

REPORT OF THE FORD COUNTY CIRCUIT CLERK
January 2021
KAMALEN JOHNSON ANDERSON
PRESENTED AT THE
February 8, 2021 MEETING

CALENDAR:

February 4, 2021, attended zoom meeting for Zone II Circuit Clerks.
April 19-23, April 26-30 Jury Trial Calendar

Miscellaneous:

Annual Statistical Report and Annual Financial Report were prepared and sent to AOIC January 12. Copied to McLean County Court Administrator. I noticed on the Statistical report that many case categories' end of the year totals seemed inaccurate. Found out that case filing types have not been properly "closed" for some time and we are working on making the statistical numbers more realistic by pulling old files, reviewing them and closing them out if possible. This will be an ongoing project for some time.

The January 2021 jury calendar was cancelled. I called over 100 jurors to notify them that their jury service was over. Some jurors did report on January 11 and January 19 only because my office had not received their juror questionnaire ahead of time. Next Jury is in April 2021 and a new batch of jurors along with some deferred jurors, will be selected.

I completed monthly reports from January 2020 thru December 2020 for the Administrative Office of the Illinois Courts for the Illinois State Treasurer Remittance Form and the Mandatory Arbitration Filing Fee Collection Report. They had never been completed or submitted. The January 2021 reports were submitted timely.

Completed the Illinois Research test last week. Was the third county in the State to complete the data testing. This is to test various file types to make sure certain documentation should or should not be seen by the E-filing system. This was a very time consuming and stress testing test. Parker Shoemaker assisted me on making the test files and their documents, and running the test for various user groups.

Child support is distributed the day it is received. Mail is picked up daily at the post office and deposits are made daily.

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Regarding the Criminal Justice Reform Bill and it's impact on the Circuit Clerk's office:

From 12/1/2018 to 11/30/2019, \$184,070.52 was collected for bonds, \$50,744.08 was refunded and the remainder was distributed over various fees and costs Defendants owed.

From 12/1/2019 to 11/30/2020, \$142,345.12 was collected for bonds, \$16,428.15 was refunded and the remainder was distributed over various fees and costs Defendants owed.

These are bonds in which the Circuit Clerk gets a bond fee of 10% which goes into the clerk fee, a general fund account. Bond monies that were distributed on behalf of the defendants were for dedicated fees, general fund fees, various state fees, fines to municipalities, probation fees, sheriff's fees and restitution.

QUARTER: 4th YEAR: 2020
 COUNTY: FORD
 CIRCUIT: 11TH

REPORT A
 ACTIVITY OF ALL CIVIL CASES

CATEGORY	CODE	BEGINNING PENDING*	NEW FILED	REINSTATED	DISPOSED	ADJUSTMENT	END PENDING
ADOPTION	AD	15	1	0	1	0	15
ARBITRATION	AR	40	5	0	1	0	44
CHANCERY	CH	73	3	0	0	0	76
DISSOLUTION OF MARRIAGE	D	82	7	0	6	0	83
EMINENT DOMAIN	ED	0	0	0	0	0	0
FAMILY	F	79	4	0	2	0	81
LAW>\$50,000 - JURY	L	27	1	0	0	0	28
LAW>\$50,000 - NON-JURY	L	49	3	0	0	0	52
LAW<\$50,000 - JURY	LM	2	0	0	0	0	2
LAW<\$50,000 - NON-JURY	LM	52	4	0	0	0	56
MUNICIPAL CORPORATION	MC	0	0	0	0	0	0
MENTAL HEALTH	MH	1	0	0	0	0	1
MISCELLANEOUS REMEDY	MR	191	15	0	2	0	204
ORDER OF PROTECTION	OP	39	31	0	24	0	46
PROBATE	P	348	8	0	10	0	346
SMALL CLAIM	SC	283	43	0	18	0	308
TAX	TX	31	0	0	0	0	31
TOTAL CIVIL		1312	125	0	64	0	1373

*NOTE: THE BEGINNING PENDING NUMBER IS THE SAME NUMBER THAT YOU REPORTED AS YOUR END PENDING NUMBER FROM THE PREVIOUS QUARTER.

