, Fraternal and Tax-Exempt renewal forms next (around 175 total).
- 5) We are up to date (within a month) for entering deeds into the CIC program and PTAX-203's has begun to be entered for January 2023 into the State's MyDec portal.
- 6) I am looking into what it will take to do updated aerials for our GIS. Bruce Harris has put me in contact with 2 companies that do fly overs. I will be meeting with Lowell Davis from Pictometry out of Indiana on Wednesday February 8th to get an overview of what their company can offer. I have also spoke with Adam from Ayres Associates (based out of Wisconsin) and will be scheduling a meeting with him as well.
- 7) Bruce Harris is still working on a problem with the GIS parcel ownership being updated that were from 2019-2020. However, if you click on parcel details it will give you the current information. As far as the changes that happen now, those are updated quarterly but again you can click on parcel details for the current information.
- 8) I will be gone Wednesday March 1 & Thursday March 2 for an IDOR training session for Supervisor of Assessments Orientation and an Abstract Workshop.
- 9) \$30.00 was deposited on 2-6-2023 that has come in for copies.

Vanilla Bruens 2/6/23

RESOLUTION ALLOWING THE USE OF ARPA FUNDS
FOR A CERTAIN PROJECT

23 -

WHEREAS, the Ford County Board has been granted ARPA Funds to be used for certain projects; and

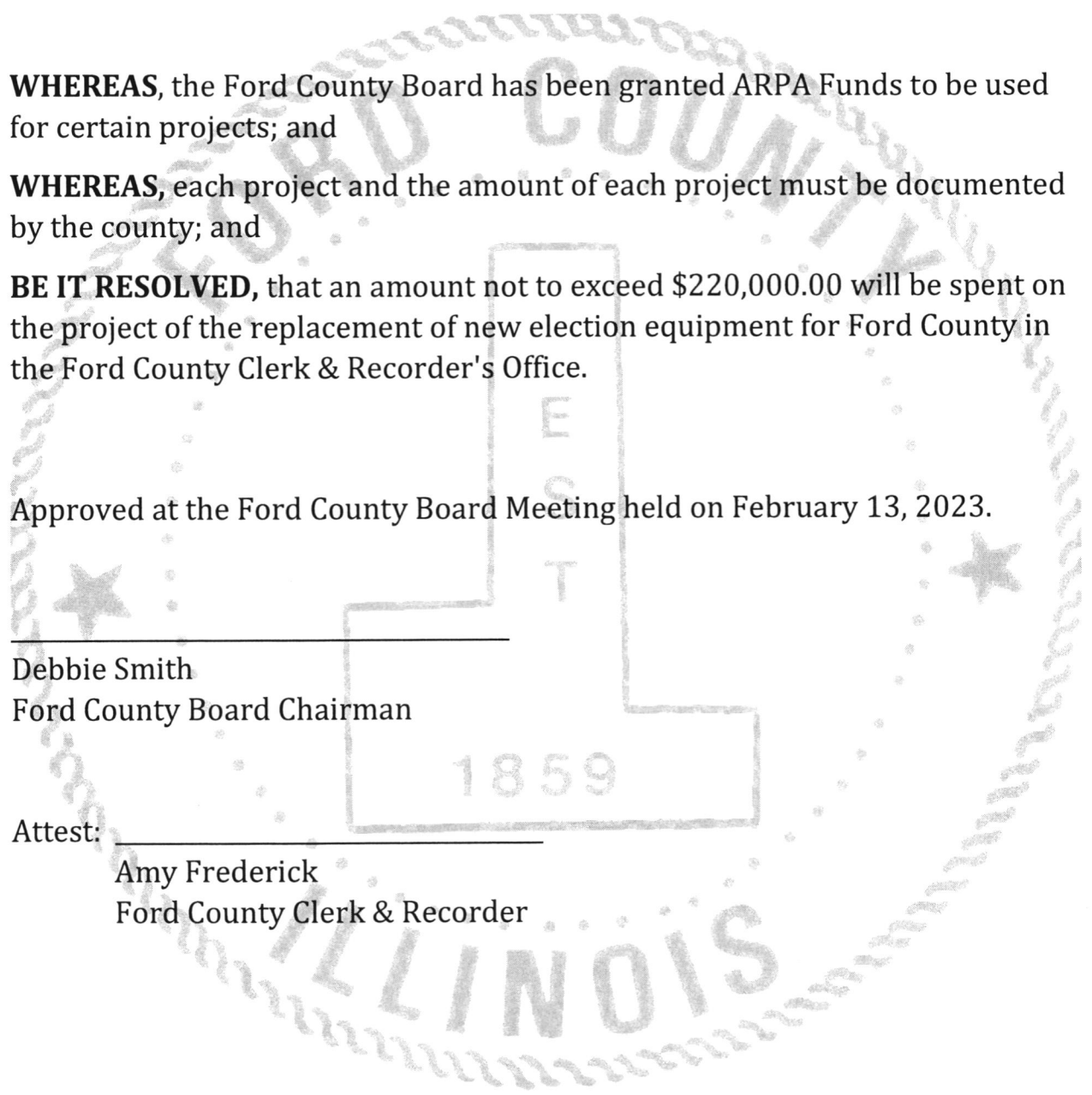
WHEREAS, each project and the amount of each project must be documented by the county; and

BE IT RESOLVED, that an amount not to exceed \$220,000.00 will be spent on the project of the replacement of new election equipment for Ford County in the Ford County Clerk & Recorder's Office.

Approved at the Ford County Board Meeting held on February 13, 2023.

Debbie Smith
Ford County Board Chairman

Attest: _____
Amy Frederick
Ford County Clerk & Recorder



RESOLUTION ALLOWING THE USE OF ARPA FUNDS
FOR A CERTAIN PROJECT

23 -

WHEREAS, the Ford County Board has been granted ARPA Funds to be used for certain projects; and

WHEREAS, each project and the amount of each project must be documented by the county; and

BE IT RESOLVED, that an amount not to exceed \$1,106,000.00 will be spent on the project of Public Safety Salary and Benefit Reimbursement.

Approved at the Ford County Board Meeting held on February 13, 2023.

Debbie Smith
Ford County Board Chairman

Attest: _____
Amy Frederick
Ford County Clerk & Recorder

RESOLUTION ALLOWING THE USE OF ARPA FUNDS
FOR A CERTAIN PROJECT

23 -

WHEREAS, the Ford County Board has been granted ARPA Funds to be used for certain projects; and

WHEREAS, each project and the amount of each project must be documented by the county; and

BE IT RESOLVED, that an amount not to exceed \$500,000.00 will be spent on the project of Public Safety Equipment.

