

UPCOMING MEETINGS

Tuesday, April 13, 2021 *(2nd Tuesday this month)*

7:00 A.M. Highway Committee Meeting – Highway Department in Roberts

Wednesday, April 14, 2021 *(2nd Wednesday this month)*

9:00 A.M. Sheriff Committee Meeting – Sheriff's Boardroom

Thursday, April 15, 2021 *(NEW TIME) (2nd Thursday this month)*

9:00 A.M. Finance Committee Meeting – Small Courtroom in Courthouse

Monday, April 19, 2021 *(3rd Monday this month)*

7:00 P.M. County Board Meeting – Sheriff's Boardroom

MONTH END REPORT
FEBRUARY 2021

| | |
|---|-----------|
| TOTAL DEATH INVESTIGATIONS | 20 |
| TOTAL RESIDENT DEATHS | 17 |
| TOTAL NON-RESIDENT DEATHS | 3 |
| Past Inquires or <u>Inquests Pending</u> | 0 |
| Inquires Pending this month | 0 |
| 1) Natural Death Investigations | 20 |
| 2) Undetermined Death | 0 |
| 3) Suicide | 0 |
| 4) Homicide | 0 |
| 5) Accidental Death | 0 |
| 5a) Accidental Motor Vehicle Death | 0 |
| 5b) Accidental Drug or Alcohol Death | 0 |
| AUTOPSIES | |
| TOXICOLOGY | 0 |
| EXTERNAL EXAMINATIONS | 0 |
| HOSPICE CASE----- | 15 |
| INQUESTS CONDUCTED | 0 |
| CREMATION PERMITS INVESIGATED AND ISSUED | 14 |
| NOTIFICATIONS FOR OTHER COUNTIES | 1 |
| ORGAN & TISSUE DONATION | 0 |
| INVESTIGATIONS RETURNED TO THE MEDICAL PROFESSION | 0 |
| CREMATION PERMIT FEES RECIEVED | \$ 300.00 |
| REPORT FEES | .00 |
| MISC.FEES (Grant) | .00 |
| INVOICES RECEIVED | 00.00 |
| TOTAL REVENUE | \$ 300.00 |

RESPECTFULLY SUBMITTED,

Brandon Roderick, RLF

BRANDON RODERICK
FORD COUNTY CORONER

COUNTY CLERK & RECORDER'S OFFICE

To the Chairman of the County Board of Ford County:

I, Amy Frederick, County Clerk and Recorder, in and for the County of Ford and State of Illinois, respectfully present the following report of all the fees and emoluments of my office, for the month of **FEBRUARY 2021** and during the month where I state the gross amount of all fees.

| COUNTY CLERK | | | | | | | | | | | | | |
|-----------------------|----------------|---------------|-----------|-----------------------|----------------|----------------------|--------------------------------------|--|------------------------------|-----------|---------------------------------|----------|----------------------------|
| REVENUE FOR THE MONTH | RECORDING FEES | VITAL RECORDS | MISC FEES | COUNTY TAX STAMPS 1/3 | TAX CLERK FEES | COUNTY CLERK REVENUE | DEDICATED FUNDS AUTO REC. FEE (RSSA) | DEDICATED FUNDS AUTO VITAL FEE (VRSSA) | DOMESTIC VIOLENCE FUND (DVF) | GIS | RENTAL HOUSING SURCHARGE (RHSP) | DSC | DELINQUENT TAXES COLLECTED |
| Dec-20 | 7,570.00 | 1,910.00 | 4,484.75 | 3,674.25 | 258.00 | 17,897.00 | 4,036.00 | 538.00 | 5.00 | 7,259.00 | 2,502.00 | 892.00 | 5,691.73 |
| Jan-21 | 6,821.00 | 2,359.00 | 1,714.25 | 4,369.25 | 774.00 | 16,037.50 | 3,654.00 | 636.00 | 30.00 | 6,559.00 | 2,295.00 | 892.00 | 26,148.77 |
| Feb-21 | 4,768.00 | 2,033.00 | 1,126.00 | 3,248.25 | 172.00 | 11,347.25 | 2,556.00 | 518.00 | 15.00 | 4,575.00 | 1,620.00 | 684.00 | 5,178.34 |
| Mar-21 | | | | | | 0.00 | | | | | | | |
| Apr-21 | | | | | | 0.00 | | | | | | | |
| May-21 | | | | | | 0.00 | | | | | | | |
| Jun-21 | | | | | | 0.00 | | | | | | | |
| Jul-21 | | | | | | 0.00 | | | | | | | |
| Aug-21 | | | | | | 0.00 | | | | | | | |
| Sep-21 | | | | | | 0.00 | | | | | | | |
| Oct-21 | | | | | | 0.00 | | | | | | | |
| Nov-21 | | | | | | 0.00 | | | | | | | |
| MID-YEAR | 19,159.00 | 6,302.00 | 7,325.00 | 11,291.75 | 1,204.00 | 45,281.75 | 10,246.00 | 1,692.00 | 50.00 | 18,393.00 | 6,417.00 | 2,468.00 | 37,018.84 |
| TOTAL | 19,159.00 | 6,302.00 | 7,325.00 | 11,291.75 | 1,204.00 | 45,281.75 | 10,246.00 | 1,692.00 | 50.00 | 18,393.00 | 6,417.00 | 2,468.00 | 37,018.84 |

34.83% = Percent of estimated revenue generated for year to date.

Total estimated revenue = \$ 140,000.00

Actual office revenue = \$ 45,281.75

Total County Clerk Receipt \$ 121,566.59
Dedicated Funds = \$ 11,938.00

STATE OF ILLINOIS }
COUNTY OF FORD }

I, Amy Frederick, do solemnly swear that the foregoing account is in all respects just and true according to the best of my knowledge and belief, and that I have neither received directly or indirectly nor directly or indirectly agreed to receive or be paid for my own or another's benefit, any money, article or consideration than therein stated, nor am I entitled to any fee or emolument for the period therein mentioned, other than those specified.

Submitted this 2nd day of March 2021.

Ford County Clerk & Recorder



**FORD COUNTY
OFFICE OF EMERGENCY MANAGEMENT
200 W State Street Room B-5
Paxton, IL 60957
Phone 217-379-9415**



Activity Report for 02 Feb, 2021 to 28 Feb, 2021

02 February 2021 Ford Highway Committee Meeting (Roberts)
IEMA Monthly Starcom Radio Drill (Paxton)

03 February 2021 Ford County Sheriff's Committee Meeting (Paxton)

04 February 2021 Ford County Finance Committee Meeting (Paxton)

05 February 2021 IEMA Weekly COVID Update (Paxton)

08 February 2021 Ford County Board Meeting ((Paxton)

11 February 2021 IEMA Weekly COVID Update (Paxton)

17 February 2021 IDPH COVID Update (Paxton)

18 February 2021 IEMA Flood Preparedness Webex (Paxton)

19 February 2021 IEMA Weekly COVID Update (Paxton)
IDPH Region 6 Webinar (Paxton)

23 February 2021 Champaign County LEPC Meeting (Zoom)

26 February 2021 IEMA Weekly COVID Update (Paxton)

Notes:

Work on the EOP continues, two supporting documents have been submitted for approval. This report was Respectably Submitted By:

X 

Terry L. Whitebird
Ford County EMA

Monthly Report to the Ford County Board
On Activities at the Highway Department
March 2021

The Ford County Highway Department completed the following activities during the month February, 2021.

Engineering Division

- Entered claims and allotments to various county and township funds.
- Assisted Maintenance Division.
- Conducted the 2021 County and Township MFT Letting.
- Removed snow from County Roads.

Maintenance Division

- Performed maintenance and repair on County owned equipment.
- Conducted routine inspection and maintenance of roads, entrances, shoulders and signs on county system.
- Removed snow from County Roads.

County Engineer

- Worked with Zoning Officer on Ford Ridge Windfarm Road Use Agreement.
- Removed snow from County Roads.

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Ford County Highway Committee Minutes

The Ford County Highway Committee met on March 2, 2021 at the Ford County Highway Department in Roberts, Illinois.

Present at this regular scheduled meeting was committee chairman Tim Nuss, Jason Johnson, Lesley King and Ann Ihrke. County Engineer Greg Perkinson, and EMA Director Terry Whitebird were also present. Mr. Nuss called the meeting to order at 7:00 a.m.

Mrs. Ihrke moved to accept the Agenda. Seconded by Mrs. King. Motion passed by roll call vote.

First on the agenda was the review of the February minutes. Mr. Johnson moved and Mrs. Ihrke seconded the motion that they be approved. Motion passed by roll call vote.

Mr. Whitebird discussed the continuing distribution of PPE supplies. Work continues on the Emergency Operations Plan.

February bills were read and presented by Mr. Perkinson. Mrs. King moved and Mrs. Ihrke seconded the motion to approve the bills and present to the full board. Motion passed by roll call vote.

The committee then reviewed the fund balance report and the highway appropriations and expenses report.

Under old business the following items were discussed:

Mr. Perkinson informed the committee of the activities at the County Highway Department during the month of February and will provide a written report for the full board.

Mr. Perkinson updated the committee on the Ford County Wind Farm. The Township Road Commissioners have approved the first amendment to the RIA. APEX is waiting on the ZBA appeal.

New Business:

Mr. Perkinson presented the Engineering Services Agreement for Section Number 21-02134-00-BR, Button Township. Mrs. Ihrke moved and Mr. Johnson seconded the motion and present to the full board. Motion passed by roll call vote.

