

UPCOMING MEETINGS

Tuesday, January 8, 2019

7:30 A.M. Highway Committee Meeting – Highway Department in Roberts

Wednesday, January 9, 2019

9:00 A.M. Sheriff Committee Meeting – Sheriff's Boardroom

Thursday, January 10, 2019

8:30 A.M. Finance Committee Meeting – Small Courtroom in Courthouse

Monday, January 14, 2019

7:00 P.M. County Board Meeting – Sheriff's Boardroom



Ford County Coroner's Office

200 W. State

Paxton, IL 60957

1-217-379-2344 Office

Richard Flessner
Coroner

ANNUAL REPORT DECEMBER 1, 2017 - NOVEMBER 30, 2018

TOTAL DEATH INVESTIGATIONS	207
TOTAL RESIDENT DEATHS	157
TOTAL NON-RESIDENT DEATHS	50
Inquiries or Inquest Pending	1
1) Natural Death Investigations	195
2) Undetermined Death	0
3) Suicide	1
4) Homicide	0
5) Accidental Death	0
a) Accidental Motor Vehicle Death	10
b) Accidental Drug or Alcohol Death	1
AUTOPSIES	17
TOXICOLOGY	17
EXTERNAL EXAMINATIONS	0
HOSPICE CASE	178
INQUESTS CONDUCTED	0
CREMATION PERMITS INVESTIGATED AND ISSUED	81
NOTIFICATIONS FOR OTHER COUNTIES	2
ORGAN & TISSUE DONATIONS	5
Investigations returned to the Medical Profession	0
CREMATION PERMIT FEES	\$ 4,050.00
REPORT FEES	\$ 20.00
MISC. & GRANT FEES	\$ 4,477.00
TOTAL REVENUE	\$ 8,547.00

Respectfully Submitted,

RICHARD FLESSNER
FORD COUNTY CORONER



Ford County Coroner's Office

200 W. State

Paxton, IL 60957

1-217-379-2344 Office

Richard Flessner
Coroner

MONTH END REPORT NOVEMBER, 2018

TOTAL DEATH INVESTIGATIONS	18
TOTAL RESIDENT DEATHS	9
TOTAL NON-RESIDENT DEATHS	9
Past Inquires or <u>Inquests Pending</u>	1
Inquires Pending this month	0
1) Natural Death Investigations	17
2) Undetermined Death	0
3) Suicide	0
4) Homicide	0
5) Accidental Death	0
5a) Accidental Motor Vehicle Death	1
5b) Accidental Drug or Alcohol Death	0
AUTOPSIES	1
TOXICOLOGY	1
EXTERNAL EXAMINATIONS	0
HOSPICE CASE	12
INQUESTS CONDUCTED	0
CREMATION PERMITS INVESTIGATED AND ISSUED	0
NOTIFICATIONS FOR OTHER COUNTIES	0
ORGAN & TISSUE DONATION	0
INVESTIGATIONS RETURNED TO THE MEDICAL PROFESSION	0
CREMATION PERMIT FEES	\$ 600.00
REPORT FEES	\$.00
MISC. FEES (Grant)	\$.00
TOTAL REVENUE	\$ 600.00

RESPECTFULLY SUBMITTED,

RICHARD FLESSNER
FORD COUNTY CORONER

ANNUAL REPORT OF OFFICIAL FEES AND EMOLUMENTS RECEIVED

To the Chairman of the County Board of Ford County:

I, AMY FREDERICK, County Clerk in and for the County of Ford and the State of Illinois, respectfully present the following report of all fees and emoluments of my office, from

01 December 2017 to 30 November 2018

wherein I state the gross amount of all fees or emoluments.

NATURE OF SERVICES

<u>For Recording Fees</u>	<u>\$43,581.25</u>
<u>For Certified Copies of Vital Records</u>	<u>\$5,130.00</u>
<u>For Miscellaneous</u>	<u>\$18,445.53</u>
<u>For County Revenue Stamps (1/3)</u>	<u>\$31,855.75</u>
<u>SUB TOTAL</u>	<u>\$99,012.53</u>
<u>For Clerk Tax Fees</u>	<u>\$5,285.00</u>
<u>For Recorder Storage System Account (RSSA)</u>	<u>\$9,850.00</u>
<u>For Vital Records Storage System Account (VRSSA)</u>	<u>\$6,346.00</u>
<u>For Election Reimbursement Account</u>	<u>\$0.00</u>
<u>SUB TOTAL</u>	<u>\$21,481.00</u>
<u>For GIS System Account</u>	<u>\$30,686.00</u>
<u>For Rental Housing</u>	<u>\$19,107.00</u>
<u>For Death Certificate Surcharge (DCS)</u>	<u>\$6,836.00</u>
<u>For Delinquent Tax Redemption</u>	<u>\$370,415.84</u>
<u>SUB TOTAL</u>	<u>\$427,044.84</u>

TOTAL \$547,538.37

Respectfully submitted this 3rd day of December, 2018.