Approved at the Ford County Board Meeting held on February 13, 2023.

Debbie Smith
Ford County Board Chairman

Attest: _____
Amy Frederick
Ford County Clerk & Recorder

RESOLUTION ALLOWING THE USE OF ARPA FUNDS
FOR A CERTAIN PROJECT

23 -

WHEREAS, the Ford County Board has been granted ARPA Funds to be used for certain projects; and

WHEREAS, each project and the amount of each project must be documented by the county; and

BE IT RESOLVED, that an amount not to exceed \$35,000.00 will be spent on the project of Phone Systems.

Approved at the Ford County Board Meeting held on February 13, 2023.

Debbie Smith
Ford County Board Chairman

Attest: _____
Amy Frederick
Ford County Clerk & Recorder

RESOLUTION ALLOWING THE USE OF ARPA FUNDS
FOR A CERTAIN PROJECT

23 -

WHEREAS, the Ford County Board has been granted ARPA Funds to be used for certain projects; and

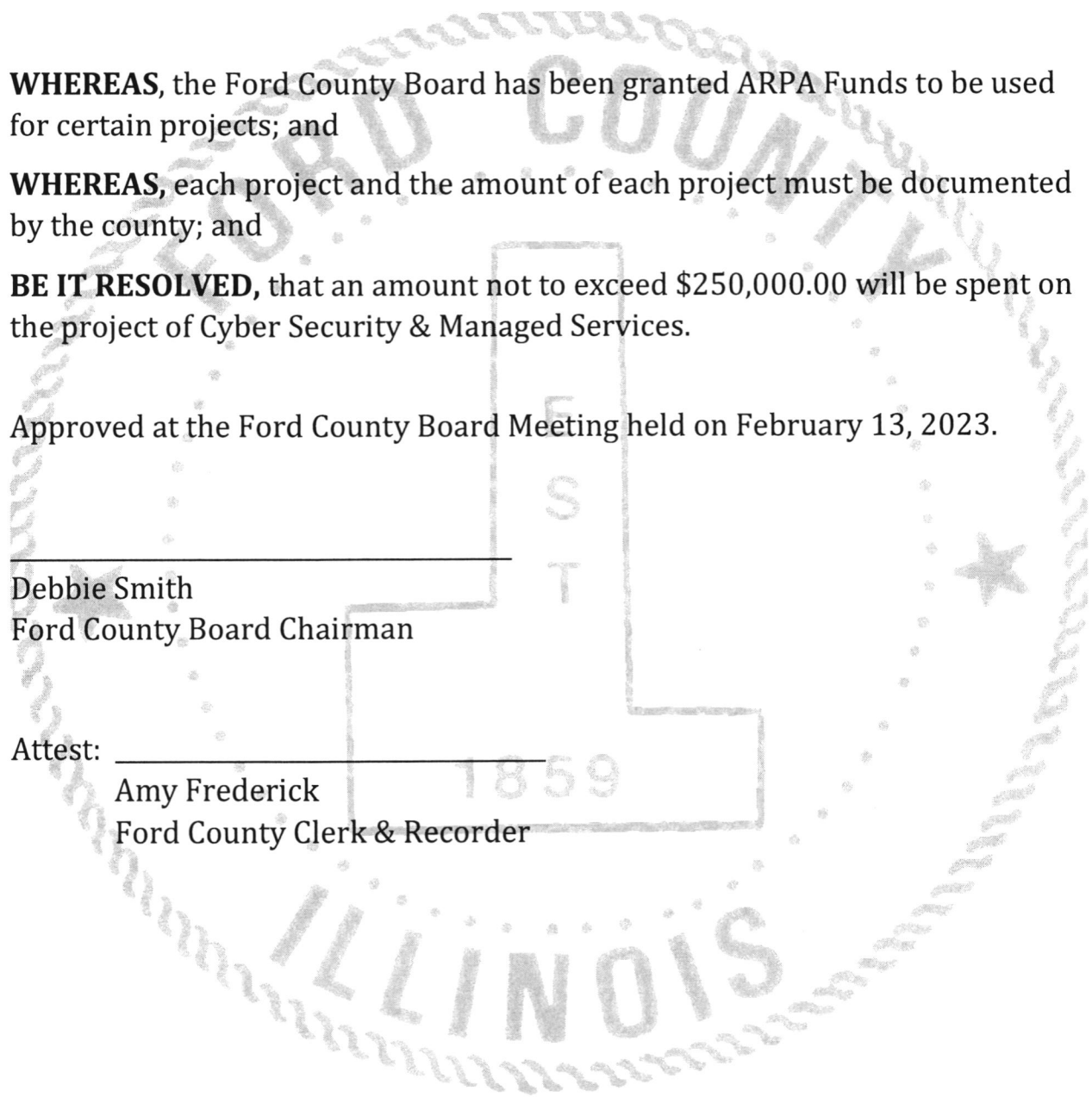
WHEREAS, each project and the amount of each project must be documented by the county; and

BE IT RESOLVED, that an amount not to exceed \$250,000.00 will be spent on the project of Cyber Security & Managed Services.

Approved at the Ford County Board Meeting held on February 13, 2023.

Debbie Smith
Ford County Board Chairman

Attest: _____
Amy Frederick
Ford County Clerk & Recorder



RESOLUTION 23 -

WHEREAS, is it necessary for Elected Officials/Department Heads to get prior approve before destroying County property, records and documents; and

WHEREAS, Elected Officials/Department Heads must first receive approval of destroying certain records, documents and equipment from the County Board; and

BE IT RESOLVED, that the Ford County Clerk & Recorder would like to destroy the following Ford County equipment:

<u>FORD COUNTY CLERK INVENTORY</u>			
<u>COUNTY BOARD MEETING FEBRUARY 13, 2023</u>			
23	Election Bags (Blue Bags)	4476 - 4498	
22	Black Bags for Ballots	4499 - 4520	
25	Black Boxes for Voting		
Touch Screen Machines		ACCU VOTE	
SERIAL #'s		SERIAL #'s	
	240772	30513	86852
	245110	31218	87414
	245633	33267	87414
	250075	33287	87453
	252637	33287	87465
	253892	33634	87465
	255552	36138	87469
	255648	39335	87473
	258552	42785	87476
	258682	43660	87480
	258715	44072	
	258718	44435	
	258766	44436	
	258824	45100	
	258862	45574	
	258891	71292	
	258956	86632	
	265102	86632	
	277148	86777	
	277148	86779	
	286067	86780	
	299270	86840	

THEREFORE, BE IT NOW RESOLVED, that the Ford County Clerk & Recorder sought approval from the Ford County Finance Committee and the Ford County Board.