Resolutions:

Mr. Perkinson presented a Resolution to Accept Low Bids for the 2021 County and Township MFT Maintenance Projects. Mrs. King moved and Mr. Johnson seconded the motion to approve the resolution and present to the full board. Motion passed by roll call vote.

There was no public comment.

Having no further items to discuss, Mrs. Ihrke moved to adjourn at 8:00 am, seconded by Mrs. King. Motion passed by roll call vote.

| FORD COUNTY HIGHWAY COMMITTEE | | | | | | | | | | | | | | March 2, 2021 | | | | | | | | | |
|-------------------------------|------------------|------------------------|----|--------------------------------------|----|-------------------|----|--------------------------------|----|-------------------------------------|----|-------------|----|---------------|----|-----|----|--|--|--|--|--|--|
| Present = P Absent = A | COMMITTEE MEMBER | APPROVAL OF THE AGENDA | | APPROVAL OF FEBRUARY 2, 2021 MINUTES | | PAYMENT OF CLAIMS | | Engineering Services Agreement | | Resolution for 2021 MFT Maintenance | | ADJOURNMENT | | | | | | | | | | | |
| | | YES | NO | YES | NO | YES | NO | YES | NO | YES | NO | YES | NO | YES | NO | YES | NO | | | | | | |
| P | NUSS, Tim | X | | X | | X | | X | | X | | X | | | | | | | | | | | |
| P | IHRKE, Ann | X | | X | | X | | X | | X | | X | | | | | | | | | | | |
| P | JOHNSON, Jason | X | | X | | X | | X | | X | | X | | | | | | | | | | | |
| A | McCALL, Chase | | | | | | | | | | | | | | | | | | | | | | |
| P | KING, Lesley | X | | X | | X | | X | | X | | X | | | | | | | | | | | |
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| RESULTS = PASSED OR FAILED | | PASSED | | PASSED | | PASSED | | PASSED | | PASSED | | PASSED | | | | | | | | | | | |
| | | 5 | 0 | 5 | 0 | 5 | 0 | 5 | 0 | 5 | 0 | 5 | 0 | | | | | | | | | | |

HIGHWAY COMMITTEE CHAIRMAN: TIM NUSS

FORD COUNTY PROBATION AND COURT SERVICES

Stats for February 2021

ADULTS

| <u>Active Caseload</u> | | <u>Administrative Cases</u> | | <u>Active Caseload</u> | | <u>Administrative Cases</u> | |
|------------------------|-----|-----------------------------|-----|------------------------|-----|-----------------------------|-----|
| Felony Cases | 81 | Active | 38 | Felony Cases | 103 | Active | 45 |
| Misdemeanors | 28 | Warrants | 126 | Misdemeanors | 66 | Warrants | 98 |
| DUI Cases | 40 | TOTAL | 164 | DUI Cases | 76 | TOTAL | 143 |
| Traffic Cases | 11 | | | Traffic Cases | 27 | | |
| TOTAL | 160 | | | TOTAL | 272 | | |

JUVENILES:

| <u>Active Caseload</u> | | <u>Administrative Cases</u> | | <u>Active Caseload</u> | | <u>Administrative Cases</u> | |
|------------------------|---|-----------------------------|---|------------------------|---|-----------------------------|---|
| Probation | 2 | Active | 0 | Probation | 1 | Active | 1 |
| Cont'd Supervision | 3 | Inactive | 1 | Cont'd Supervision | 7 | Inactive | 0 |
| Informal | 2 | TOTAL | 1 | Informal | 0 | TOTAL | 1 |
| Other | 0 | | | Other | 0 | | |
| TOTAL | 7 | | | TOTAL | 8 | | |

PUBLIC SERVICE:

| <u>Adults</u> | | <u>Juveniles</u> | | <u>Adults</u> | | <u>Juveniles</u> | |
|---------------|-------|------------------|-----|---------------|-------|------------------|-----|
| Cases | 79 | Cases | 6 | Cases | 130 | Cases | 6 |
| Hours | 11300 | Hours | 220 | Hours | 17095 | Hours | 245 |
| TOTAL CASES: | 85 | | | TOTAL CASES: | 136 | | |
| TOTAL HOURS: | 11520 | | | TOTAL HOURS: | 17340 | | |

RESTORATIVE JUSTICE / DIVERSION:

Intakes this month 0

Cases reviewed this month 0

Active Conference/Diversion Cases 0 Restorative Justice / 2 Diversion

INVESTIGATIONS:

PSI's ordered 3 PSI's completed 4

Record Checks completed 0

VIOLATIONS:

Adult: 0 Juveniles: 0

INTAKES:

Adults: 3 Juveniles: 0

ELECTRONIC MONITORING / GPS:

Adults: 2 Juveniles: 0

CONTACTS FROM POLICE AND / OR CLIENTS AFTER HOURS:

Police 1 Clients 3

HOME / SCHOOL VISITS CONDUCTED DURING THE MONTH:

Home: 8 School 0

RESTITUTION / COMMUNITY SERVICE COMPLETED:

Restitution collected this month 1565.92

Community Service collected:

Adults: 13 Juveniles: 0

COMMUNITY MEETING ATTENDED THIS MONTH:

Ford County Board Meeting

Ford County Finance Meeting

TRAININGS / PRESENTATIONS COMPLETED DURING THIS MONTH:

ARA Adult Assessment Screenings

Interstate Compact Training

Unity Juvenile Online Travel Tool

Grant Writing Webinar

TOTAL NUMBER OF HOURS WORKED OUTSIDE MON. - FRI. 8:30 - 4:30:

14

OFFICER CASELOAD ADULTS JUVENILES PRE-TRIAL

| | | | |
|-------------------|-----|---|-----|
| Jennifer Anderson | 60 | 5 | |
| Rocky Marron | 65 | 1 | 103 |
| Ariel Ochoa | 70 | 1 | |
| Suzie Shell | 8 | 0 | |
| Warrant Status | 121 | 1 | |

INTAKES THIS MONTH:

| Adult: | | Juvenile: | |
|---------------|----------|--------------------|----------|
| Felony Cases | 0 | Probation | 0 |
| Misdemeanors | 2 | Cont'd Supervision | 0 |
| DUI Cases | 1 | Informal | 0 |
| Traffic Cases | 0 | Other | 0 |
| TOTAL | 3 | TOTAL | 0 |

CONFINEMENTS:

| | | | |
|--|---|-----------|--------------|
| Juvenile Detention | 1 | | |
| IDOC Commitments | 0 | | |
| Group Home | | Adults: 0 | Juveniles: 0 |
| Residential Substance Abuse Treatment: | | Adults: 1 | Juveniles: 0 |

ADULT PROGRAMS ORDERED THIS MONTH:**COMPLETED THIS MONTH:**

| | | |
|--|---|---|
| Alcohol / Substance Abuse Assessment | 2 | 7 |
| DUI Assessment | 1 | 4 |
| Alcohol / Substance Abuse Treatment | 0 | 0 |
| DUI Education / Treatment | 1 | 1 |
| Victim Impact Panel | 1 | 0 |
| Cognitive Classes | 1 | 5 |
| Anger / Domestic Abuse Classes | 0 | 3 |
| Mental Health | 0 | 3 |
| Sex Offender Treatment | 0 | 0 |
| Parenting Classes | 0 | 0 |
| Psychiatric / Psychological Assessment | 0 | 0 |
| Traffic School | 0 | 0 |



Ford County Public Health Department

Lana Sample, MS
Public Health Administrator

March Ford County Board Report

- COVID Contact Tracing—Ford County's COVID positivity rate has been hovering at 6%. Currently, FCPHD has 2 part-time Contact Tracers. Nurses spend a significant amount of time contact tracing as well. Office staff are also able to do contact tracing.
- COVID Vaccines—
 - FCPHD is partnering with Gibson Area Hospital and Health Services. All COVID vaccines received by Ford County residents and those working in Ford County that fall into the 1A and 1B category have been given at Gibson Area Hospital.
 - FCPHD continues to offer the COVID vaccine to direct health care workers, frontline essential workers, and those 65+ in Ford County.
 - At this time, FCPHD has not been able to expand vaccine appointments to adults with compromising health conditions (1B Part 2) but will be once the 65+ waiting list has been exhausted.
 - Ford County residents may register for the waiting list at www.fordcountyphd.org. Staff will place the individual in the appropriate group for the waiting list.
 - FCPHD is currently expanding staff to begin providing COVID Vaccine Clinics.
 - Ford County has received approximately 4,300 doses of COVID vaccine.
 - Vaccines are given as the doses are received. Unfortunately, the recent winter storm did impact the deliveries of vaccine to Ford County which has delayed the ability to give vaccines over the last 2 weeks.
- FCPHD continues to provide services through all programs based on guidance from grantors. These programs have not stopped during the pandemic. Staff continue to balance their full-time job responsibilities while willingly assist with COVID contact tracing and vaccine scheduling.
- FCPHD currently has one staff member on medical leave, an open Office Manager position, and a nurse retiring March 5th.

Lana Sample, Administrator

Please continue to practice social distancing and wearing a face covering over one's nose and mouth!