QUARTER: 4th YEAR: 2020
 COUNTY: FORD
 CIRCUIT: 11TH

REPORT B
ACTIVITY OF ALL CRIMINAL CASES

CATEGORY	CODE	BEGINNING PENDING*	NEW FILED	NO. OF DEFENDANTS NEW FILED	REINSTATED	DISPOSED	ADJUSTMENT	END PENDING
CRIMINAL CONTEMPT	CC	0	0	0	0	0	0	0
CRIMINAL FELONY	CF	236	20	0	20	12	0	264
CRIMINAL MISDEMEANOR	CM	154	24	0	24	9	0	193
TOTAL CRIMINAL		390	44	0	44	21	0	457

*NOTE: THE BEGINNING PENDING NUMBER IS THE SAME NUMBER THAT YOU REPORTED AS YOUR END PENDING NUMBER FROM THE PREVIOUS QUARTER.

**REPORT J
ANNUAL FINANCIAL REPORT**

CLERK OF THE CIRCUIT COURT

Ford COUNTY

11th JUDICIAL CIRCUIT

FISCAL YEAR ENDING November 30, 2020

PART I - REVENUE OF CLERK'S OFFICE

<p>A. CLERK'S FEES AND COSTS RECEIVED (Include the various fees in the Clerks of Courts Act (705 ILCS 105/1 et seq.). Other clerk's fees not allocated to a specific fund are also reported in this total: they include the administrative fees for the Surcharge, Crime Lab fund, Sexual Assault fine, Trauma Center fund, Credit Card payment, Domestic Battery, and clerk's costs for Bail Bonds and Passports.)</p>	<p>SECTION A TOTAL</p>	<p>\$84,993.06</p>
<p>B. COURT AUTOMATION FUND</p>	<p>SECTION B TOTAL</p>	<p>\$15,694.08</p>
<p>C. SEPARATE MAINTENANCE AND CHILD SUPPORT COLLECTION FUND</p>	<p>SECTION C TOTAL</p>	<p>\$0.00</p>
<p>D. COURT DOCUMENT STORAGE FUND</p>	<p>SECTION D TOTAL</p>	<p>\$16,129.31</p>
<p>E. CIRCUIT COURT CLERK OPERATION AND ADMINISTRATIVE FUND</p>	<p>SECTION E TOTAL</p>	<p>\$5,094.31</p>
<p>F. CIRCUIT COURT CLERK ELECTRONIC CITATION FUND</p>	<p>SECTION F TOTAL</p>	<p>\$3,129.80</p>
<p>G. OTHER REVENUE OF CLERK'S OFFICE (SPECIFY) (1) INTEREST PAID ON ACCOUNTS \$480.50 (2) DHFS IV-D CONTRACTUAL AND INCENTIVE \$1,278.36 (3) OTHER \$0.00</p>	<p>SECTION G (1,2,3) TOTAL</p>	<p>\$1,758.86</p>

PART I - REVENUE OF THE CLERK'S OFFICE (SECTIONS A,B,C,D,E,F,G) TOTAL \$126,799.42

PART II - COST OF OPERATING CLERK'S OFFICE

A. GROSS SALARIES

(1) CIRCUIT CLERK SALARY (DO NOT INCLUDE STIPENDS)		\$56,999.80	
(2) DEPUTY AND ALL OTHER CLERK'S OFFICE PERSONNEL SALARIES			
(a) DEPUTY AND ALL OTHER CLERK'S OFFICE PERSONNEL PAID BY THE COUNTY		\$47,029.80	
(b) DEPUTY AND ALL OTHER CLERK'S OFFICE PERSONNEL PAID FROM AUTOMATION FUND		\$0.00	
(c) DEPUTY AND ALL OTHER CLERK'S OFFICE PERSONNEL PAID FROM MAINTENANCE AND CHILD SUPPORT FUND		\$0.00	
(d) DEPUTY AND ALL OTHER CLERK'S OFFICE PERSONNEL PAID FROM COURT DOCUMENT STORAGE		\$4,183.28	
(e) DEPUTY AND ALL OTHER CLERK'S OFFICE PERSONNEL PAID FROM CLERK OPERATION AND ADMINISTRATIVE FUND		\$0.00	