Dated: February 13, 2023

Debbie Smith
Ford County Chairman of the Board

Attest: Amy Frederick
Ford County Clerk & Recorder

FORD COUNTY BOARD
FORD COUNTY, ILLINOIS

IN RE THE MATTER OF) FORD #DD04
DRAINAGE DISTRICT NO. 1 OF THE TOWNSHIP)
OF PELLA, COUNTY OF FORD AND STATE OF)
ILLINOIS)

APPOINTMENT

I, Debbie Smith, do hereby appoint RYAN A. ANDERSON, 6 E 2300 N Road, Danforth, IL 60930, to the Office of Drainage Commissioner of Drainage District No. 1 of the Township of Pella, County of Ford and State of Illinois, of Ford County, Illinois, for the term to expire on the first Tuesday of September, 2024, or until his successor is appointed and has qualified, subject to approval of the Iroquois County Board.

CONFIRMATION OF APPOINTMENT

On the ____ day of _____, 2023, the Ford County Board did, by vote of its members, approve the appointment of RYAN A. ANDERSON, by the Chairman of the County Board, to the office of Drainage Commissioner of the above named District, for the term to expire on the first Tuesday of September, 2024, or until his successor is appointed and has qualified.

Dated this ____ day of _____, 2023.

FORD COUNTY BOARD

BY: _____
Chairman of the Board

ATTEST:

County Clerk

Prepared By:
MARTENSEN, NIEMANN & SORENSEN
Heather K. Clauss (6315995)
Attorney for Drainage District
130 W. Cherry Street, P.O. Box 319
Watseka, Illinois 60970
(815) 432-1131

FORD COUNTY BOARD
FORD COUNTY, ILLINOIS

IN RE THE MATTER OF) FORD #DD41
DRAINAGE DISTRICT NO. 2 OF THE TOWNSHIP)
OF PELLA OF THE TOWN OF PELLA, COUNTY OF)
FORD, STATE OF ILLINOIS)

APPOINTMENT

I, Debbie Smith, do hereby appoint RANDY HOOGSTRAAT, 1640 E 2800 N Road Piper City, IL 60959, to the Office of Drainage Commissioner of Drainage District No. 2 of the Township of Pella of the Town of Pella, County of Ford, State of Illinois, of Ford County, Illinois, for the term to expire on the first Tuesday of September, 2025, or until his successor is appointed and has qualified, subject to approval of the Iroquois County Board.

CONFIRMATION OF APPOINTMENT

On the ____ day of _____, 2022, the Ford County Board did, by vote of its members, approve the appointment of RANDY HOOGSTRAAT, by the Chairman of the County Board, to the office of Drainage Commissioner of the above named District, for the term to expire on the first Tuesday of September, 2025, or until his successor is appointed and has qualified.

Dated this ____ day of _____, 2022.

FORD COUNTY BOARD

BY: _____
Chairman of the Board

ATTEST:

County Clerk

Prepared By:
MARTENSEN, NIEMANN & SORENSEN
Heather K. Clauss (6315995)
Attorney for Drainage District
130 W. Cherry Street, P.O. Box 319
Watseka, Illinois 60970
(815) 432-1131



Local Public Agency Engineering Services Agreement

Using Federal Funds? [] Yes [x] No Agreement For: MFT PE Agreement Type: Original

LOCAL PUBLIC AGENCY

Local Public Agency: Ford County County: Ford Section Number: 18-00127-00-RS Job Number: Project Number: Contact Name: Greg Perkinson Phone Number: (217) 395-2206 Email: fordcohi@maxwire.net

SECTION PROVISIONS

Local Street/Road Name: Kempton Road / CH 9 Key Route: FAS 336 Length: 2.0 miles Structure Number: Location Termini: 1200 E to 1400 E along 3700 N Add Location Remove Location

Project Description: Pavement Overlay: Field Surveys, Pavement Design, Categorical Exclusion Category 1, Plans, Specifications & Estimates

Engineering Funding: [x] MFT/TBP [] State [] Other Motor Fuel Tax Anticipated Construction Funding: [] Federal [x] MFT/TBP [] State [] Other Motor Fuel Tax

AGREEMENT FOR

[] Phase I - Preliminary Engineering [x] Phase II - Design Engineering

CONSULTANT

Prime Consultant (Firm) Name: Hampton, Lenzini & Renwick, Inc. Contact Name: Steven Megginson Phone Number: (217) 546-3400 Email: swmegginson@hlreng.com Address: 3085 Adlai Stevenson Drive, Suite 201 City: Springfield State: IL Zip Code: 62703

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

- Regional Engineer: Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation
Resident Construction Supervisor: Authorized representative of the LPA in immediate charge of the engineering details of the construction PROJECT
In Responsible Charge Contractor: A full time LPA employee authorized to administer inherently governmental PROJECT activities Company or Companies to which the construction contract was awarded

AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

- EXHIBIT A: Scope of Services
- EXHIBIT B: Project Schedule
- EXHIBIT C: Qualification Based Selection (QBS) Checklist
- EXHIBIT D: Cost Estimate of Consultant Services (BLR 05513 or BLR 05514)
- EXHIBIT ___ : Direct Costs Check Sheet (attach BDE 436 when using Lump Sum on Specific Rate Compensation)
- Location Map
- HLR 2023 Hourly Rate Schedule
- _____

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT A for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA, The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of US Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
8. That none of the services to be furnished by the ENGINEER shall be sublet, assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
9. For Preliminary Engineering Contracts:
 - (a) To attend meetings and visit the site of the proposed improvement when requested to do so by representatives of the LPA or the DEPARTMENT, as defined in Exhibit A (Scope of Services).
 - (b) That all plans and other documents furnished by the ENGINEER pursuant to the AGREEMENT will be endorsed by the ENGINEER and affixed the ENGINEER's professional seal when such seal is required by law. Such endorsements must be made by a person, duly licensed or registered in the appropriate category by the Department of Professional Regulation of the State of Illinois. It will be the ENGINEER's responsibility to affix the proper seal as required by the Bureau of Local Roads and Streets manual published by the DEPARTMENT.
 - (c) That the ENGINEER is qualified technically and is thoroughly conversant with the design standards and policies applicable for the PROJECT; and that the ENGINEER has sufficient properly trained, organized and experienced personnel to perform the services enumerated in Exhibit A (Scope of Services).
10. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT (See DIRECT COST tab in BLR 05513 or BLR 05514).

II. THE LPA AGREES,

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the Professional Services Selection Act (50 ILCS 510) (Exhibit C).
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3. To pay the ENGINEER:
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shall be due and payable to the ENGINEER.