The Ford County Public Health Department does not discriminate in admission to programs or treatment of employment in programs or activities in compliance with the Illinois Human Rights Act; the U.S. Civil Rights Act; Section 504 of the Rehabilitation Act; the Age Discrimination Act; the Age Discrimination in Employment Act; and the U.S. and Illinois Constitution. If you feel you have been discriminated against, you have the right to file a complaint with the Illinois Department of Aging; for information call 1-800-252-8966 (Voice & TDD), or contact

Ford County Public Health Department at 1-217-379-9281

FORD COUNTY SHERIFF'S OFFICE

February 2021

ACTIVITY SUMMARY REPORT

INCOME RECEIVED

\$ 110.00-Arrestee Medical fund
\$ 3,333.34-Sheriff's contracts
\$ 784.00-Civil Process
\$ 20.00-Report Copies

\$ 40.00-Bond fees
\$ 125.46-DUI Reinforcement
\$ 881.19-Inmate phones
\$ 16.00-Misc. Reimbursement

MONTHLY TOTAL

\$5309.99

FY21 TOTAL TO DATE

\$162641.64

CIVIL PROCESS ACTIVITY (SERVICES/ATTEMPTS)

Court Summons: 12/17

Warrants: 08

FORD CO. INMATE MANDAYS – 455 (FY21: 1514)

TRAFFIC ACCIDENTS – 10

WARNING CITATIONS – 11

TRAFFIC CITATIONS – 07

| | |
|--|--|
| 01 – Speeding | 01 – Failure to reduce speed to avoid accident |
| 01 – Failure to obey Yield Sign | 01 – Leaving the scene of accident |
| 01 – Improper lane usage-laned roadways | 01 – Driver fail to give notice of accident |
| 01-Transport/Carry alcohol liquor/driver | |

FIELD INCIDENT/COMPLAINT REPORTS

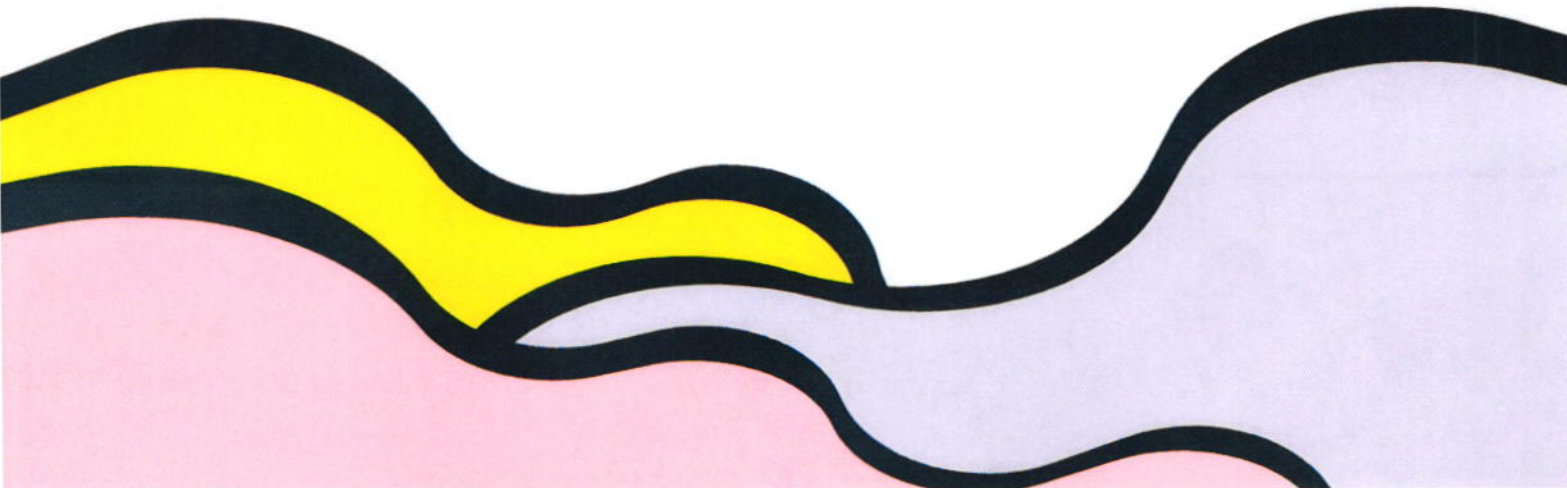
| | | |
|-----------------------------------|--------------------------|---------------------------|
| 17 – Civil/Non-criminal complaint | 04 – Suspicious Activity | 01 – Theft |
| 13 – Other Agency assist | 02 – Animal complaint | 02 – E911 Hang-up |
| 19- Car in ditch | 03 – Harassment | 01 – Custody Dispute |
| | 01 – Burglary | 04- Suspicious vehicle |
| 10 – Motorist assist | 01 – Burning complaint | 06 – Security Alarm Check |
| 07 – Welfare Check | 01 – Phone scam | 02- Suspicious person |
| 04 – Fraud | 01- Domestic trouble | |



MARCH 2021 SUPERVISOR OF ASSESSMENTS REPORT

The VERY exciting news from our office is the 2020 tax assessments have been rolled to the Clerk's Office as of 2/22/2021!!! As for other office work such as 2021 exemptions and sales, those continue to be entered. Also continuing to be processed is 2021 quad work for MTD 1, which includes Rogers, Mona, Pella & Brenton Townships.

Now, something we have been unsure how to handle, but have decided to proceed with the utmost caution. Katie received a gift certificate in the amount of \$100 from Deb Smith & the Ford County Board for her birthday, however since our employment is governed by the State of Illinois as well as Ford County, we do not feel it is appropriate to accept said gift. While we appreciate the sentiment, we don't want any perception of impropriety by the public or any community investigation groups should they become aware. Therefore, it has been returned to Mrs. Smith.





WHEREAS, The County of Ford, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Ford, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

MONA TOWNSHIP

PERMANENT PARCEL NUMBER: 02-02-06-128-012

As described in certificate(s) : 20160012 sold October 2017

and it appearing to the County Board that it is in the best interest of the County to dispose of its interest in said property.

WHEREAS, Carol M. Lamberes, has bid \$827.00 for the County's interest, such bid having been presented to the County Board at the same time it having been determined by the County Board and the Agent for the County, that the County shall receive from such bid \$303.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$74.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$827.00.

WHEREAS, your County Board recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF FORD COUNTY, ILLINOIS, that the Chairman of the Board of Ford County, Illinois, be hereby authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$303.00 to be paid to the Treasurer of Ford County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

RESOLUTION 21 -

WHEREAS, is it necessary for Department Heads to get prior approve before destroying and or removal of County property, records and or documents; and

WHEREAS, Department Heads must first apply to the State of Illinois first and properly receive approval of destroying certain records and or documents; and

BE IT RESOLVED, that the Ford County Clerk & Recorder's Office successfully sought approval from the State of Illinois on January 6, 2021 to properly destroy certain records and or documents; and

THEREFORE BE IT NOW RESOLVED, that the Ford County Clerk & Recorder's Office sought approval from the Ford County Finance Committee and the Ford County Board to destroy certain records.

March 8, 2021

Debbie Smith
Chairman of the Board

Attest: Amy Frederick
County Clerk & Recorder

RECORDS DISPOSAL CERTIFICATE

APPLICATION #: 07:227

FILED

TO: Local Records Commission
Margaret Cross Norton Building
Springfield, IL 62756
217-782-7075

RECEIVED

JAN 06 2021

COUNTY: Ford

FEB 04 2021

FROM: County Clerk & Recorder

(Agency Division)

ADDRESS: 200 W. State St., Rm. 101

(Street, P.O. Box)

Paxton, IL 60957

(City, ZIP Code)

CONTACT TELEPHONE: (217) 379-9400

CONTACT EMAIL: clerk@fordcounty.illinois.gov

Directions:

1. Fill in all blanks and columns.
2. Sign and send certificate to above address thirty (30) days prior to disposal date.
3. Retain records until approved copy is returned.

LOC. REC. COMM

please use new form on future disposals.

| APPLICATION ITEM NO. | RECORD SERIES TITLE | INCLUSIVE DATES | VOLUME OF RECORDS (Cu. Ft. or MB/GB) |
|----------------------|---|-------------------|--------------------------------------|
| 200 | Absentee Voter Lists | 2016, 2017 & 2019 | 6 |
| 201 | Applications by Absentee Voters | 2016, 2017 & 2019 | 6 |
| 202 | Applications for Ballots | 2016, 2017 & 2019 | 6 |
| 206 | Clerk's Record of Ballots | 2016, 2017 & 2019 | 6 |
| 210 | Nominating Petitions, Statements of Candidacy & Loyalty Oaths | 2016, 2017 & 2019 | 6 |
| 216 | Poll Books & Tally Sheets | 2016, 2017 & 2019 | 6 |
| 217 | Pollwatcher Log Sheets | 2016, 2017 & 2019 | 6 |
| 219 | Voted Ballots | 2016, 2017 & 2019 | 6 |

DISPOSITION APPROVED

48

If any of the above records are microfilmed, I hereby certify that they have been reproduced in compliance with standards given in Sections 4000.50 and 4500.50 of the Regulations of the Local Records Commissions.

If the records are digitized, I certify that they have been reproduced in compliance with standards given in Sections 4000.70 / 4500.70 and will be maintained in compliance with standards given in Sections 4000.80 / 4500.80 of the Regulations of the Local Records Commissions.

I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after:

January 4, 2021

Date

Signature

Amy Frederick - Ford County Clerk & Recorder

Print name and title on line above

Prepared by: Amy Frederick - Ford County Clerk & Recorder

(Signature required only if records have been microfilmed or digitized)

RESOLUTION 21 -

**APPOINTING A MEMBER OF THE ZONING BOARD OF APPEALS
FORD COUNTY, ILLINOIS**

WHEREAS, 55 ILCS 5/5-12007 governs the appointment of members of the Ford County Zoning Board of Appeals; and

WHEREAS, Emily Lattz's term is set to expire on March 10, 2021; and

THEREFORE, BE IT RESOLVED BY THE FORD COUNTY BOARD that Emily Lattz is hereby re-appointed to the Ford County Zoning Board of Appeals to serve a 5 year term expiring on March 10, 2026.

