

**RESOLUTION 19 - 103**

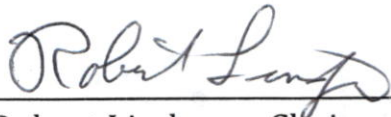
**WHEREAS**, is it necessary for Department Heads to get prior approve before destroying and or removal of County property, records and or documents; and

**WHEREAS**, Department Heads must first apply to the State of Illinois first and properly receive approval of destroying certain records and or documents; and

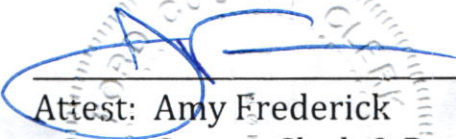
**BE IT RESOLVED**, that the Ford County Clerk & Recorder's Office successfully sought approval from the State of Illinois in August, 2019 to properly destroy certain records and or documents; and

**THEREFORE BE IT NOW RESOLVED**, that the Ford County Clerk & Recorder's Office sought approval from the Ford County Finance Committee and the Ford County Board to destroy certain records.

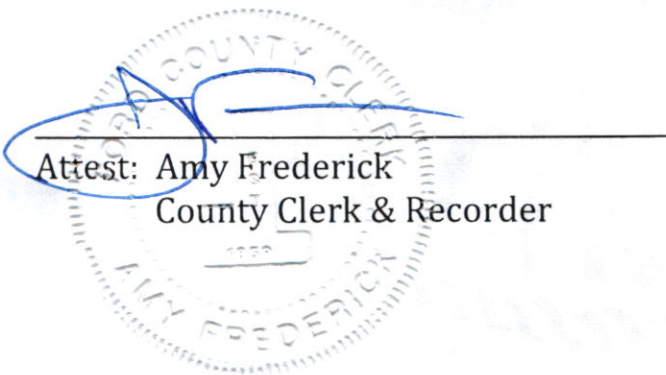
October 14, 2019



Robert Lindgren, Chairman of the Board



Attest: Amy Frederick  
County Clerk & Recorder



# RECORDS DISPOSAL CERTIFICATE

TO: Local Records Commission  
Margaret Cross Norton Building  
Springfield, IL 62756  
217-782-7075

**RECEIVED**

AUG 05 2019

**Directions:**

1. Fill in all blanks and columns.
2. Sign and send certificate to above address thirty (30) days prior to disposal date.
3. Retain records until approved copy is returned.

APPLICATION #: 07:227

COUNTY: FORD

FROM: CLERK & RECORDER - AMY FREDERICK

(Agency Division)

ADDRESS: 200 W. STATE ST., RM. 101

(Street, P.O. Box)

PAXTON, IL. 60957

(City, ZIP Code)

CONTACT TELEPHONE: 217 , 379-9400

CONTACT EMAIL: clerk@fordcounty.illinois.gov

**FILED**  
SEP 16 2019

APPLICATION ITEM NO.	RECORD SERIES TITLE	INCLUSIVE DATES	VOLUME OF RECORDS (Cu. Ft. or MB/GB)
201	APPLICATIONS TO VOTE	11/2014 ✓ 3/2016 ✓ 11/2016 ✓ 4/2017 ✓ 4/2019 ✓	2 Cu. Ft. 2 Cu. Ft. 2 Cu. Ft. 2 Cu. Ft. 2 Cu. Ft.
219	VOTED BALLOTS	11/2014 ✓ 3/2016 ✓ 11/2016 ✓ 4/2017 ✓ 4/2019 ✓	2 Cu. Ft. 2 Cu. Ft. 2 Cu. Ft. 2 Cu. Ft. 2 Cu. Ft.
<b>DISPOSITION APPROVED</b>			20

If any of the above records are microfilmed, I hereby certify that they have been reproduced in compliance with standards given in Sections 4000.50 and 4500.50 of the Regulations of the Local Records Commissions.

If the records are digitized, I certify that they have been reproduced in compliance with standards given in Sections 4000.70 / 4500.70 and will be maintained in compliance with standards given in Sections 4000.80 / 4500.80 of the Regulations of the Local Records Commissions.

I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after:

AUGUST 1, 2019

Date

Signature

AMY FREDERICK - FORD CO. CLERK & RECORDER

Print name and title on line above

Prepared by: AMY FREDERICK

(Signature required only if records have been microfilmed or digitized)