(c) For Non-Federal County Projects - (605 ILCS 5/5-409)

- (1) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER. Such payments to be equal to the value of the partially completed work in all previous partial payments made to the ENGINEER.
- (2) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and STATE, a sum of money equal to the basic fee as determined in the AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

4. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

Method of Compensation:

- Percent
- Lump Sum
- Specific Rate \$17,500.00 (Maximum Fee \$150,000)
- Cost plus Fixed Fee: Fixed

Total Compensation = DL + DC + OH + FF

Where:

DL is the total Direct Labor,

DC is the total Direct Cost,

OH is the firm's overhead rate applied to their DL and

FF is the Fixed Fee.

Where $FF = (0.33 + R) DL + \%SubDL$, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

The Fixed Fee cannot exceed 15% of the DL + OH.

5. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).

III. IT IS MUTUALLY AGREED,

1. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT; the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
2. That the ENGINEER shall be responsible for any all damages to property or persons out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARTMENT, and their officers, agents and employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.
3. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such materials becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.

4. In the event that the DEPARTMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred prior to receipt of notice of suspension. In addition, upon the resumption of services the LPA shall compensate the ENGINEER, for expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.
5. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.
6. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and hold harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting therefrom. These indemnities shall not be limited by the listing of any insurance policy.
7. The ENGINEER and LPA certify that their respective firm or agency:
 - (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
 - (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
 - (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
 - (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
 - (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.
 - (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph and
 - (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State, local) terminated for cause or default.

Where the ENGINEER or LPA is unable to certify to any of the above statements in this clarification, an explanation shall be attached to this AGREEMENT.

8. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes included but are not limited to: acts of God or a public enemy; acts of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.

If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.

9. This certification is required by the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to suspension of contract or grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of \$5,000 or more from the DEPARTMENT, as defined the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

- (a) Publishing a statement:
 - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
 - (2) Specifying actions that will be taken against employees for violations of such prohibition.
 - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than (5) days after such conviction.
- (b) Establishing a drug free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;

- (2) The grantee's or contractor's policy to maintain a drug free workplace;
- (3) Any available drug counseling, rehabilitation and employee assistance program; and
- (4) The penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- (d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER, LPA and the Department agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future projects. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

- 10. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).
- 11. For Preliminary Engineering Contracts:
 - (a) That tracing, plans, specifications, estimates, maps and other documents prepared by the ENGINEER in accordance with this AGREEMENT shall be delivered to and become the property of the LPA and that basic survey notes, sketches, charts, CADD files, related electronic files, and other data prepared or obtained in accordance with this AGREEMENT shall be made available, upon request to the LPA or to the DEPARTMENT, without restriction or limitation as to their use. Any re-use of these documents without the ENGINEER involvement shall be at the LPA's sole risk and will not impose liability upon the ENGINEER.
 - (b) That all reports, plans, estimates and special provisions furnished by the ENGINEER shall conform to the current Standard Specifications for Road and Bridge Construction, Bureau of Local Roads and Streets Manual or any other applicable requirements of the DEPARTMENT, it being understood that all such furnished documents shall be approved by the LPA and the DEPARTMENT before final acceptance. During the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.

AGREEMENT SUMMARY

Prime Consultant (Firm) Name	TIN/FEIN/SS Number	Agreement Amount
Hampton, Lenzini & Renwick, Inc.	36-2555986	\$17,500.00
Subconsultants	TIN/FEIN/SS Number	Agreement Amount
Subconsultant Total		
Prime Consultant Total		\$17,500.00
Total for all work		\$17,500.00

AGREEMENT SIGNATURES

Executed by the LPA:

Attest: The of

By (Signature & Date)

By (Signature & Date)

Local Public Agency Type
 Clerk

Title

(SEAL)

Executed by the ENGINEER:

Attest: Prime Consultant (Firm) Name

By (Signature & Date)
 02/02/2023

Title

By (Signature & Date)
 02/02/2023

Title

APPROVED:

Regional Engineer, Department of Transportation (Signature & Date)

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Ford County	Hampton, Lenzini & Renwick, Inc.	Ford	18-00127-00-RS

**EXHIBIT A
SCOPE OF SERVICES**

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

- a. (X) Make such detailed surveys as are necessary for the preparation of detailed roadway plans;
- b. (X) Prepare the necessary Local Agency Functional Overlay documents in accordance with the procedures adopted by the Illinois Department of Transportation, Bureau of Local Roads and Streets.
- c.(X) Make complete general plan details, special provisions, proposals and estimates of cost & time; furnish the LA with necessary electronic and paper copies of the plan & special provision booklet and estimates.

Local Public Agency

Prime Consultant (Firm) Name

County

Section Number

Ford County

Hampton, Lenzini & Renwick, Inc.

Ford

18-00127-00-RS

**EXHIBIT B
PROJECT SCHEDULE**

Notice to Proceed.....	February, 2023
Field Survey and Data Plotting.....	February-March, 2023
Project Design, Contract Plans, Specifications and Estimates.....	May, 2023
Project Letting.....	June, 2023

Local Public Agency

Prime Consultant (Firm) Name

County

Section Number

Ford County

Hampton, Lenzini & Renwick, Inc.