Ford County Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF FORD)

I, AMY FREDERICK, do solemnly swear that the foregoing account is in all respects just and true according to my best knowledge and belief, and that I have neither received directly or indirectly nor directly or indirectly agreed to receive or be paid for my own or another's benefit, any money, article or consideration than therein stated, nor am I entitled to any fee or emolument for the period therein mentioned, other than those specified.

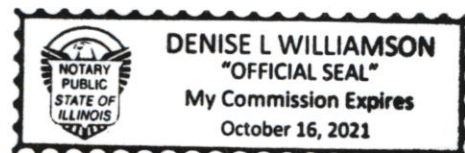


Ford County Clerk

Signed and Sworn to me, this 3rd day of December, 2018.



Notary Public



COUNTY CLERK & RECORDER'S OFFICE

To the Chairman of the County Board of Ford County:

I, Amy Frederick, County Clerk and Recorder, in and for the County of Ford and State of Illinois, respectfully present the following report of all the fees and emoluments of my office, for the month of **NOVEMBER 2018** and during the month where I state the gross amount of all fees.

COUNTY CLERK

REVENUE FOR THE MONTH	RECORDING FEES	VITAL RECORDS	MISC FEES	COUNTY TAX STAMPS 1/3	TAX CLERK FEES	COUNTY CLERK REVENUE	DEDICATED FUNDS RSSA	VRSSA	ELECTION REIMBURS	FEES OF OTHERS	GIS	RH	DCS	DELINQUENT TAXES COLLECTED
Dec-17	3,444.50	255.00	2,243.43	1,944.75	315.00	8,202.68	798.50	364.00	0.00	0.00	2,477.00	1,557.00	432.00	18,509.10
Jan-18	2,620.50	425.00	2,862.90	2,282.00	385.00	8,575.40	603.50	582.00	0.00	0.00	1,890.00	1,143.00	732.00	25,486.74
Feb-18	2,789.50	465.00	1,029.70	744.00	805.00	5,833.20	627.50	600.00	0.00	0.00	1,955.00	1,215.00	688.00	54,824.14
Mar-18	3,712.50	405.00	1,155.50	2,012.75	420.00	7,705.75	838.00	572.00	0.00	0.00	2,618.00	1,620.00	700.00	28,470.61
Apr-18	3,904.00	505.00	1,191.25	2,215.00	350.00	8,165.25	884.50	624.00	0.00	0.00	2,746.00	1,737.00	660.00	25,657.91
May-18	3,844.00	405.00	1,228.00	1,844.25	560.00	7,881.25	848.50	514.00	0.00	0.00	2,641.00	1,656.00	608.00	42,791.91
Jun-18	2,913.00	355.00	1,555.00	1,286.75	140.00	6,249.75	663.00	412.00	0.00	0.00	2,072.00	1,278.00	384.00	11,293.04
Jul-18	4,017.50	445.00	896.50	4,873.00	140.00	10,372.00	911.00	558.00	0.00	0.00	2,842.00	1,782.00	652.00	11,029.16
Aug-18	4,670.50	580.00	1,516.00	2,421.00	70.00	9,257.50	1,042.50	598.00	0.00	0.00	3,252.00	1,989.00	520.00	3,057.93
Sep-18	3,589.25	450.00	1,878.00	4,828.25	525.00	11,270.50	835.50	504.00	0.00	0.00	2,599.00	1,647.00	488.00	44,681.36
Oct-18	3,949.50	410.00	1,551.00	5,657.25	525.00	12,092.75	888.50	532.00	0.00	0.00	2,767.00	1,737.00	532.00	39,636.76
Nov-18	4,126.50	430.00	1,338.25	1,746.75	1,050.00	8,691.50	909.00	486.00	0.00	0.00	2,827.00	1,746.00	440.00	64,977.18
MID-YEAR	20,315.00	2,460.00	9,710.78	11,042.75	2,835.00	46,363.53	4,600.50	3,256.00	0.00	0.00	14,327.00	8,928.00	3,820.00	195,740.41
TOTAL	43,581.25	5,130.00	18,445.53	31,855.75	5,285.00	104,297.53	9,850.00	6,346.00	0.00	0.00	30,686.00	19,107.00	6,836.00	370,415.84

90.69% = Percent of estimated revenue generated for year to date.

Total County Clerk Receipts = \$ 547,538.37

Election Reimbursement = \$ -

Dedicated Funds = \$ 16,196.00

Total estimated revenue = \$ 115,000.00 Actual office revenue = \$ 104,297.53

STATE OF ILLINOIS }
COUNTY OF FORD }

I, Amy Frederick, do solemnly swear that the foregoing account is in all respects just and true according to the best of my knowledge and belief, and that I have neither received directly or indirectly nor directly or indirectly agreed to receive or be paid for my own or another's benefit, any money, article or consideration than therein stated, nor am I entitled to any fee or emolument for the period therein mentioned, other than those specified.

