

REPORT OF THE FORD COUNTY CIRCUIT CLERK
December 2020
KAMALEN JOHNSON ANDERSON
PRESENTED AT THE
January 11, 2021 MEETING

CALENDAR:

January 6, Meeting on ReSearch RAP training that has a February 12, 2021 completion deadline.

January 6, Meeting with New Clerks in the State.

January 13-14, 2021 January Jury Selection.

January Jury trial: January 14-15, 2021

January 19-22 Second week of Jury Section and Jury Trials.

Miscellaneous:

My office continues to tackle and complete files that had not been processed for months (prior to my taking office) We continue to complete files and are getting caught up. I am NOT overwhelmed, just extremely busy.

I continue to train my staff on civil and criminal procedure so they can understand why they do what they do and what happens next. Procedure protocols on all case types is being implemented. The employees are grateful to have this understanding and makes them more efficient and fewer mistakes being made.

Orders of Protections seem to continue as a constant. Had 6 orders of protection on Friday with an Order of Protection application handed out to another Ford County resident in the afternoon who did not return before closing.

Child support is distributed the day it is received. Mail is picked up daily at the post office and deposits are made daily.

Monthly and quarterly reports are being completed for various state agencies in a timely matter. Working on the annual report and will have that at the next meeting.