Ford

18-00127-00-RS

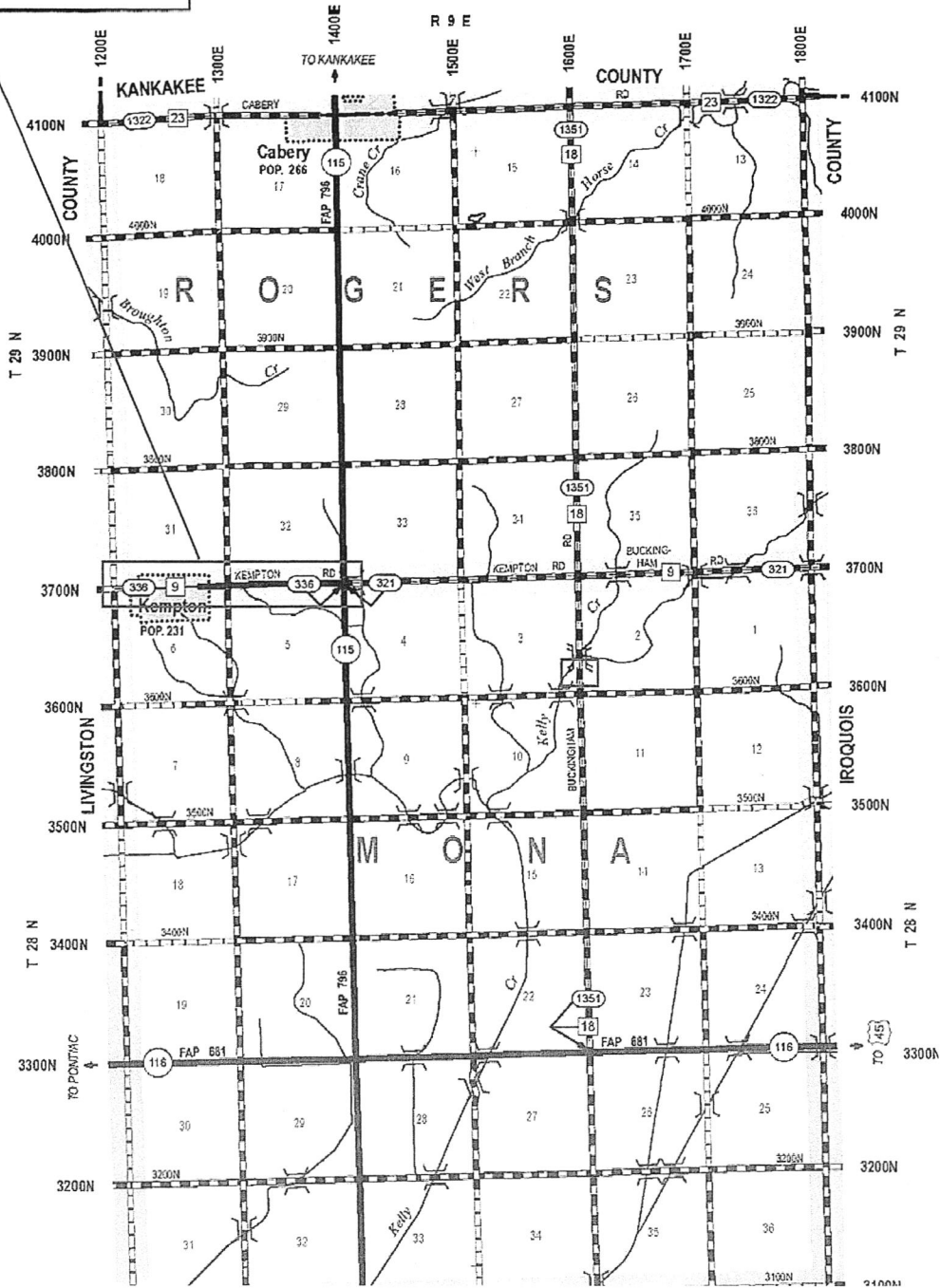
Exhibit C

Qualification Based Selection (QBS) Checklist

The LPA must complete Exhibit D. If the value meets or will exceed the threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The threshold is adjusted annually. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

Form Not Applicable (engineering services less than the threshold)

Proposed Improvement
HMA Pavement Overlay
Kempton Road / CH 9



Location Map

Exhibit A – Hourly Rate Schedule

<u>Grade Classification of Employee</u>	<u>HLR 2023 Hourly Rate</u>
Principal	\$230.00
Engineer 6	205.00
Engineer 5	185.00
Engineer 4	180.00
Engineer 3	160.00
Engineer 2	130.00
Engineer 1	115.00
Structural 2	225.00
Structural 1	185.00
Technician 3	155.00
Technician 2	125.00
Technician 1	100.00
Intern/ Temp	65.00
Land Acquisition	165.00
Survey 2	155.00
Survey 1	120.00
Environmental 3	175.00
Environmental 2	130.00
Environmental 1	100.00
Administration 2	145.00
Administration 1	85.00

The hourly rate itemized above shall be effective the date the parties hereunto entering this AGREEMENT have affixed their hands and seals and shall remain in effect until December 31, 2023. In the event services of the ENGINEER extend beyond December 31, 2023, the hourly rates will be adjusted yearly to compensate for increases or decreases in the salary structure of the ENGINEER that are in effect at that time. The stated upper limit of compensation will remain in effect.



Local Public Agency Engineering Services Agreement

Using Federal Funds? Yes No

Agreement For:

Agreement Type:

LOCAL PUBLIC AGENCY

Local Public Agency	County	Section Number	Job Number
Ford County	Ford	22-00147-00-RS	
Project Number	Contact Name	Phone Number	Email
	Greg Perkinson	(217) 395-2206	fordcohi@maxwire.net

SECTION PROVISIONS

Local Street/Road Name	Key Route	Length	Structure Number
Cabery Road / CH 23	FAS 1322	1.0 Miles	027-3457 (Omission)
Location Termini			<input type="button" value="Add Location"/>
1400 E to 1500 E along 4100 N			<input type="button" value="Remove Location"/>

Project Description:

Engineering Funding	<input checked="" type="checkbox"/> MFT/TBP	<input type="checkbox"/> State	<input type="checkbox"/> Other	<input type="text" value="Motor Fuel Tax"/>	
Anticipated Construction Funding	<input type="checkbox"/> Federal	<input checked="" type="checkbox"/> MFT/TBP	<input type="checkbox"/> State	<input type="checkbox"/> Other	<input type="text" value="Motor Fuel Tax"/>

AGREEMENT FOR

Phase I - Preliminary Engineering Phase II - Design Engineering

CONSULTANT

Prime Consultant (Firm) Name	Contact Name	Phone Number	Email
Hampton, Lenzini & Renwick, Inc.	Steven Megginson	(217) 546-3400	swmegginson@hlreng.com
Address	City	State	Zip Code
3085 Adlai Stevenson Drive, Suite 201	Springfield	IL	62703

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- Location Map
- HLR 2023 Hourly Rate Schedule
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4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
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8. That none of the services to be furnished by the ENGINEER shall be sublet, assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
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 - (a) To attend meetings and visit the site of the proposed improvement when requested to do so by representatives of the LPA or the DEPARTMENT, as defined in Exhibit A (Scope of Services).
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 - (c) That the ENGINEER is qualified technically and is thoroughly conversant with the design standards and policies applicable for the PROJECT; and that the ENGINEER has sufficient properly trained, organized and experienced personnel to perform the services enumerated in Exhibit A (Scope of Services).
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 - (b) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and DEPARTMENT a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER

shall be due and payable to the ENGINEER.

(c) For Non-Federal County Projects - (605 ILCS 5/5-409)

- (1) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER. Such payments to be equal to the value of the partially completed work in all previous partial payments made to the ENGINEER.
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4. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

Method of Compensation:

- Percent
- Lump Sum
- Specific Rate \$15,000.00 (Maximum Fee \$150,000)
- Cost plus Fixed Fee: Fixed

Total Compensation = DL + DC + OH + FF

Where:

DL is the total Direct Labor,

DC is the total Direct Cost,

OH is the firm's overhead rate applied to their DL and

FF is the Fixed Fee.