Submitted this 1st day of December 2018.

Ford County Clerk & Recorder

Ford County Highway Committee Minutes

The Ford County Highway Committee met on December 4, 2018 at the Ford County Highway Department in Roberts, Illinois.

Present at this regular scheduled meeting were committee members Tim Nuss and Ann Ihrke. County Board Chairman Robert Lindgren and County Engineer Greg Perkinson were also present. Mr. Nuss called the meeting to order at 7:30 a.m.

First on the agenda was the review of the November minutes. Mrs. Ihrke moved and Mr. Nuss seconded the motion that they be approved as presented. The motion carried.

There was no public comment.

November bills were read and presented by Mr. Perkinson. Mr. Nuss moved and Mrs. Ihrke seconded the motion to approve the bills and present to the full board. The motion carried.

The committee then reviewed the fund balance report and the highway appropriations and expenses report.

Under old business the following items were discussed:

Mr. Perkinson informed the committee of the activities at the County Highway Department during the month of November and will provide a written report for the full board.

Mr. Perkinson updated the committee on the Township Settlement Agreement for the Kelly Creek Windfarm. The Settlement Agreement should not require a revised Road Use Agreement. The counties and townships are meeting with their attorney again on December 6, 2018.

New Business

Mr. Perkinson notified the committee the MFT Letting will be held on March 1, 2019.

Mr. Perkinson discussed the 2018/2019 Longevity Schedule with the committee. The committee strongly suggests that the longevity schedule be extended beyond the current 30 years, so long term employees are not penalized for their dedication and service.

Mr. Perkinson discussed the GATA requirements and the benefits of IPWMAN membership.

Having no further items to discuss, Mr. Nuss moved to adjourn at 8:50 am, seconded by Mrs. Ihrke. The motion carried.

Monthly Report to the Ford County Board
On Activities at the Highway Department
December 4, 2018

The Ford County Highway Department completed the following activities during the month November, 2018.

Engineering Division

- Entered claims and allotments to various county and township funds.
- Assisted Maintenance Division.
- Preparing for MFT Letting.

Maintenance Division

- Performed maintenance and repair on County owned equipment.
- Conducted routine inspection and maintenance of roads, entrances, shoulders and signs on county system.
- Preparing trucks for snow plowing.

County Engineer

- Attended Road Commissioners' meeting in Paxton.
- Worked with Kelly Creek township commissioners and their attorney to close-out township road upgrades and repairs.

FORD COUNTY PROBATION ANNUAL REPORT
COUNTY FISCAL YEAR DEC. - NOV 2018 STATS

TOTAL INTAKES: ADULTS - 186 JUVENILE - 9

TOTAL CLOSURES:

ADULT SUCCESSFUL - 154	JUVENILE SUCCESSFUL - 6
ADULT UNSUCCESSFUL - 36	JUVENILE UNSUCCESSFUL - 2
ALTERNATE IDOC SENTENCE - 7	

COMMUNITY SERVICE HOURS WORKED:

ADULT - 8358

JUVENILE - 959

TOTAL HOURS: 9317

(money contributed by hours worked: $9317 \times 8.25/\text{hr min wage} = \$76,865.25$)

PETITIONS TO REVOKE FILED: 95

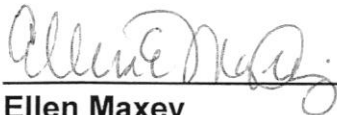
PRE SENTENCE INVESTIGATIONS COMPLETE FOR THE COURT: 25

NUMBER OF DIVERSION/RESTORATIVE JUSTICE PARTICIPANTS: 13

NUMBER OF VICTIM IMPACT PANEL PARTICIPANTS: 28

COGNITIVE PROGRAMS PARTICIPANTS-ADULTS: 15 JUV.: 1

RESPECTFULLY SUBMITTED,



Ellen Maxey
Chief Probation Officer

FORD COUNTY PROBATION AND COURT SERVICES

Stats for November 2018

NOVEMBER of 2018

ADULTS:

<u>Active Caseload</u>		<u>Administrative Cases</u>	
Felony Cases	94	Active	47
Misdemeanors	81	Warrants	98
DUI Cases	64	TOTAL	145
Traffic Cases	65		
TOTAL	304		

JUVENILES:

<u>Active Caseload</u>		<u>Administrative Cases</u>	
Probation	6	Active	9
Cont'd Supervision	11	Inactive	0
Informal	0	TOTAL	9
Other	0		
TOTAL	17		

PUBLIC SERVICE:

<u>Adults</u>		<u>Juveniles</u>	
Cases	154	Cases	16
Hours	20029	Hours	886
TOTAL CASES:	170		
TOTAL HOURS:	20915		

RESTORATIVE JUSTICE / DIVERSION:

