

**RESOLUTION 19 - 30**

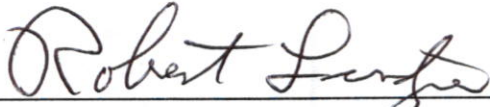
**WHEREAS**, is it necessary for department heads to get prior approve before destroying County property, records and documents,

**WHEREAS**, department heads must first apply to the State of Illinois first and properly receive approval of destroying certain records and documents; and

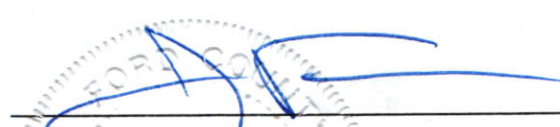
**BE IT RESOLVED**, that the Ford County State's Attorney's Office successfully sought approval from the State of Illinois on November 26, 2018 to properly destroy certain records and documents; and

**THEREFORE BE IT NOW RESOLVED**, that the Ford County State's Attorney's Office sought approval from the Ford County Finance Committee and the Ford County Board.

February 11, 2019



Robert Lindgren, Chairman of the Board



Attest: Amy Frederick  
County Clerk & Recorder



# RECORDS DISPOSAL CERTIFICATE

APPLICATION #: 93:288

**RECEIVED**

TO: Local Records Commission  
Margaret Cross Norton Building  
Springfield, IL 62756  
217-782-7075

NOV 26 2018

COUNTY: Ford

FROM: State's Attorney Office

(Agency Division)  
ADDRESS: 200 W. State Street

(Street, P.O. Box)  
Paxton, IL 60957

(City, ZIP Code)

CONTACT TELEPHONE: (217) 379-9460

**Directions:**

1. Fill in all blanks and columns.
2. Sign and send certificate to above address thirty (30) days prior to disposal date.
3. Retain records until approved copy is returned.

LOC. REC. COMM.

CONTACT EMAIL: [kschwarz1@fordcounty.illinois.gov](mailto:kschwarz1@fordcounty.illinois.gov)

**DISPOSITION APPROVED**

APPLICATION ITEM NO.	RECORD SERIES TITLE	INCLUSIVE DATES	VOLUME OF RECORDS (Cu. Ft. or MB/GB)
3	Criminal cases which have been closed 3 years or longer	2010 - 2014	2 Cu Ft
4	Criminal cases which have closed	2010 - 2014	2 Cu Ft
6	Police reports which were never charged by the states attorney	2010 - 2014	1 Cu Ft
7	Juvenile cases which have closed and the juvenile has turned legal age at least for a year	2009 - 2015	1 Cu Ft
0	Traffic cases which have closed <b>ITEM NOT APPROVED</b>	2010 - 2014	1 Cu Ft

If any of the above records are microfilmed, I hereby certify that they have been reproduced in compliance with standards given in Sections 4000.50 and 4500.50 of the Regulations of the Local Records Commissions.

If the records are digitized, I certify that they have been reproduced in compliance with standards given in Sections 4000.70 / 4500.70 and will be maintained in compliance with standards given in Sections 4000.80 / 4500.80 of the Regulations of the Local Records Commissions.

I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after:

January 1, 2019

Date  
Kasi Schwarz  
Signature

11-19-18  
Date

Kasi Schwarz Legal Sec.  
Print name and title on line above

Prepared by: Kasi Schwarz

(Signature required only if records have been microfilmed or digitized)