Where $FF = (0.33 + R) DL + \%SubDL$, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

The Fixed Fee cannot exceed 15% of the DL + OH.

5. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).

III. IT IS MUTUALLY AGREED,

1. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT; the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
2. That the ENGINEER shall be responsible for any all damages to property or persons out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARTMENT, and their officers, agents and employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.
3. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such materials becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.

4. In the event that the DEPARTMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred prior to receipt of notice of suspension. In addition, upon the resumption of services the LPA shall compensate the ENGINEER, for expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.
5. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.
6. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
7. The ENGINEER and LPA certify that their respective firm or agency:
 - (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
 - (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
 - (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
 - (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
 - (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.
 - (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph and
 - (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State, local) terminated for cause or default.

Where the ENGINEER or LPA is unable to certify to any of the above statements in this clarification, an explanation shall be attached to this AGREEMENT.

8. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes included but are not limited to: acts of God or a public enemy; acts of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.

If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.

9. This certification is required by the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to suspension of contract on grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of \$5,000 or more from the DEPARTMENT, as defined the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

- (a) Publishing a statement:
 - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
 - (2) Specifying actions that will be taken against employees for violations of such prohibition.
 - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than (5) days after such conviction.
- (b) Establishing a drug free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;

- (2) The grantee's or contractor's policy to maintain a drug free workplace;
 - (3) Any available drug counseling, rehabilitation and employee assistance program; and
 - (4) The penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
 - (d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.
 - (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.
 - (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER, LPA and the Department agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future projects. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

- 10. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).
- 11. For Preliminary Engineering Contracts:
 - (a) That tracing, plans, specifications, estimates, maps and other documents prepared by the ENGINEER in accordance with this AGREEMENT shall be delivered to and become the property of the LPA and that basic survey notes, sketches, charts, CADD files, related electronic files, and other data prepared or obtained in accordance with this AGREEMENT shall be made available, upon request to the LPA or to the DEPARTMENT, without restriction or limitation as to their use. Any re-use of these documents without the ENGINEER involvement shall be at the LPA's sole risk and will not impose liability upon the ENGINEER.
 - (b) That all reports, plans, estimates and special provisions furnished by the ENGINEER shall conform to the current Standard Specifications for Road and Bridge Construction, Bureau of Local Roads and Streets Manual or any other applicable requirements of the DEPARTMENT, it being understood that all such furnished documents shall be approved by the LPA and the DEPARTMENT before final acceptance. During the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.

AGREEMENT SUMMARY

Prime Consultant (Firm) Name	TIN/FEIN/SS Number	Agreement Amount
Hampton, Lenzini & Renwick, Inc.	36-2555986	\$15,000.00
Subconsultants	TIN/FEIN/SS Number	Agreement Amount
Subconsultant Total		
Prime Consultant Total		\$15,000.00
Total for all work		\$15,000.00

AGREEMENT SIGNATURES

Executed by the LPA:

Local Public Agency Type Local Public Agency

The County of Ford County

Attest:

By (Signature & Date)

[Signature & Date Box]

By (Signature & Date)

[Signature & Date Box]

Local Public Agency

Ford County

Local Public Agency Type

County

Clerk

Title

County Board Chairperson

(SEAL)

Executed by the ENGINEER:

Prime Consultant (Firm) Name

Hampton, Lenzini & Renwick, Inc.

Attest:

By (Signature & Date)

[Signature: Scott Sharp] 02/02/2023

Title

Senior Structural Engineer

By (Signature & Date)

[Signature: Steven W. Megginson] 02/02/2023

Title

Vice President

APPROVED:

Regional Engineer, Department of Transportation (Signature & Date)

[Signature & Date Box]

Local Public Agency

Prime Consultant (Firm) Name

County

Section Number

Ford County

Hampton, Lenzini & Renwick, Inc.

Ford

22-00147-00-RS

**EXHIBIT A
SCOPE OF SERVICES**

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

- a. (X) Make such detailed surveys as are necessary for the preparation of detailed roadway plans;
- b. (X) Prepare the necessary Local Agency Functional Overlay documents in accordance with the procedures adopted by the Illinois Department of Transportation, Bureau of Local Roads and Streets.
- c.(X) Make complete general plans, special provisions, proposals and estimates of cost & time; furnish the LA with necessary electronic and paper copies of the plans, special provisions, proposals, and estimates.

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Ford County	Hampton, Lenzini & Renwick, Inc.	Ford	22-00147-00-RS

**EXHIBIT B
PROJECT SCHEDULE**

Notice to Proceed.....	February, 2023
Field Survey and Data Plotting.....	February-March, 2023
Project Design, Contract Plans, Specifications and Estimates.....	May, 2023
Project Letting.....	June, 2023

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Ford County	Hampton, Lenzini & Renwick, Inc.	Ford	22-00147-00-RS