Intakes this month	0
Cases reviewed this month	0
Active Conference/Diversion Cases	Restorative Justice / Diversion 9

INVESTIGATIONS:

PSI's ordered	1	PSI's completed	1
Record Checks completed	1		

INTAKES:

Adults:	13	Juveniles:	
---------	----	------------	--

ELECTRONIC MONITORING / GPS:

Adults:	1	Juveniles:	0
---------	---	------------	---

CONTACTS FROM POLICE AND / OR CLIENTS AFTER HOURS:

Police	1	Clients	10
--------	---	---------	----

HOME / SCHOOL VISITS CONDUCTED DURING THE MONTH:

Home:	6	School	1
-------	---	--------	---

RESTITUTION / COMMUNITY SERVICE COMPLETED:

Restitution collected this month: \$1906.00

Community Service collected:

Adults:	582	Juveniles:	10
---------	-----	------------	----

NOVEMBER 2017 (Same month last year)

ADULTS:

<u>Active Caseload</u>		<u>Administrative Cases</u>	
Felony Cases	93	Active	67
Misdemeanors	119	Warrants	100
DUI Cases	66	TOTAL	167
Traffic Cases	20		
TOTAL	298		

JUVENILES:

<u>Active Caseload</u>		<u>Administrative Cases</u>	
Probation	4	Active	16
Cont'd Supervision	13	Inactive	0
Informal	1	TOTAL	16
Other	0		
TOTAL	18		

PUBLIC SERVICE:

<u>Adults</u>		<u>Juveniles</u>	
Cases	172	Cases	27
Hours	24715	Hours	1108
TOTAL CASES:	199		
TOTAL HOURS:	25823		

VIOLATIONS:

Adult:	8	Juveniles:	0
--------	---	------------	---

COMMUNITY MEETING ATTENDED THIS MONTH:

Ford County Board Meeting

Ford County Drug Court

Ford County Network Panel

TRAININGS / PRESENTATIONS COMPLETED DURING THIS MONTH: 15.5

ORAS Assessment Tool Training

PC JIMS Software Training Refresher

Victim Impact Panel Meeting

Rosecrance/Gateway Treatment Center Outreach

TOTAL NUMBER OF HOURS WORKED OUTSIDE MON. - FRI. 8:30 - 4:30:**OFFICER CASELOAD ADULTS JUVENILES PRE-TRIAL**

Drug Court	2		
Jennifer Anderson	72	17	
Rocky Marron	91	1	
Ellen Maxey	21	1	45
Ariel Ochoa	94	6	
Suzie Shell	51	0	
Warrant Status	119	1	

INTAKES THIS MONTH:

Adult:		Juvenile:	
Felony Cases	1	Probation	0
Misdemeanors	5	Cont'd Supervision	0
DUI Cases	1	Informal	0
Traffic Cases	6	Other	0
TOTAL	13	TOTAL	0

CONFINEMENTS:

Juvenile Detention 0 Juvenile Detention Screening - 1

IDOC Commitments 1

Group Home Adults: 1 Juveniles: 0

Residential Substance Abuse Treatment: Adults: 0 Juveniles: 0

ADULT PROGRAMS ORDERED THIS MONTH:**COMPLETED THIS MONTH:**

Alcohol / Substance Abuse Assessment	2	4
DUI Assessment	1	1
Alcohol / Substance Abuse Treatment	0	0
DUI Education / Treatment	1	4
Victim Impact Panel	1	17
Cognitive Classes	1	0
Anger / Domestic Abuse Classes	0	0
Mental Health	0	0
Sex Offender Treatment	0	0
Parenting Classes	0	0
GED	1	0
Traffic School	6	5

Office of
SHERIFF OF FORD COUNTY

Mark R. Doran, Sheriff

235 N. American St.

Paxton, Illinois 60957

Telephone: (217) 379-9277

E-mail address: fcsheriff@fcsheriff.com

Fax: (217) 379-4801

**SHERIFF'S ANNUAL REPORT OF
OFFICIAL FEES AND EMOULMENTS RECEIVED**

To the Chairman of the County Board of Ford County:

I, Mark R. Doran, Sheriff in and for the County of Ford and State of Illinois, respectfully present the following report of all the fees and emoluments of my Office, for the period from December 01, 2017 to November 30, 2018, wherein I state the gross amount of all fees and emoluments by me earned by official services during said year.