Passed at the Ford County Board meeting this 8th day of March, 2021.

Debbie Smith
Ford County Board Chairman

Attest: _____
Amy Frederick
Ford County Clerk & Recorder

RESOLUTION 21 -

**APPOINTING A MEMBER OF THE ZONING BOARD OF APPEALS
FORD COUNTY, ILLINOIS**

WHEREAS, 55 ILCS 5/5-12007 governs the appointment of members of the Ford County Zoning Board of Appeals; and

WHEREAS, the Ford County Board would like to appoint Tammy Kendrick to fill the remaining term of Kirk Rock; and

THEREFORE, BE IT RESOLVED BY THE FORD COUNTY BOARD that Tammy Kendrick of Wall Twp. is hereby appointed to the Ford County Zoning Board of Appeals to fill the remaining term of Kirk Rock expiring on March 10, 2022.

Passed at the Ford County Board meeting this 8th day of March, 2021.

Debbie Smith
Ford County Board Chairman

Attest: _____
Amy Frederick
Ford County Clerk & Recorder

RESOLUTION 21-

Be it resolved by the Ford County Board to accept the following low bids for the 2021 County and Township MFT maintenance projects, subject to the approval by the Illinois Department of Transportation

| | | | |
|---------------|----------------|-------------------------------|---------------|
| Ford County | 21-00000-00-GM | General Materials Corporation | \$100,605.30 |
| Brenton | 21-01000-01-GM | General Materials Corporation | \$ 75,638.10 |
| Button | 21-02000-01-GM | Gray's Material Service | \$ 89,961.00 |
| Drummer | 21-04000-01-GM | Gray's Materials Corporation | \$ 146,854.25 |
| Lyman | 21-05000-01-GM | General Materials Corporation | \$ 133,915.00 |
| Mona | 21-06000-01-GM | General Materials Corporation | \$ 84,315.65 |
| Patton | 21-07000-01-GM | Gray's Material Service | \$ 143,976.60 |
| Peach Orchard | 21-08000-01-GM | General Materials Corporation | \$ 81,222.60 |
| Pella | 21-09000-01-GM | General Materials Corporation | \$ 63,769.70 |
| Rogers | 21-10000-01-GM | General Materials Corporation | \$ 125,615.50 |
| Sullivant | 21-11000-01-GM | Grays Material Services | \$ 121,268.60 |
| Wall | 21-12000-01-GM | Gray's Materials Corporation | \$ 103,573.80 |
| Ford County | 21-00000-00-GM | Conrad Trucking, Inc. | \$ 18,355.65 |
| Brenton | 21-01000-02-GM | Conrad Trucking, Inc. | \$ 14,231.10 |
| Drummer | 21-04000-02-GM | Weber Trucking, Inc. | \$ 33,780.45 |
| Lyman | 21-05000-02-GM | CnC Farms & Trucking | \$ 24,710.15 |
| Mona | 21-06000-02-GM | Conrad Trucking, Inc. | \$ 14,478.00 |
| Patton | 21-07000-02-GM | CnC Farms & Trucking | \$ 28,764.15 |
| Peach Orchard | 21-08000-02-GM | CnC Farms & Trucking | \$ 15,792.00 |
| Pella | 21-09000-02-GM | Conrad Trucking, Inc. | \$ 11,462.60 |
| Rogers | 21-10000-02-GM | Conrad Trucking, Inc. | \$ 21,146.40 |
| Sullivant | 21-11000-02-GM | Limestone Transit | \$ 40,290.00 |
| Wall | 21-12000-02-GM | CnC Farms & Trucking | \$ 19,943.00 |
| Dix | 21-03000-03-GM | Weber Trucking, Inc. | \$ 5,910.00 |
| Drummer | 21-04000-03-GM | CnC Farms & Trucking | \$ 2,712.00 |
| Wall | 21-12000-03-GM | Weber Trucking, Inc. | \$ 21,294.00 |
| Brenton | 21-01000-03-GM | Grosso Trucking, Inc. | \$ 78,000.00 |
| Pella | 21-09000-03-GM | Tobey's Constr. & Cartage | \$ 40,800.00 |

STATE OF ILLINOIS)
) ss
 COUNTY OF FORD)

I, Amy Frederick, County Clerk in and for said County, in the state aforesaid and keeper of the records and files thereof, as provided by Statute, do hereby certify the foregoing to be a true, perfect, and complete copy of a resolution adopted by the County Board of Ford County at its meeting held at Paxton on March 8, 2021.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Paxton in said County this March 8, 2021.

(SEAL)

 Ford County Clerk



Local Public Agency Engineering Services Agreement



Using Federal Funds? ☐ Yes ☒ No Agreement For **MFT PE**

Agreement Type
Original

LOCAL PUBLIC AGENCY

| | | | |
|-------------------------------|----------------------|----------------|----------------------|
| Local Public Agency | County | Section Number | Job Number |
| Button Township Road District | Ford | 21-02134-00-BR | |
| Project Number | Contact Name | Phone Number | Email |
| | Greg Perkinson, P.E. | (217) 395-2206 | fordcohi@maxwire.net |

SECTION PROVISIONS

| | | | |
|--|-----------|--------|------------------|
| Local Street/Road Name | Key Route | Length | Structure Number |
| N 2700 E Road | TR 92 | 0.1 | N/A |
| Location Termini | | | |
| Structure over Tributary to Pigeon Creek. Section 8 / 9, Township 23N, Range 14W, 2nd P.M. | | | |

Add Location
Remove Location

Project Description

Construction of a new single span structure and roadway approaches on TR 92 over a Tributary to Pigeon Creek on the existing horizontal alignment. Existing structure to be removed and roadway to be closed to traffic during construction. The proposed bridge will be 24'-0" minimum clear roadway width, with approach roadway transitions and incidental items as necessary. Should the proposed structure design dictate a three-span structure, a supplement will be added to this agreement. The cost of soil borings (by others) shall be invoiced directly to Ford County.

| | | | |
|----------------------------------|---|---|--------------------------------|
| Engineering Funding | <input checked="" type="checkbox"/> MFT/TBP | <input type="checkbox"/> State | <input type="checkbox"/> Other |
| Anticipated Construction Funding | <input type="checkbox"/> Federal | <input checked="" type="checkbox"/> MFT/TBP | <input type="checkbox"/> State |

AGREEMENT FOR

☒ Phase I - Preliminary Engineering ☒ Phase II - Design Engineering

CONSULTANT

| | | | |
|--|------------------|----------------|------------------------------|
| Consultant (Firm) Name | Contact Name | Phone Number | Email |
| Hutchison Engineering, Inc. | Thomas Winkelman | (217) 245-7164 | tjwinkelman@hutchisoneng.com |
| Address | City | State | Zip Code |
| 1801 West Lafayette Avenue, P.O. Box 820 | Jacksonville | IL | 62651 |

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

| | |
|----------------------------------|---|
| Regional Engineer | Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation |
| Resident Construction Supervisor | Authorized representative of the LPA in immediate charge of the engineering details of the construction PROJECT |
| In Responsible Charge Contractor | A full time LPA employee authorized to administer inherently governmental PROJECT activities Company or Companies to which the construction contract was awarded |

AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

- ☒ EXHIBIT A: Scope of Services
- ☒ EXHIBIT B: Project Schedule
- ☒ EXHIBIT C: Direct Costs Check Sheet
- ☒ EXHIBIT D: Qualification Based Selection (QBS) Checklist
- ☒ EXHIBIT E: Cost Estimate of Consultant Services Worksheet (BLR 05513 or BLR 05514)
- ☐ _____
- ☐ _____
- ☐ _____

I. THE ENGINEER AGREES

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT A for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA, The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of US Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
8. That none of the services to be furnished by the ENGINEER shall be sublet, assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
9. For Preliminary Engineering Contracts:
 - (a) To attend meetings and visit the site of the proposed improvement when requested to do so by representatives of the LPA or the DEPARTMENT, as defined in Exhibit A (Scope of Services).
 - (b) That all plans and other documents furnished by the ENGINEER pursuant to the AGREEMENT will be endorsed by the ENGINEER and affixed the ENGINEER's professional seal when such seal is required by law. Such endorsements must be made by a person, duly licensed or registered in the appropriate category by the Department of Professional Regulation of the State of Illinois. It will be the ENGINEER's responsibility to affix the proper seal as

required by the Bureau of Local Roads and Streets manual published by the DEPARTMENT.

- (c) That the ENGINEER is qualified technically and is thoroughly conversant with the design standards and policies applicable for the PROJECT; and that the ENGINEER has sufficient properly trained, organized and experienced personnel to perform the services enumerated in Exhibit A (Scope of Services).

10. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT (See Exhibit C).

II. THE LPA AGREES.

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the Professional Services Selection Act (50 ILCS 510) (Exhibit D).
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.
3. To pay the ENGINEER:
 - (a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
 - (b) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and DEPARTMENT a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.
- (c) For Non-Federal County Projects - (605 ILCS 5/5-409)
 - (1) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER. Such payments to be equal to the value of the partially completed work in all previous partial payments made to the ENGINEER.
 - (2) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and STATE, a sum of money equal to the basic fee as determined in the AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.
4. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

Method of Compensation:

☐ Percent

☐ Lump Sum

☐ Specific Rate

☒ Cost plus Fixed Fee: Fixed

Total Compensation = DL + DC + OH + FF

Where:

DL is the total Direct Labor,

DC is the total Direct Cost,

OH is the firm's overhead rate applied to their DL and

FF is the Fixed Fee.