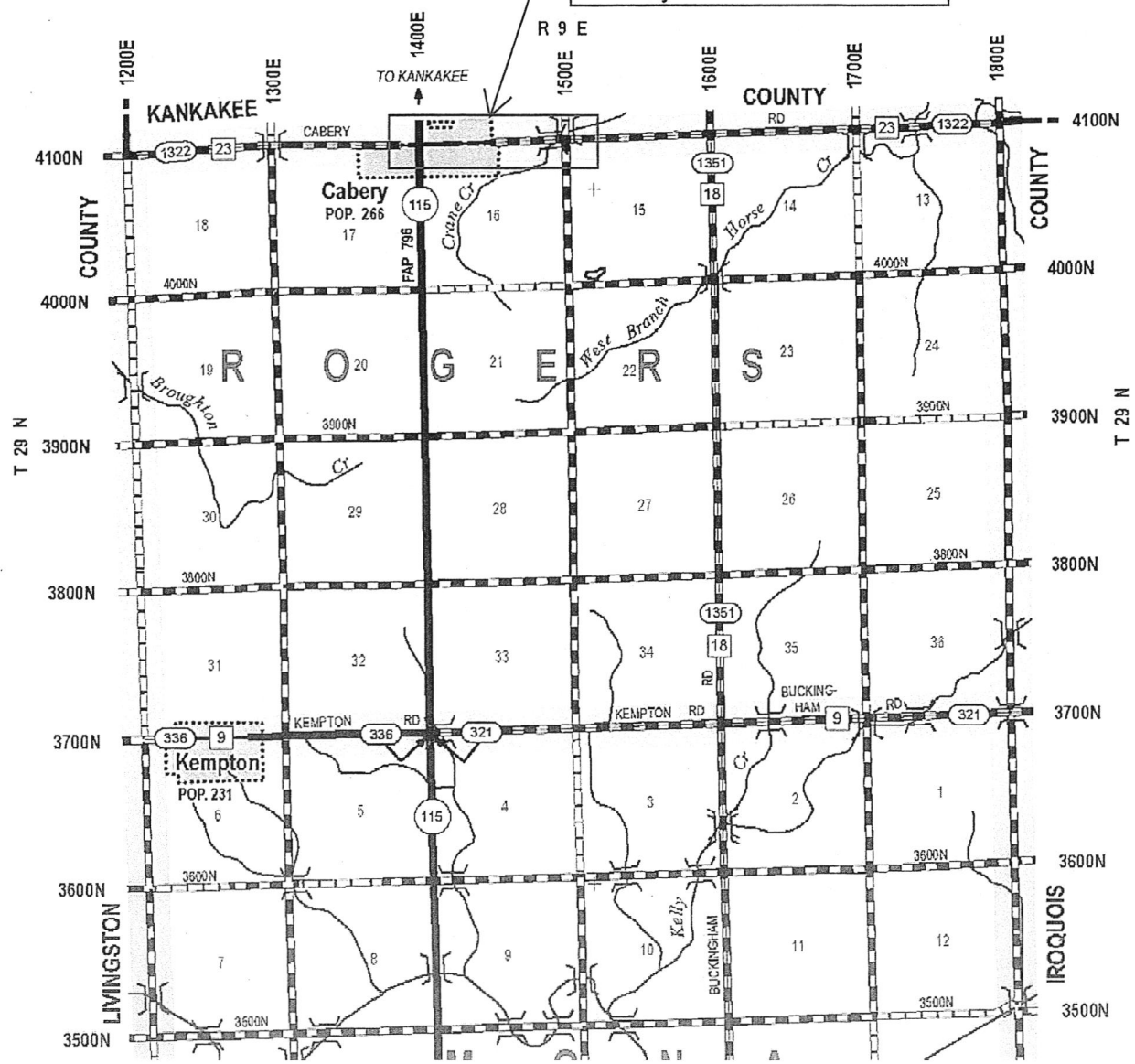
Exhibit C

Qualification Based Selection (QBS) Checklist

The LPA must complete Exhibit D. If the value meets or will exceed the threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The threshold is adjusted annually. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

Form Not Applicable (engineering services less than the threshold)

Proposed Improvement
HMA Pavement Overlay
Cabery Road / CH 23



Location Map

Exhibit A – Hourly Rate Schedule

<u>Grade Classification of Employee</u>	<u>HLR 2023 Hourly Rate</u>
Principal	\$230.00
Engineer 6	205.00
Engineer 5	185.00
Engineer 4	180.00
Engineer 3	160.00
Engineer 2	130.00
Engineer 1	115.00
Structural 2	225.00
Structural 1	185.00
Technician 3	155.00
Technician 2	125.00
Technician 1	100.00
Intern/ Temp	65.00
Land Acquisition	165.00
Survey 2	155.00
Survey 1	120.00
Environmental 3	175.00
Environmental 2	130.00
Environmental 1	100.00
Administration 2	145.00
Administration 1	85.00

The hourly rate itemized above shall be effective the date the parties hereunto entering this AGREEMENT have affixed their hands and seals and shall remain in effect until December 31, 2023. In the event services of the ENGINEER extend beyond December 31, 2023, the hourly rates will be adjusted yearly to compensate for increases or decreases in the salary structure of the ENGINEER that are in effect at that time. The stated upper limit of compensation will remain in effect.

**FORD COUNTY BOARD SPECIFICALLY
ZONING COMMITTEE MEETING
JANUARY 10, 2023**

The Zoning Committee met on Tuesday, January 10, 2023 at 4:00 P.M. in the Small Courtroom in the Courthouse. Roll Call showed the following in attendance: Chairman A. Ihrke, Mrs. C. Ihrke, Mr. May and Mr. McQuinn. Also in attendance was Chairman of the Board Smith and Clerk & Recorder Frederick. Mr. McCall was not present.

Mr. McQuinn made the motion to accept the Agenda. Mrs. C. Ihrke seconded it.
Voice Vote – Carried

A citizen spoke to the committee and thanked them for their work on the ordinance.

The committee continued to go through the Solar Ordinance and made a few more corrections.

Mrs. C. Ihrke made the motion for Clerk & Recorder Frederick to make the final corrections and then to send the Solar Ordinance to State’s Attorney Killian for review. Mr. McQuinn seconded it.
Voice Vote – Carried

Chairman A. Ihrke set the next meeting for
Mrs. C. Ihrke made the motion to adjourn. Mr. May seconded it. Voice Vote – Carried

The meeting adjourned at 5:27 P.M.

Respectfully Submitted,

Amy Frederick
Ford County Clerk & Recorder

**FORD COUNTY BOARD SPECIFICALLY
OVERVIEW COMMITTEE MEETING
JANUARY 12, 2023**

The committee members met in the Small Courtroom in the Courthouse on Thursday, January 12, 2023 at 6:01 P.M. The roll call showed the following people in attendance: Chairman Cindy Ihrke, Lesley King, Deb Smith, Tom McQuinn. Also, in attendance were County Board Members Ann Ihrke, Gene May, Tim Nuss and State's Attorney Killian, Jason Bleich and Dallas Glazik.

Mrs. Smith made the motion to approve the agenda. Mrs. King seconded it. Voice Vote – Carried

There was no Public Comment

Old Business:

Discussion of goals for the Ford County farms. After discussion, the committee felt that more information was needed and also, State's Attorney Kilian had a few things to look into.

Mrs. Smith made a motion to adjourn until January 19, 2023 at 10:00 am in the Small Courtroom in the Courthouse.

**FORD COUNTY BOARD SPECIFICALLY
OVERVIEW COMMITTEE MEETING
CONTINUED: JANUARY 19, 2023**

The committee members reconvened in the Small Courtroom in the Courthouse on Thursday, January 19, 2023 at 10:00 A.M. The roll call showed the following people in attendance: Chairman Cindy Ihrke, Lesley King, Deb Smith, Tom McQuinn and Chuck Aubry. Also, in attendance were County Board Member Ann Ihrke and Tim Nuss and Greg Perkinson, Jason Bleich and Dallas Glazik.

The committee continued to discuss the goals for the Ford County Farms. Jason Bleich and Dallas Glazik answered many questions and the Conservation Reserve Programs and Illinois Recreational Access Programs available in order to facilitate the use of the three farms for public access and public benefit.