NATURE OF SERVICES

For Prisoner Boarding.....	\$388,559.59
For Sheriff's Contracts.....	\$102,727.68
For Civil Process.....	\$ 21,604.48
For Transport Reimbursement.....	\$ 11,554.22
For Seized/Forfeit Fund.....	\$ 10,210.03
For Sheriff's Sales.....	\$ 9,000.00
For Sheriff's Misc. Reimbursements.....	\$ 7,676.35
For Inmate Phones.....	\$ 6,060.34
For Dedicated Vehicle Fund.....	\$ 4,478.00
For Bond Fees.....	\$ 4,420.00
For Arrestee Medical Fund.....	\$ 2,831.73
For Work Release.....	\$ 2,120.00
For DUI Reinforcement Fund.....	\$ 826.00
For Report Photocopies.....	\$ 445.00
Total Receipts.....	\$572,513.42

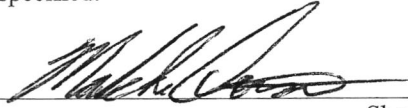
STATE OF ILLINOIS)

) ss.


COUNTY OF FORD)

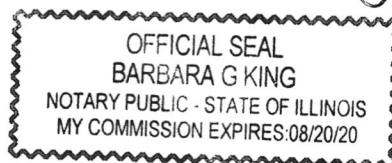
I, Mark R. Doran, do solemnly swear that the foregoing account is, in all respects, just and true according to my best knowledge and belief, and that I have neither received directly or indirectly, or directly or indirectly agreed to receive or to be paid for my own or another's benefit, any other money, article or consideration that therein stated, nor am I entitled to any fee or emolument for the period therein mentioned, other than those therein specified.

Respectfully submitted this 03rd day of December 2018.


Sheriff

Signed and sworn to, before me, this 03rd day of December 2018.


Notary Public



**FORD COUNTY SHERIFF'S OFFICE
NOVEMBER 2018
ACTIVITY SUMMARY REPORT**

INCOME RECEIVED

\$35,179.84 – Contracts	\$400.00 – Dedicated Vehicle Fund
\$33,462.66 – Boarding	\$260.00 – Bond Fees
\$ 1,456.08 – Civil Process	\$194.84 – Misc. Reimbursement
\$ 1,020.00 – Seized/Forfeiture Fund	\$192.00 – DUI Reinforcement Fund
\$ 822.81 – Transports	\$180.00 – Work Release
\$ 542.19 – Inmate Phones	\$161.00 – Arrestee Medical Fund
	\$ 25.00 – Reports

TRAFFIC ACCIDENTS-09

WARNING CITATIONS-31

CIVIL CITATIONS-01

TRAFFIC CITATIONS-25

15 – Speeding	02 – Operating Uninsured Motor Vehicle
02 – Improper Lane Usage	02 – Expired Registration
02 – Unlicensed Driver	01 – Expired Driver's License
	01 – Driving on Suspended License

FIELD INCIDENT/COMPLAINT REPORTS

24 – Other Agency Assists	03 – Criminal Damage to Property
12 – Motorist Assists	03 – Harassment
08 – Domestic Trouble	03 – Welfare Check
05 – Property standby	02 – Fraud
04 – Suspicious Vehicle	01 – Death Investigation
04 – Security Alarm Check	01 – Animal Complaint
03 – Suspicious Person	01 – Theft
03 – Suspicious Activity	01 – Trespassing
	01 – Court Order Violation

CIVIL PROCESS ACTIVITY (SERVICES/ATTEMPTS)

Court Summons: 44/68 Warrants: 13

TOTAL FOR THE MONTH

\$73,896.42

FY TOTAL TO DATE

\$572,513.42

FORD COUNTY INMATES TOTAL MANDAYS TO DATE (4434)

Ford County Inmate Mandays: 329

MONTHLY REPORT

First, I wanted to thank all of the Board Members for thinking of me last month after the loss of my grandmother. She was a very special person in my life. The support I received from fellow employees as well as the board truly warmed my heart.

Now back to business:

*Notices of Assessment Change should be in the mail to tax payers by the end of next week. There are a little of 4000 notices to be printed, folded, stuffed and mailed.

*Publishing those same changes will also hopefully happen next week. I have sent the information to the Ford County Record and am awaiting to hear a date and cost from them.

*Attached is the 2018 EAV and the Sales Ratio Report I received from the State. The report will show Paxton and Gibson are a little under the 33.33% required by the State, as such a 1.02 factor was placed on Paxton and a 1.03 factor was placed on Gibson City.

*Katie and I will be working with Chad from CIC to get the Tentative Abstract to the State by the end of the month after publishing has occurred.

*Senior Notices are printed, folded and stuffed. We are waiting for the 2019 Senior Freeze form from the State. After we receive that form, we will print, fold, stuff and mail approximately 1400 of them ASAP in January.