Where FF = (0.33 + R) DL + %SubDL, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

The Fixed Fee cannot exceed 15% of the DL + OH.

5. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).

III. IT IS MUTUALLY AGREED.

1. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT; the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents

required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.

2. That the ENGINEER shall be responsible for any all damages to property or persons out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARTMENT, and their officers, agents and employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.
3. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such materials becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.
4. In the event that the DEPARTMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred prior to receipt of notice of suspension. In addition, upon the resumption of services the LPA shall compensate the ENGINEER, for expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.
5. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.
6. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
7. The ENGINEER and LPA certify that their respective firm or agency:
 - (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
 - (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
 - (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
 - (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
 - (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.
 - (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph and
 - (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State, local) terminated for cause or default.

Where the ENGINEER or LPA is unable to certify to any of the above statements in this clarification, an explanation shall be attached to this AGREEMENT.

8. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes included but are not limited to: acts of God or a public enemy; acts of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.
If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.
9. This certification is required by the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no

grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to suspension of contract on grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of \$5,000 or more from the DEPARTMENT, as defined the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

- (a) Publishing a statement:
 - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
 - (2) Specifying actions that will be taken against employees for violations of such prohibition.
 - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than (5) days after such conviction.
- (b) Establishing a drug free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's or contractor's policy to maintain a drug free workplace;
 - (3) Any available drug counseling, rehabilitation and employee assistance program; and
 - (4) The penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- (d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER, LPA and the Department agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future projects. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

10. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).

11. For Preliminary Engineering Contracts:

- (a) That tracing, plans, specifications, estimates, maps and other documents prepared by the ENGINEER in accordance with this AGREEMENT shall be delivered to and become the property of the LPA and that basic survey notes, sketches, charts, CADD files, related electronic files, and other data prepared or obtained in accordance with this AGREEMENT shall be made available, upon request to the LPA or to the DEPARTMENT, without restriction or limitation as to their use. Any re-use of these documents without the ENGINEER involvement shall be at the LPA's sole risk and will not impose liability upon the ENGINEER.
- (b) That all reports, plans, estimates and special provisions furnished by the ENGINEER shall conform to the current Standard Specifications for Road and Bridge Construction, Bureau of Local Roads and Streets Manual or any other applicable requirements of the DEPARTMENT, it being understood that all such furnished documents shall be approved by the LPA and the DEPARTMENT before final acceptance. During the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.

AGREEMENT SUMMARY

| Prime Consultant | TIN/FEIN/SS Number | Agreement Amount |
|-----------------------------|--------------------|------------------|
| Hutchison Engineering, Inc. | 370960852 | \$46,500.00 |

| Subconsultants | TIN/FEIN/SS Number | Agreement Amount |
|------------------------|--------------------|------------------|
| | | |
| Subconsultant Total | | |
| Prime Consultant Total | | \$46,500.00 |
| Total for all work | | \$46,500.00 |

Add Subconsultant

AGREEMENT SIGNATURES

Executed by the LPA:

| | | | |
|-----------------------------------|---|-------------------------------------|--|
| Local Public Agency Type | | Name of Local Public Agency | |
| Attest: | The <input type="text" value="County"/> | of | <input type="text" value="Ford"/> |
| By | <input type="text"/> | Date | <input type="text"/> |
| Name of Local Public Agency | | Local Public Agency Type | |
| <input type="text" value="Ford"/> | | <input type="text" value="County"/> | |
| | | Clerk | Title |
| | | | <input type="text" value="County Board Chairman"/> |

(SEAL)

Executed by the ENGINEER:

| | |
|---|--|
| Consultant (Firm) Name | |
| Attest: | <input type="text" value="Hutchison Engineering, Inc."/> |
| By | <input type="text"/> |
| Date | <input type="text" value="2/11/21"/> |
| Title | |
| <input type="text" value="Assistant Secretary"/> | |
| By | <input type="text"/> |
| Date | <input type="text" value="2/11/21"/> |
| Title | |
| <input type="text" value="Executive Vice President"/> | |

| |
|------------------------------|
| Approved |
| _____ |
| Date |
| Department of Transportation |
| _____ |
| Regional Engineer |

**EXHIBIT A
SCOPE OF SERVICES**

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

- 1) Make such detailed surveys as necessary for the preparation of detailed roadway plans.
- 2) Make stream and flood plain hydraulic surveys as necessary, and gather high water data and flood histories for the preparation of detailed bridge plans.
- 3) Make or cause to be made such soil surveys or subsurface investigations including borings and soil profiles and analyses thereof as may be required to furnish sufficient data for the design of the proposed improvement.
- 4) Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.
- 5) Prepare Army Corps of Engineers Permit, Department of Natural Resources-Office of Water Resources Permit, bridge waterway sketch, and / or channel change sketch, utility plan and locations, and railroad crossing work agreements.
- 6) Prepare Preliminary Bridge Design and Hydraulic Report and high-water effects on roadway overflows and bridge approaches.
- 7) Make complete general and detailed plans, special provisions, proposals and estimates of cost and furnish the local agency with copies of the plans, special provisions, proposals and estimates.
- 8) Furnish the local agency with survey and drafts of all necessary right-of-way dedications, construction easement and borrow pit and channel change agreements including prints of the corresponding plats and staking as required. Locate or re-establish land corners as required.
- 9) Prepare the necessary environmental documents in accordance with the procedures adopted by the DEPARTMENT's Bureau of Local Roads & Streets.
- 10) Prepare the Project Development Report when required by the DEPARTMENT.
- 11) Checking of shop drawings as may be required.
- 12) Completion of required Structural Load Ratings.
- 13) Assist the local agency in the tabulation and interpretation of the contractor's bid proposal, if requested.

Local Public Agency

County

Section Number

Button Township Road District

Ford

21-02134-00-BR

EXHIBIT B
PROJECT SCHEDULE

This project is targeting a local letting in April 2022.

Local Public Agency

County

Section Number

Button Township Road District

Ford

21-02134-00-BR

Exhibit C
Direct Costs Check Sheet

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.

| Item | Allowable | Quantity | Contract Rate | Total |
|---|---|----------|---------------|------------|
| <input checked="" type="checkbox"/> Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD) | Actual cost (Up to state rate maximum) | 6 | \$85.00 | \$510.00 |
| <input checked="" type="checkbox"/> Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD) | Actual Cost | 6 | \$12.33 | \$73.98 |
| <input type="checkbox"/> Air Fare | Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval | | | |
| <input checked="" type="checkbox"/> Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD) | Up to state rate maximum | 450 | \$0.56 | \$252.00 |
| <input type="checkbox"/> Vehicle Owned or Leased | \$32.50/half day (4 hours or less) or \$65/full day | | | |
| <input type="checkbox"/> Vehicle Rental | Actual cost (Up to \$55/day) | | | |
| <input type="checkbox"/> Tolls | Actual cost | | | |
| <input type="checkbox"/> Parking | Actual cost | | | |
| <input type="checkbox"/> Overtime | Premium portion (Submit supporting documentation) | | | |
| <input type="checkbox"/> Shift Differential | Actual cost (Based on firm's policy) | | | |
| <input type="checkbox"/> Overnight Delivery/Postage/Courier Service | Actual cost (Submit supporting documentation) | | | |
| <input type="checkbox"/> Copies of Deliverables/Mylars (In-house) | Actual cost (Submit supporting documentation) | | | |
| <input type="checkbox"/> Copies of Deliverables/Mylars (Outside) | Actual cost (Submit supporting documentation) | | | |
| <input type="checkbox"/> Project Specific Insurance | Actual Cost | | | |
| <input type="checkbox"/> Monuments (Permanent) | Actual Cost | | | |
| <input type="checkbox"/> Photo Processing | Actual Cost | | | |
| <input type="checkbox"/> 2-Way Radio (Survey or Phase III Only) | Actual Cost | | | |
| <input type="checkbox"/> Telephone Usage (Traffic System Monitoring Only) | Actual Cost | | | |
| <input checked="" type="checkbox"/> CADD | Actual cost (Max \$15/hour) | 40 | \$15.00 | \$600.00 |
| <input type="checkbox"/> Web Site | Actual cost (Submit supporting documentation) | | | |
| <input type="checkbox"/> Advertisements | Actual cost (Submit supporting documentation) | | | |
| <input type="checkbox"/> Public Meeting Facility Rental | Actual cost (Submit supporting documentation) | | | |
| <input type="checkbox"/> Public Meeting Exhibits/Renderings & Equipment | Actual cost (Submit supporting documentation) | | | |
| <input type="checkbox"/> Recording Fees | Actual Cost | | | |
| <input type="checkbox"/> Transcriptions (specific to project) | Actual Cost | | | |
| <input type="checkbox"/> Courthouse Fees | Actual Cost | | | |
| <input type="checkbox"/> Storm Sewer Cleaning and Televising | Actual cost (Requires 2-3 quotes with IDOT approval) | | | |
| <input type="checkbox"/> Traffic Control and Protection | Actual cost (Requires 2-3 quotes with IDOT approval) | | | |
| <input type="checkbox"/> Aerial Photography and Mapping | Actual cost (Requires 2-3 quotes with IDOT approval) | | | |
| <input type="checkbox"/> Utility Exploratory Trenching | Actual cost (Requires 2-3 quotes with IDOT approval) | | | |
| <input type="checkbox"/> Testing of Soil Samples | Actual Cost | | | |
| <input type="checkbox"/> Lab Services | Actual Cost (Provide breakdown of each cost) | | | |
| <input type="checkbox"/> Equipment and/or Specialized Equipment Rental | Actual Cost (Requires 2-3 quotes with IDOT approval) | | | |
| <input checked="" type="checkbox"/> GPS Survey Equipment | Actual Cost | 3 | \$200.00 | \$600.00 |
| <input checked="" type="checkbox"/> Robotic Total Station Survey Equipment | Actual Cost | 3 | \$100.00 | \$300.00 |
| <input type="checkbox"/> | | | | |
| <input type="checkbox"/> | | | | |
| <input type="checkbox"/> | | | | |
| Total Direct Costs | | | | \$2,335.98 |