(3) NUMBER OF <u>FULL-TIME</u> STAFF POSITIONS (NOT INCLUDING CIRCUIT CLERK):	2
NUMBER OF <u>PART-TIME</u> STAFF POSITIONS:	1
DO NOT INCLUE CONTRACTUAL PERSONNEL	

SECTION A (1,2) TOTAL **\$108,212.88**

B. AUTOMATION EXPENSES

(INCLUDE ALL HARDWARE, SOFTWARE, MAINTENANCE, TRAINING, AND OTHER EXPENSES RELATED TO AUTOMATION) (DO NOT INCLUDE ANY SALARIES)

(1) PAID FROM COURT AUTOMATION FUND		\$0.00	
(2) PAID FROM COUNTY GENERAL FUND		\$10,980.27	

SECTION B (1,2) TOTAL **\$10,980.27**

C. MAINTENANCE AND CHILD SUPPORT EXPENSES

(INCLUDE EQUIPMENT AND AUTOMATION EXPENSES DEDICATED EXCLUSIVELY TO MAINTENANCE AND CHILD SUPPORT.) (DO NOT INCLUDE ANY SALARIES)

(1) PAID FROM MAINTENANCE AND CHILD SUPPORT COLLECTION FUND		\$29,034.30	
(2) PAID FROM COUNTY GENERAL FUND		\$0.00	

SECTION C (1,2) TOTAL **\$29,034.30**

D. COURT DOCUMENT STORAGE EXPENSES

(INCLUDE EQUIPMENT AND AUTOMATION EXPENSES DEDICATED EXCLUSIVELY TO DOCUMENT STORAGE.) (DO NOT INCLUDE ANY SALARIES)

(1) PAID FROM DOCUMENT STORAGE FUND		\$11,056.72	
(2) PAID FROM COUNTY GENERAL FUND		\$0.00	

SECTION D (1,2) TOTAL **\$11,056.72**

E. CIRCUIT COURT CLERK OPERATION AND ADMINISTRATIVE FUND

(INCLUDE OFFICE SUPPLIES, EQUIPMENT, PRINTING TELECOMMUNICATIONS, TRAVEL, ETC.) (DO NOT INCLUDE ANY SALARIES)

SECTION E TOTAL **\$2,034.45**

F. CIRCUIT COURT CLERK ELECTRONIC CITATION FUND

(INCLUDES EXPENSES TO PERFORM THE DUTIES OF THE OFFICE IN ESTABLISHING AND MAINTAINING ELECTRONIC CITATIONS.)

SECTION F TOTAL **\$0.00**

G. ALL OTHER CLERK'S OFFICE EXPENSES

(INCLUDE OFFICE SUPPLIES, EQUIPMENT, PRINTING, TELECOMMUNICATIONS, TRAVEL, CONTRACTUAL PERSONNEL, ETC.)

PROVIDE A LINE ITEM BREAKDOWN ON ATTACHMENT A.
NOTE: DO NOT INCLUDE ANY EXPENSES REPORTED IN B,C,D,E OR F ABOVE

[CLICK HERE TO GO TO ATTACHMENT A](#)

SECTION G TOTAL **\$6,518.75**

PART II - COST OF OPERATING A CLERK'S OFFICE (SECTION A,B,C,D,E,F,G) TOTAL **\$167,837.37**