Nov.	CIC	01-59-423	\$101.75	remote connection issues
	Sidwell	86-00-476	\$13,887.00	change detection service
	M & R Supply	01-59-455	\$35.33	electric pencil sharpener
	Kim Hooper	01-59-435	\$21.80	mileage for area meeting

FORD COUNTY

Estimated 2018 Taxable Value Report

Taxing District: FORD COUNTY

Date: 12/04/201

Taxable Value Breakdown		Sub-Total	Total
Total Assessed Valuation:			350,165,110
Homestead Exemptions:			
HIE	Home Improvement Exemption	845,016	
VET	Veterans with Disabilities Exemption	0	
NDHE	Natural Disaster Homestead Exemption	0	
GHE	General Homestead Exemption (Owner Occupied)	24,733,822	
SENIOR	Senior Citizen's Homestead Exemption	6,297,708	
SCAFHE	Senior Citizen's Assessment Freeze Homestead Exemption	2,150,067	
HEPD	Homestead Exemption for Persons with Disabilities	135,685	
SHEVD30%	Standard Homestead Exemption for Veterans with Disabilities	12,500	
SHEVD50%	Standard Homestead Exemption for Veterans with Disabilities	28,000	
SHEVD70%	Standard Homestead Exemption for Veterans with Disabilities	899,950	
RVHE	Returning Veteran's Homestead Exemption	5,000	
HISTFRZ	Historical Freeze	0	
FRATVETFRZ	Fraternal / Veteran's Organization Freeze	63,250	
Total All Homestead Exemptions:			35,170,998
TIF Districts:			
Gibson City TIF 2:		20,392,280	
Gibson City TIF 2:		516,550	
City of Paxton TIF:		1,656,950	
Total All TIF Districts:			22,565,780
TOTAL			292,428,332



Illinois Department of Revenue

PTAX-215

Assessment Ratios Adjusted for Changes through
2017 for County: Ford

Non-farm by Township	2015	2016	2017	3-Year Average
Button/Patton	31.43	31.35	32.63	31.80
Dix/Drummer	31.23	31.75	30.85	31.28
ALL OTHERS	34.11	37.06	47.30	
NON-FARM WEIGHTED	31.82	32.47	33.82	32.70

Matt Rock
Zoning Office
Ford County, Illinois

MONTHLY REPORT
TO THE CHAIRMAN OF THE COUNTY BOARD OF FORD COUNTY
OF
OFFICIAL FEES AND EMOLUMENTS RECEIVED

I, Matthew E. Rock, Zoning Enforcing Officer in and for the County of Ford and State of Illinois, respectfully present the following report of all the fees and emoluments of the Zoning Office, for the month ending November 30th, 2018 wherein I state the gross amount of all fees or emoluments.

NATURE OF SERVICES:

(1)	Construction Permits:	\$267.00
-----	-----------------------	----------

I do solemnly swear that the foregoing account is in all respects just and true according to the best of my knowledge and belief, and that I have neither received directly or indirectly nor directly or indirectly agreed to receive or be paid for my own or another's benefit, any other money, article or consideration than therein stated, nor am I entitled to any fee or emolument for the period therein mentioned, other than those therein specified.

Respectfully submitted this 30th day of November, 2018.



Zoning Enforcing Officer

RESOLUTION 19 -

SALARY INCREASES FOR THE SUPERVISOR OF ASSESSMENTS, THE SHERIFF ADMINISTRATIVE ASSISTANT, PROBATION DIRECTOR, JUDGE'S CHIEF DEPUTY, STATES ATTORNEY CHIEF DEPUTY, PUBLIC DEFENDERS, ZONING OFFICER AND SALARY INCREASE FOR HOURLY EMPLOYEES FOR 2018 - 2019

WHEREAS, the Ford County Board passed Resolution 18 – 87; and

WHEREAS, according to the consistent policy, an error was found in the Chief Probation Officer's salary; and

WHEREAS, the Finance Committee met and has agreed upon the following corrected salary for the Chief Probation Officer; and

WHEREAS, that the following salaries become effective on the first day of the new budget beginning December 1, 2018.

Supervisor of Assessments	\$55,000
Sheriff Administrative Asst.	\$37,379
Judge's Chief Deputy	\$36,992
State's Att. Chief Deputy	\$37,528
Chief Probation Officer	\$57,836.11
Asst. Public Defender	\$10,000
Zoning Officer	\$12,000

BE IT RESOLVED, that all hourly employees shall receive \$.25 per hour increase on line zero of the longevity schedule which shall become effective on the first full pay period of the 2018 - 2019 fiscal year.

Date: December 10, 2018

Chairman of the Board

ATTEST: _____

Amy Frederick

Ford County Clerk & Recorder

RESOLUTION 19 -
SALARY INCREASES FOR THE PROBATION DEPARTMENT

WHEREAS, the County Board approved raises for the Probation Department on November 12, 2018 in Resolution 18 - 88; and

WHEREAS, according to the consistent policy, an error in the approved salaries has been found; and

WHEREAS, the Finance Committee met and agreed upon the following corrected salaries for the Probation Office,

BE IT RESOLVED, that the following salaries become effective on the first full pay period of the 2019 fiscal year.