Local Public Agency

County

Section Number

Button Township Road District

Ford

21-02134-00-BR

Exhibit D
Qualification Based Selection (QBS) Checklist

The LPA must complete Exhibit D. If the value meets or will exceed the threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The threshold is adjusted annually. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

☐ Form Not Applicable (engineering services less than the threshold)

Items 1-13 are required when using federal funds and QBS process is applicable. Items 14-16 are required when using State funds and the QBS process is applicable.

| | | No | Yes |
|--|--|-------------------------------------|-------------------------------------|
| 1 | Do the written QBS policies and procedures discuss the initial administration (procurement, management and administration) concerning engineering and design related consultant services? | <input type="checkbox"/> | <input type="checkbox"/> |
| 2 | Do the written QBS policies and procedures follow the requirements as outlined in Section 5-5 and specifically Section 5-5.06 (e) of the BLRS Manual? | <input type="checkbox"/> | <input type="checkbox"/> |
| 3 | Was the scope of services for this project clearly defined? | <input type="checkbox"/> | <input type="checkbox"/> |
| 4 | Was public notice given for this project? | <input type="checkbox"/> | <input type="checkbox"/> |
| 5 | Do the written QBS policies and procedures cover conflicts of interest? | <input type="checkbox"/> | <input type="checkbox"/> |
| 6 | Do the written QBS policies and procedures use covered methods of verification for suspension and debarment? | <input type="checkbox"/> | <input type="checkbox"/> |
| 7 | Do the written QBS policies and procedures discuss the methods of evaluation? | <input type="checkbox"/> | <input type="checkbox"/> |
| | Project Criteria | Weighting | |
| | | | |
| | | | |
| 8 | Do the written QBS policies and procedures discuss the method of selection? | <input type="checkbox"/> | <input type="checkbox"/> |
| Selection committee (titles) for this project | | | |
| | | | |
| Top three consultants ranked for this project in order | | | |
| 1 | | | |
| 2 | | | |
| 3 | | | |
| 9 | Was an estimated cost of engineering for this project developed in-house prior to contract negotiation? | <input type="checkbox"/> | <input type="checkbox"/> |
| 10 | Were negotiations for this project performed in accordance with federal requirements. | <input type="checkbox"/> | <input type="checkbox"/> |
| 11 | Were acceptable costs for this project verified? | <input type="checkbox"/> | <input type="checkbox"/> |
| 12 | Do the written QBS policies and procedures cover review and approving for payment, before forwarding the request for reimbursement to IDOT for further review and approval? | <input type="checkbox"/> | <input type="checkbox"/> |
| 13 | Do the written QBS policies and procedures cover ongoing and finalizing administration of the project (monitoring, evaluation, closing-out a contract, records retention, responsibility, remedies to violations or breaches to a contract, and resolution of disputes)? | <input type="checkbox"/> | <input type="checkbox"/> |
| 14 | QBS according to State requirements used? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 15 | Existing relationship used in lieu of QBS process? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 16 | LPA is a home rule community (Exempt from QBS). | <input checked="" type="checkbox"/> | <input type="checkbox"/> |



Local Public Agency

Buttontownship Road District

County

Ford

Section Number

21-02134-00-BR

Consultant (Firm) Name

Hutchinson Engineering, Inc.

Prepared By

Thomas Winkelman

Date

2/1/2021

PAYROLL ESCALATION TABLE

CONTRACT TERM

18

START DATE

4/1/2021

RAISE DATE

1/1/2022

END DATE

9/30/2022

MONTHS

OVERHEAD RATE

180.96%

COMPLEXITY FACTOR

0

% OF RAISE

2.00%

ESCALATION PER YEAR

| Year | First Date | Last Date | Months | % of Contract |
|------|------------|-----------|--------|---------------|
| 0 | 4/1/2021 | 1/1/2022 | 9 | 50.00% |
| 1 | 1/2/2022 | 10/1/2022 | 9 | 51.00% |

The total escalation = 1.00%

Button Township Road District

| |
|------|
| Ford |
|------|

21-02134-00-BR

Exhibit E Cost Estimate of Consultant Services Worksheet Fixed Raise

[illegible]

0.00

0.00

COST ESTIMATE WORKSHEET

Exhibit E Cost Estimate of Consultant Services Worksheet Fixed Raise

| | |
|---------------|---------|
| OVERHEAD RATE | 180.96% |
|---------------|---------|

| | |
|-------------------|---|
| COMPLEXITY FACTOR | 0 |
|-------------------|---|

| TASK | STAFF HOURS | PAYROLL | OVERHEAD & FRINGE BENEFITS | DIRECT COSTS | FIXED FEE | SERVICES BY OTHERS | TOTAL | % OF GRAND TOTAL |
|---------------------------------|-------------|---------|----------------------------|--------------|-----------|--------------------|--------|------------------|
| Field Survey - Roadway & Stream | 88 | 2,595 | 4,696 | - | 856 | - | 9,883 | 21.12% |
| Hydraulic Modeling & Report | 80 | 2,663 | 4,818 | - | 879 | - | 8,510 | 18.19% |
| Soils Analysis | 4 | 120 | 216 | - | 39 | - | 375 | 0.80% |
| Environmental Survey Request | 8 | 418 | 756 | - | 138 | - | 1,312 | 2.80% |
| Utilities & Permitting | 8 | 259 | 469 | - | 86 | - | 814 | 1.74% |
| Bridge Design | 95 | 3,404 | 6,159 | 225 | 1,123 | - | 10,911 | 23.32% |
| Approach Roadway Design | 80 | 3,181 | 5,756 | 225 | 1,050 | - | 10,212 | 21.83% |
| Specifications | 15 | 499 | 903 | - | 165 | - | 1,567 | 3.35% |
| Structure Load Rating Summary | 4 | 245 | 443 | - | 81 | - | 769 | 1.64% |
| Shop Drawings | 4 | 160 | 290 | - | 53 | - | 503 | 1.08% |
| Administration | 10 | 615 | 1,113 | - | 203 | - | 1,931 | 4.13% |
| | | - | - | - | - | - | - | - |
| | | - | - | - | - | - | - | - |
| | | - | - | - | - | - | - | - |
| | | - | - | - | - | - | - | - |
| | | - | - | - | - | - | - | - |
| | | - | - | - | - | - | - | - |
| | | - | - | - | - | - | - | - |
| | | - | - | - | - | - | - | - |
| | | - | - | - | - | - | - | - |
| | | - | - | - | - | - | - | - |
| | | - | - | - | - | - | - | - |
| | | - | - | - | - | - | - | - |
| | | - | - | - | - | - | - | - |
| | | - | - | - | - | - | - | - |
| | | - | - | - | - | - | - | - |
| | | - | - | - | - | - | - | - |
| | | - | - | - | - | - | - | - |
| | | - | - | - | - | - | - | - |
| | | - | - | - | - | - | - | - |
| | | - | - | - | - | - | - | - |
| | | - | - | - | - | - | - | - |
| Subconsultant DL | | | | | 0 | | - | |
| TOTALS | 396 | 14,159 | 25,619 | 2,336 | 4,673 | - | 46,787 | 100.00% |