Action of the sale of County Farm properties failed for lack of motion.

Mr. McQuinn motioned to recommend to the full board to move forward with enrolling the Ford County Farm properties into C.R.P. programs and I.R.A.P. programs. Mrs. Smith seconded it.
Voice Vote - Carried

Mr. McQuinn motioned to begin to look for possible operators to contract with for the implementation and maintenance of the farm properties and possible C.R.P contract requirements. Mrs. King seconded it.
Voice Vote – Carried

Mrs. King made the motion to approve advertising for operators for the three farm properties. Mrs. Smith seconded it.
Voice Vote – Carried

Mr. McQuinn made the motion to recommend to allow the Chairman of the Overview Committee get soil testing done if necessary. Mr. McQuinn seconded it.

Voice Vote – Ayes- 4, Nay-1
(Nay- D. Smith)

Action for either the Chairman of the Board and/or the Chairman of the Overview Committee to sign all contracts for rental/operator for county owned farms died for lack of motion.

Mrs. King made the motion to recommend to the full board that they move forward with the process to complete and adopt a comprehensive plan for Ford County. Mrs. Smith seconded it.

Discussion followed about looking into the existing appointments for the planning commission members.

Voice Vote – Carried

At 11:40 A.M., Mrs. Smith made the motion to adjourn. Mrs. King seconded it. Voice Vote – Carried

Respectfully Submitted,

Cindy Ihrke
Ford County Vice Chairman

**FORD COUNTY BOARD SPECIFICALLY
FINANCE COMMITTEE MEETING
WEDNESDAY, JANUARY 18, 2023**

The Finance Committee met on Wednesday, January 18, 2023, at 11:00 A.M. in the Small Courtroom in the Courthouse. Roll Call showed the following in attendance: Chairman of the Board Deb Smith, Mr. Aubry, Mr. Ferguson, Mrs. C. Ihrke and Mr. May. Also in attendance were Sheriff Johnson, EMA Coordinator Whitebird, Treasurer Whitcomb and Clerk & Recorder Frederick.

Mrs. C. Ihrke made the motion to approve the Agenda. Mr. Aubry seconded it. Voice Vote – Carried

Clerk & Recorder Frederick spoke of concerns of water/heat damage to the Ford County Election Equipment, the need for new equipment in the near future and that insurance was processing a claim.

Treasurer Whitcomb spoke about the need for resolutions for several projects to be considered at the February 2023 meetings.

The committee then discussed sending an invoice to certain offices for accounting services.

Mr. Aubry moved to adjourn; Mr. Ferguson seconded it. Voice Vote – Carried
Meeting adjourned at 12:36 P.M.

Respectfully Submitted,

Debbie Smith
Ford County Board Chairman of Finance

**FORD COUNTY BOARD SPECIFICALLY
INSURANCE & PERSONNEL COMMITTEE MEETING MINUTES
JANUARY 19, 2023**

The Insurance & Personnel Committee met on Thursday, January 19, 2023 at 9:00 A.M. in the Small Courtroom in the Courthouse.

Roll Call showed the following in attendance: Chairman Lesley King, Mr. Ferguson, Mr. McQuinn, Mrs. Mussman and Mr. Tim Nuss. Also in attendance were Sheriff Johnson, Officer Buckner, Kasey Northway attended as the Ford County Union representative, Chief Probation Officer Anderson, Ford Co. Engineer Perkinson and Clerk & Recorder Frederick.

Mr. Tim Nuss made a motion to approve the Agenda. Mrs. Mussman seconded.

Voice Vote - Carried

The committee briefly discussed the current Longevity Chart, updating the county Handbook, training for staff, the upcoming health insurance renewal and advertising for health insurance.

The committee also briefly discussed holidays for the county.

Mr. McQuinn made the motion to end the meeting. Mrs. Mussman seconded it.

Voice Vote - Carried

The meeting adjourned at 9:57 A.M.

Respectfully Submitted,

Amy Frederick
Ford County Clerk & Recorder

**FORD COUNTY BOARD SPECIFICALLY
ZONING COMMITTEE MEETING
TUESDAY, JANUARY 24, 2023
CONTINUED TO
TUESDAY, JANUARY 31, 2023**

The Zoning Committee met on Tuesday, January 24, 2023 at 4:00 P.M. in the Small Courtroom in the Courthouse. Roll Call showed the following in attendance: Chairman A. Ihrke, Mr. May and Mr. McCall. Also in attendance was Chairman of the Board Smith. Mr. McQuinn was not present. Mrs. C. Ihrke was seated at 4:32 P.M.

Mr. McCall made the motion to move Old Business under Agenda Approval and then to move Public Comment under the Safety Report and then to accept the Agenda. Mr. May seconded it. Voice Vote – Carried

The committee continued to review the Liquor License Ordinance.

Mr. McCall made the motion to seat Mrs. C. Ihrke at 4:32 P.M. Mr. May seconded it. Voice Vote – Carried

Mr. McCall made the motion to continue the meeting on Tuesday, January 31, 2023 at 4:00 P.M. in the Small Courtroom in the Courthouse. Mrs. C. Ihrke seconded. Voice Vote – Carried

The meeting adjourned at 5:20 P.M. until January 31, 2023.

**FORD COUNTY BOARD SPECIFICALLY
ZONING COMMITTEE MEETING
CONTINUED TUESDAY, JANUARY 31, 2023**

The Zoning Committee met again to continue the meeting from January 24, 2023 on Tuesday, January 31, 2023 at 4:00 P.M. in the Small Courtroom in the Courthouse. Roll Call showed the following in attendance: Chairman A. Ihrke, Mr. May, Mr. McCall and Mr. McQuinn. Also in attendance was Chairman of the Board Smith. Mrs. C. Ihrke was not present.

The committee continued to review the Liquor License Ordinance. After discussion, Mr. McCall made the motion to approve the amended Liquor License Ordinance and to send it onto State's Attorney Killian for review. Mr. McQuinn seconded it. Voice Vote – Carried

Mr. May made the motion to adjourn. Mr. McQuinn seconded. Voice Vote – Carried

The meeting adjourned at 5:11 P.M.
Respectfully Submitted,

Debbie Smith
Ford County Board Chairman

**FORD COUNTY BOARD SPECIFICALLY
INSURANCE & PERSONNEL COMMITTEE MEETING MINUTES
JANUARY 25, 2023**

The Insurance & Personnel Committee met on Wednesday, January 25, 2023 at 9:00 A.M. in the Small Courtroom in the Courthouse.

The meeting was not called to order.

Respectfully Submitted,

Amy Frederick
Ford County Clerk & Recorder

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