Rocky Marron -	\$52,578.29
Jennifer Anderson -	\$33,113.79
Ariel Ochoa -	\$32,952.26

Date: December 10, 2019

Randy Berger
County Board Chairman

Attest: _____
Amy Frederick
County Clerk & Recorder

ORDINANCE FOR CERTIFICATE OF TAX LEVY
19 -

STATE OF ILLINOIS)

COUNTY OF FORD)

WHEREAS, the Ford County Board caused to prepare a tentative budget for the 2019 fiscal year, and the County Clerk has made the Budget available for public inspection for at least fifteen (15) days prior to final action thereof; and

WHEREAS, said Budget was duly and properly passed by said County Board on November 12, 2018; and

WHEREAS, the Ford County Board now desires to adopt and pass said 2019 Tax Levy which shall be adopted as the Certificate of Tax Levy for this County for said Fiscal Year.

BE IT RESOLVED THAT, the Certificate of Tax Levy for Ford County for the 2019 Fiscal Year is as follows and shall be adopted as the Certificate of Tax Levy for this County for said Fiscal Year:

AMOUNT OF LEVY

Corporate	\$	1,067,711.00
IMRF	\$	515,840.00
County Highway	\$	288,000.00
Bridge-Joint with Co	\$	144,000.00
Mental Health Facil	\$	214,000.00
Federal Aid Matching	\$	144,000.00
Health Dept.	\$	217,135.00
Tort Liab & Gen Ins	\$	250,000.00
Soc. Sec.	\$	178,560.00
Extension Education	\$	50,000.00
Lease/Purch/Rental	\$	370,006.00
Unemployment Ins	\$	20,000.00
Workers Compensation	\$	40,000.00
TOTAL LEVY AMOUNT		\$ 3,499,252.00

BE IT RESOLVED that there be and there is hereby Levied and Ordered Extended by the County Clerk and collected for the **2019 Fiscal Year** upon the assessed valuation, upon all the property assessed in the County of Ford, State of Illinois, as equalized by the Board of Review and Department of Revenue, Springfield, Illinois, a **GENERAL CORPORATE FUND COUNTY TAX**, in the sum of One Million-Sixty-Seven Thousand-Seven Hundred and Eleven Dollars. **(\$1,067,711.00)**

BE IT RESOLVED that there be and there is hereby Levied and Ordered Extended by the County Clerk and collected for the **2019 Fiscal Year** upon the assessed valuation, upon all the property assessed in the County of Ford, State of Illinois, as equalized by the Board of Review and Department of Revenue, Springfield, Illinois, a **ILLINOIS MUNICIPAL RETIREMENT FUND TAX**, in the sum of Five Hundred-Fifteen Thousand-Eight Hundred Forty Dollars. **(\$515,840.00)**

BE IT RESOLVED that there be and there is hereby Levied and Ordered Extended by the County Clerk and collected for the **2019 Fiscal Year** upon the assessed valuation, upon all the property assessed in the County of Ford, State of Illinois, as equalized by the Board of Review and Department of Revenue, Springfield, Illinois, a **COUNTY HIGHWAY FUND TAX**, in the sum of Two Hundred-Eighty-Eight Thousand Dollars. **(\$288,000.00)**

BE IT RESOLVED that there be and there is hereby Levied and Ordered Extended by the County Clerk and collected for the **2019 Fiscal Year** upon the assessed valuation, upon all the property assessed in the County of Ford, State of Illinois, as equalized by the Board of Review and Department of Revenue, Springfield, Illinois, a **COUNTY BRIDGE FUND TAX**, in the sum of One Hundred-Forty-Four Thousand Dollars. **(\$144,000.00)**

BE IT RESOLVED that there be and there is hereby Levied and Ordered Extended by the County Clerk and collected for the **2019 Fiscal Year** upon the assessed valuation, upon all the property assessed in the County of Ford, State of Illinois, as equalized by the Board of Review and Department of Revenue, Springfield, Illinois, a **COUNTY MENTAL HEALTH BOARD (708) FUND TAX**, in the sum of Two Hundred-Fourteen Thousand Dollars. **(\$214,000.00)**

BE IT RESOLVED that there be and there is hereby Levied and Ordered Extended by the County Clerk and collected for the **2019 Fiscal Year** upon the assessed valuation, upon all the property assessed in the County of Ford, State of Illinois, as equalized by the Board of Review and Department of Revenue, Springfield, Illinois, a **MATCHING TAX FUND**, according to Chapter 121, Sec. 5-603 of the Illinois Revised Statutes, in the sum of One Hundred-Forty-Four Thousand Dollars. **(\$144,000.00)**

BE IT RESOLVED that there be and there is hereby Levied and Ordered Extended by the County Clerk and collected for the **2019 Fiscal Year** upon the assessed valuation, upon all the property assessed in the County of Ford, State of Illinois, as equalized by the Board of Review and Department of Revenue, Springfield, Illinois, a **PUBLIC HEALTH FUND TAX**, in the sum of Two Hundred-Seventeen Thousand One Hundred-Thirty-Five Dollars. **(\$217,135.00)**