BLR.05514 (Rev. 02/01/21)
Avg Hourly 1

AVERAGE HOURLY PROJECT RATES

Exhibit E Cost Estimate of Consultant Services Worksheet Fixed Raise

SHEET 2 OF 2

| PAYROLL CLASSIFICATION | AVG HOURLY RATES | Bridge Design | | | Approach Roadway Design | | | Specifications | | | Structure Load Rating Summary | | | Shop Drawings | | | Administration | | |
|---------------------------|------------------------|---------------|------------|-------------|-------------------------|------------|-------------|----------------|------------|-------------|-------------------------------|------------|-------------|---------------|------------|-------------|----------------|------------|-------------|
| | | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg | Hours | % Part. | Wgtd Avg |
| Engineering Technician 1 | 25.27 | | | | | | | | | | | | | | | | | | |
| Engineering Technician 2 | 30.55 | | | | | | | | | | | | | | | | | | |
| Engineering Technician 3 | 34.41 | 10 | 10.53% | 3.62 | 35 | 43.75% | 15.05 | | | | | | | | | | | | |
| Engineering Technician 4 | 39.46 | 5 | 5.26% | 2.08 | 10 | 12.50% | 4.93 | | | | | | | | | | | | |
| Engineering Technician 5 | 45.27 | | | | 10 | 12.50% | 5.66 | | | | | | | | | | | | |
| Engineering Technician 6 | 51.25 | | | | 10 | 12.50% | 6.41 | | | | | | | | | | | | |
| Engineer 1 | 29.91 | 50 | 52.63% | 15.74 | | | | 10 | 66.67% | 19.94 | | | | | | | | | |
| Engineer 2 | 40.00 | 20 | 21.05% | 8.42 | 10 | 12.50% | 5.00 | 5 | 33.33% | 13.33 | | | | 100.00% | 40.00 | | | | |
| Engineer 3 | 43.35 | | | | 5 | 6.25% | 2.71 | | | | | | | | | | | | |
| Engineer 4 | 52.23 | 5 | 5.26% | 2.75 | | | | | | | | | | | | | | | |
| Engineer 5 | 61.19 | 5 | 5.26% | 3.22 | | | | | | | | | 100.00% | 61.19 | | | 6 | 60.00% | 31.34 |
| Project Manager | 72.89 | | | | | | | | | | | | | | | | 2 | 20.00% | 14.58 |
| Principal of Firm | 78.00 | | | | | | | | | | | | | | | | 2 | 20.00% | 15.60 |
| | | | | | | | | | | | | | | | | | | | |
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| | | | | | | | | | | | | | | | | | | | |
| TOTALS | | 95.0 | 100% | \$35.83 | 80.0 | 100% | \$39.76 | 15.0 | 100% | \$33.27 | 4.0 | 100% | \$61.19 | 4.0 | 100% | \$40.00 | 10.0 | 100% | \$61.51 |

RESOLUTION NO: _____ ADDENDUM NO: _____

IN THE MATTER OF)
VILLAGE OF PIPER CITY LAW ENFORCEMENT CONTRACT WITH THE COUNTY OF FORD)

CONTRACT FOR COUNTY LAW ENFORCEMENT SERVICES

THIS AGREEMENT, made this 01st day of December 2020, by and between the County of Ford (hereinafter referred to as County), Illinois, and the **Village of Piper City** (hereinafter referred to as Village), Illinois, a municipal corporation.

WITNESSETH:

WHEREAS, the Village has the need for police protection, but does not have the economic resources with which to maintain a police department of the necessary size, nor the provisions to adequately train or equip said police department; and

WHEREAS, the County has an established modernly trained and equipped sheriff's office which could provide the required police protection and community policing programs within the corporate limits of the Village to the extent and manner hereinafter set forth; and

WHEREAS, the Village has desired the services of a modernly trained and equipped sheriff's office which the County is able and willing to furnish said police protection; and

WHEREAS, the Village and County have reached an agreement pursuant to authority granted by Article 7, Section 10 (a) of the Illinois Constitution whereby the County would provide law enforcement services to the Village pursuant to the terms of this Contract.

NOW THEREFORE, in consideration of mutual promises and covenants contained herein, the following has been agreed by and between the County and the Village:

1. This Contract shall be operative for a period not to exceed one (1) year and shall commence the 01st day of December 2020, and shall thus expire the 30th day of November 2021.
2. The Village shall remit to the County the sum of \$25,000.00, Twenty Five Thousand Dollars and 00/100, which shall be paid in accordance with one of the following listed options after the contract has been accepted and signed by the County and Village.

Option 1: One installment of the full amount by June 01st, 2021 or

Option 2: Two installments of \$12,500.00 each; the first installment due by May 01, 2021 and the second installment due by October 01, 2021.

In the event the Village elects to terminate this agreement, the contract shall expire on the last day of the same month the Village Board voted to be released from the agreement. The County shall reimburse to the Village all monies remaining on the contract balance, less those months where County law enforcement services were provided.

3. Within their capabilities, the County shall provide the deputies and equipment required to accomplish the obligations pursuant to this Contract, and in accordance with 65 Illinois Compiled Statutes, Section 5/1-4-6, the County shall be deemed the employing governmental entity.

4. The County Sheriff shall ensure deputies are sufficiently trained and proficient in those law enforcement skills required to provide professional and quality service to the Village.
5. Depending upon existing County manning and fiscal allocations, and other available resources, law enforcement communication, investigative and administrative services provided under this Contract shall consist of the following:
 - A. Intermittent patrols, which shall include discretionary employment of traffic radar control measures; responses to emergency (for the purpose of this Contract, an emergency shall include those offenses which subject persons and or property to immediate danger or harm) and non-emergency calls for assistance generated by Village residents; law enforcement investigative services; 24 hour radio and telephone communication service to the Village; and a file and records system of those criminal investigations, incidents, complaints and arrests generated within the Village.
 - 1) The county sheriff shall patrol and respond to service calls from Village residents. The Village shall provide copies of local ordinances and any future revisions to the County Sheriff to assist in enforcement efforts.
 - 2) All traffic offense fines and forfeitures within the Village shall be paid to the Village.
 - 3) Law enforcement investigative services. Such investigative services shall exclude any animal complaints unless such animals pose an immediate threat to the public health or safety of Village residents.
 - 4) Quarters used by the Village may be used by the County Sheriff's Office in connection with the performance of territorial duties outside of the Village and adjacent thereto, provided however, the performance of such outside duties shall not be of additional cost to the Village.
 - 5) The County shall prepare law enforcement data. Such data shall be provided by the County Sheriff's Office.
 - 6) If the County is unable to respond to emergencies, the County shall contact the Illinois State Police or other capable agencies in close proximity to provide immediate emergency response.
 - 7) Upon request, the Village Mayor/President may obtain final dispositions on those cases directly related to their Village.
6. A committee consisting of a County Sheriff's Committee representative, the County Sheriff, the Village Mayor/President and a Village Alderman shall be formed to resolve questions or disputes related to the Contract. The County Sheriff shall make the final and conclusive determination on those issues pertaining to specific law enforcement related functions and duties.
7. The foregoing constitutes the entire agreement between parties and no verbal statements shall supersede any of its provisions. This Contract shall be amended by mutual agreement, and signed and executed with the same formality with which this instrument was executed.

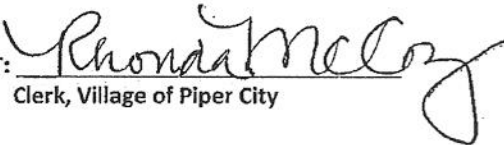
IN WITNESS THEREOF, the Village of Piper City, by resolution, duly adopted by its governing body , cause this Agreement to be signed by its Mayor/President and attested by its Clerk; and the County of Ford, by order of its governing body , has caused these presents to be affixed thereto and attested by the Clerk of said governing body, all on the day, month and year first above written.

VILLAGE OF Piper City, ILLINOIS

COUNTY OF FORD, ILLINOIS

BY: 
Mayor/President, Village of Piper City

BY: _____
Chairman, Ford County Board

ATTEST: 
Clerk, Village of Piper City

ATTEST: _____
Ford County Clerk

RESOLUTION NO: 21-1

ADDENDUM NO: 1

IN THE MATTER OF
VILLAGE OF SIBLEY LAW ENFORCEMENT CONTRACT WITH THE COUNTY OF FORD)

CONTRACT FOR COUNTY LAW ENFORCEMENT SERVICES

THIS AGREEMENT, made this 01st day of December 2020, by and between the County of Ford (hereinafter referred to as County), Illinois, and the **Village of Sibley** (hereinafter referred to as Village), Illinois, a municipal corporation.

WITNESSETH:

WHEREAS, the Village has the need for police protection, but does not have the economic resources with which to maintain a police department of the necessary size, nor the provisions to adequately train or equip said police department; and

WHEREAS, the County has an established modernly trained and equipped sheriff's office which could provide the required police protection and community policing programs within the corporate limits of the Village to the extent and manner hereinafter set forth; and

WHEREAS, the Village has desired the services of a modernly trained and equipped sheriff's office which the County is able and willing to furnish said police protection; and

WHEREAS, the Village and County have reached an agreement pursuant to authority granted by Article 7, Section 10 (a) of the Illinois Constitution whereby the County would provide law enforcement services to the Village pursuant to the terms of this Contract.

NOW THEREFORE, in consideration of mutual promises and covenants contained herein, the following has been agreed by and between the County and the Village:

1. This Contract shall be operative for a period not to exceed one (1) year and shall commence the 01st day of December 2020 and shall thus expire the 30th day of November 2021.
2. The Village shall remit to the County the sum of \$8,948.00, Eight Thousand Nine Hundred Forty Eight Dollars and 00/100, which shall be paid in accordance with one of the following listed options after the Contract has been accepted and signed by the County and Village.

Option 1: One installment of the full amount by June 01st, 2021, or

Option 2: Two installments of \$4,474.00 each; the first installment due by May 01st, 2021 and the second installment due by October 01st, 2021.

In the event the Village elects to terminate this agreement, the contract shall expire on the last day of the same month the Village Board voted to be released from the agreement. The County shall reimburse to the Village all monies remaining on the contract balance, less those months where County law enforcement services were provided.

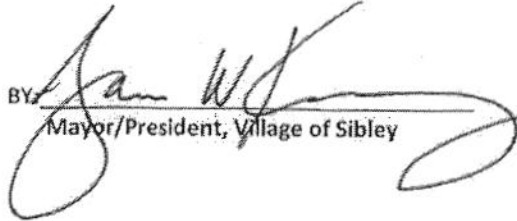
3. Within their capabilities, the County shall provide the deputies and equipment required to accomplish the obligations pursuant to this Contract, and in accordance with 65 Illinois Compiled Statutes, Section 5/1-4-6, the County shall be deemed the employing governmental entity.

4. The County Sheriff shall ensure deputies are sufficiently trained and proficient in those law enforcement skills required to provide professional and quality service to the Village.
5. Depending upon existing County manning and fiscal allocations, and other available resources, law enforcement communication, investigative and administrative services provided under this Contract shall consist of the following:
 - A. Intermittent patrols, which shall include discretionary employment of traffic radar control measures; responses to emergency (for the purpose of this Contract, an emergency shall include those offenses which subject persons and/or property to immediate danger or harm) and non-emergency calls for assistance generated by Village residents; law enforcement investigative services; 24 hour radio and telephone communication service to the Village; and a file and records system of those criminal investigations, incidents, complaints and arrests generated within the Village.
 - 1) In the absence of the Village police and with prior notification, the shall Intermittently patrol and respond to service calls from Village residents. The Village shall provide copies of local ordinances and any future revisions to the County Sheriff to assist in enforcement efforts.
 - 2) All traffic offense fines and forfeitures within the Village shall be paid to the Village.
 - 3) Law enforcement investigative services, joint County/Village investigation or exclusive County investigations may be requested by the Village President, Village Police Committee Chairman or the Village Chief of Police. A rate of \$55.00 (Fifty-Five and 00/100) per man-hours per individual incident. Such investigative services shall exclude any animal complaints unless such animals pose an immediate threat to the public health or safety of Village residents.
 - 4) Quarters used by the Village police department may be used by the County Sheriff's Office in connection with the performance of territorial duties outside of the Village and adjacent thereto, provided however, the performance of such outside duties shall not be of additional cost to the Village.
 - 5) If necessary, the County shall assist Village police in the preparation of law enforcement data. Reportable Village law enforcement data shall be included in the county's regular Illinois State Police Uniform Crime Report Statistics. Such data shall be provided by Village police to the County Sheriff's Office no later than the first day of the following month.
 - 6) If the County is unable to respond to emergencies, the County shall contact the Illinois State Police or other capable agencies in close proximity to provide immediate emergency response.
 - 7) Upon request, the Village Mayor/President may obtain final dispositions on those cases directly related to their Village.
6. A committee consisting of a County Sheriff's Committee representative, the County Sheriff, the Village Mayor/President and a Village Alderman shall be formed to resolve questions or disputes related to the Contract. The County Sheriff shall make the final and conclusive determination on those issues pertaining to specific law enforcement related functions and duties.
7. The foregoing constitutes the entire agreement between parties and no verbal statements shall supersede any of its provisions. This Contract shall be amended by mutual agreement, and signed and executed with the same formality with which this instrument was executed.


IN WITNESS THEREOF, the Village of Sibley, by resolution, duly adopted by its governing body, cause this Agreement to be signed by its Mayor/President and attested by its Clerk; and the County of Ford, by order of its governing body, has caused these presents to be affixed thereto and attested by the Clerk of said governing body, all on the day, month and year first above written.

VILLAGE OF SIBLEY, ILLINOIS

COUNTY OF FORD, ILLINOIS

BY: 
Mayor/President, Village of Sibley

BY: _____
Chairman, Ford County Board

ATTEST: 
Clerk, Village of Sibley

ATTEST: _____
Ford County Clerk

**FORD COUNTY PUBLIC BUILDING COMMISSION
FEBRUARY 9, 2021**

The Ford County Public Building Commission met in the Small Courtroom of the Courthouse in Paxton on Tuesday, February 9, 2021. The meeting was called to order by Chairman Ron Shapland at 10:00 A.M.

The roll call showed the following members in attendance: Chairman Ronald Shapland, Tom McQuinn, Del Bruens and Mike Bleich. Tom Townsend was not present.

Also in attendance were Sheriff Doran, Chris Bieser with Reifsteck & Reid and Clerk & Recorder Frederick.

Mr. McQuinn moved to approve the Agenda. Mr. Bruens seconded the motion to accept the revised Agenda. Roll Call – Unanimous

Chairman Shapland then opened the submitted Elevator bids for the Elevator project. The submitted bids were as follows:

- Felmely Dickerson Co. for \$182,000.00
- Commercial Builders Inc. for \$201,000.00
- English Brothers for \$158,750.00
- Roessler Construction & Contracting Inc. for \$184,150.00

Motion by Mr. McQuinn to approve the January 12, 2021 Minutes. Mr. Bruens seconded. Roll Call – Unanimous

Treasurer Shoemaker submitted a Treasurer's Report. Mr. Bruens made the motion to approve the Treasurer's report as written. Mr. McQuinn seconded it. Roll Call – Unanimous

Mr. Bleich made the motion to adjourn the meeting. Mr. Bruens seconded it. Roll Call – Unanimous

Meeting adjourned at 10:32 A.M.

Respectfully Submitted,

Amy Frederick
Ford County Clerk & Recorder

**FORD COUNTY BOARD SPECIFICALLY
INFORMATION & TECHNOLOGY COMMITTEE MEETING MINUTES
FEBRUARY 11, 2021**

The Information & Technology Committee met on Thursday, February 11, 2021 at 7:00 A.M. in the Sheriff's Boardroom in the Jail. Those in attendance were: Chairman Aubry, Mr. Nuss, Mrs. Smith and Dr. Ray. Also in attendance were Ford Co. Engineer Perkinson, EMA Coordinator Whitebird, Clerk & Recorder Frederick and Todd, Aaron, Abby and Matt with MCS. Mrs. C. Ihrke was not in attendance.

Mrs. Smith made the motion to approve the Agenda as written. Mr. Nuss seconded it.
Roll Call – Unanimous

The members with MCS discussed with the committee the option of a Managed Services Contract and setting goals for technology.

Mrs. Smith made the motion to end the meeting. Dr. Ray seconded it. Roll Call – Unanimous
The meeting adjourned at 8:14 A.M.

Respectfully Submitted,

Amy Frederick
Ford County Clerk & Recorder

**FORD COUNTY BOARD SPECIFICALLY
ZONING COMMITTEE MEETING
FEBRUARY 11, 2021**

The Zoning Committee met on Thursday, February 11, 2021 at 4:00 P.M. in the Sheriff's Board Room at the Jail. Roll Call showed the following in attendance: Chairman A. Ihrke, Mr. McQuinn, Mr. May, Mr. McCall and Mrs. C. Ihrke. Also in attendance was Chairman of the Ford County Board Mrs. Smith and County Engineer Perkinson, EMA Coordinator Whitebird and Clerk & Recorder Frederick.

Chairman A. Ihrke made the motion to revise the Agenda by moving Discussion/Possible Action on the current Ford Co. Zoning Ordinance to the first item under Old Business.

Mrs. C. Ihrke moved to accept the revised Agenda. Mr. McQuinn seconded it.

Roll Call – Unanimous

The committee reviewed Page 5 – Section 4 (a) Conditional Uses of the current Ford County Zoning Ordinance. After discussion a Roll Call vote was taken to add the following:

1. Dispensary or on-site consumption establishment shall be limited to 3 number of facilities within the unincorporated territory of the County and shall be located no closer than 1,000' ft from schools, daycare facilities, or other places that children under 21 yrs. of age are regularly present.
2. Adult use cultivation centers, Craft growers, Infuser organizations, and Transportation organizations shall be operated and maintained in accordance with (410 ILCS 705/) Cannabis Regulation and Tax Act and all Department of Agriculture regulations, as currently exist and may from time to time be amended.

Mr. McQuinn made the motion to add #1. & #2. to Page 5 – Section 4 (a) Conditional Uses.

Mr. McCall seconded it.

Roll Call – Unanimous

The committee continued to review the current Wind Ordinance with changes suggested by State's Attorney Killian.

The next Zone Committee Meeting will be held on Thu, Feb. 18, 2021 4:00 P.M.

Mr. McCall made the motion to adjourn. Mr. May seconded it.

Roll Call – Unanimous

The meeting adjourned at 5:33 P.M.

Respectfully Submitted,

Amy Frederick
Ford County Clerk & Recorder

FORD COUNTY PUBLIC BUILDING COMMISSION
FEBRUARY 24, 2021

The Ford County Public Building Commission met in the Small Courtroom of the Courthouse in Paxton on Wednesday, February 24, 2021. The meeting was called to order by Chairman Ron Shapland at 10:00 A.M.

The roll call showed the following members in attendance: Chairman Ronald Shapland, Tom McQuinn, Del Bruens, Mike Bleich and Tom Townsend.

Also in attendance were Sheriff Doran, Chris Bieser with Reifsteck & Reid and Clerk & Recorder Frederick.

Mr. McQuinn moved to approve the Agenda. Mr. Bruens seconded the motion to accept the Agenda. Roll Call – Unanimous

Mr. Townsend made a motion to approve the February 9, 2021 Minutes. Mr. Bleich seconded it. Roll Call – Unanimous

No Treasurer's report was submitted due to no change from the last meeting – no action taken.

Mr. Bleich made the motion to pay a claim submitted by Reifsteck & Reid for \$5,367.98. Mr. Bruens seconded it. Roll Call – Unanimous

Mr. Bleich made the motion to accept the bid submitted by English Brothers Company for \$158,750.00. Mr. Bruens seconded it. Roll Call – Unanimous

The committee briefly discussed temporary access for the disabled and handicapped during the elevator project and whether a bond should be purchased to cover the costs of the project.

Mr. Bruens made the motion to adjourn the meeting, Mr. McQuinn seconded it. Roll Call – Unanimous

Meeting adjourned at 10:42 A.M.

Respectfully Submitted,

Amy Frederick
Ford County Clerk & Recorder