BE IT RESOLVED that there be and there is hereby Levied and Ordered Extended by the County Clerk and collected for the **2019 Fiscal Year** upon the assessed valuation, upon all the property assessed in the County of Ford, State of Illinois, as equalized by the Board of Review and Department of Revenue, Springfield, Illinois, a **TORT LIABILITY AND JUDGMENT FUND TAX**, in the sum of Two Hundred-Fifty Thousand Dollars. **(\$250,000.00)**

BE IT RESOLVED that there be and there is hereby Levied and Ordered Extended by the County Clerk and collected for the **2019 Fiscal Year** upon the assessed valuation, upon all the property assessed in the County of Ford, State of Illinois, as equalized by the Board of Review and Department of Revenue, Springfield, Illinois, a **SOCIAL SECURITY FUND TAX**, in the sum of One Hundred-Seventy-Eight Thousand-Five Hundred-Sixty Dollars. **(\$178,560.00)**

BE IT RESOLVED that there be and there is hereby Levied and Ordered Extended by the County Clerk and collected for the **2019 Fiscal Year** upon the assessed valuation, upon all the property assessed in the County of Ford, State of Illinois, as equalized by the Board of Review and Department of Revenue, Springfield, Illinois, a **COUNTY COOPERATIVE EXTENSION FUND TAX**, in the sum of Fifty Thousand Dollars. **(\$50,000.00)**

BE IT RESOLVED that there be and there is hereby Levied and Ordered Extended by the County Clerk and collected for the **2019 Fiscal Year** upon the assessed valuation, upon all the property assessed in the County of Ford, State of Illinois, as equalized by the Board of Review and Department of Revenue, Springfield, Illinois, a **FORD COUNTY PUBLIC BUILDING COMMISSION LEASE FUND TAX**, in the sum of Three Hundred-Seventy Thousand-Six Dollars. **(\$370,006.00)**

BE IT RESOLVED that there be and there is hereby Levied and Ordered Extended by the County Clerk and collected for the **2019 Fiscal Year** upon the assessed valuation, upon all the property assessed in the County of Ford, State of Illinois, as equalized by the Board of Review and Department of Revenue, Springfield, Illinois, a **UNEMPLOYMENT FUND TAX**, in the sum of Twenty Thousand Dollars. **(\$20,000.00)**

BE IT RESOLVED that there be and there is hereby Levied and Ordered Extended by the County Clerk and collected for the **2019 Fiscal Year** upon the assessed valuation, upon all the property assessed in the County of Ford, State of Illinois, as equalized by the Board of Review and Department of Revenue, Springfield, Illinois, a **WORKMAN'S COMPENSATION FUND TAX**, in the sum of Forty Thousand Dollars. **(\$40,000.00)**

The Total Ford County Tax Levy for the 2019 Fiscal Year is \$3,499,252.00.

2018 Tax Levy =	\$	3,369,992.00
2017 Tax Levy =	\$	3,334,928.00
2016 Tax Levy =	\$	3,283,387.00
2015 Tax Levy =	\$	3,178,048.00
2014 Tax Levy =	\$	3,026,500.00
2013 Tax Levy =	\$	2,881,030.00

Signed this 10th day of December, 2018.

Ford County Chairman

ATTEST:

County Clerk & Recorder

CERTIFICATION

I, Amy Frederick, the County Clerk of the County Government of the County of Ford, State of Illinois, do hereby certify that I am the keeper of its books and records and the foregoing is a true and correct copy of the **2019 Tax Levy Ordinance** duly adopted by its Ford County Board at a meeting duly convened and held on the 10th day of December, 2018.

I further Certifiy that the Ordinance attached to this Cerificate is a true and correct copy of said Ordinance as duly adopted by the Ford County Board.

Dated: December 10, 2018

Amy Frederick
Ford County Clerk & Recorder

[illegible]



Resolution No 18- MFT Salary Section No 19-00000-00-CS Section No

WHEREAS, the County Board of Ford County has adopted a resolution establishing the salary of the County Engineer to be ≤100% of the recommended salary for the County Engineer as determined annually by the Illinois Department of Transportation, and percentage

WHEREAS, the County Board of Ford County has entered into an agreement from 03/03/17 to 03/02/23 with the Illinois Department of Transportation for transfer of Federal Surface Transportation Program funds to pay one-half of the salary paid to the County Engineer.
execution date ending date

NOW, THEREFORE, BE IT RESOLVED, by the Ford County Board that there is hereby appropriated the sum of County

One Hundred Eight Thousand One Hundred Sixty Dollars (\$108,160.00) from the County's

Motor Fuel Tax funds for the purpose of paying the County Engineer's salary from 01/01/19 to 12/31/19 and, Fund beginning date ending date

BE IT FURTHER RESOLVED, that the Ford County Board hereby authorizes the Department of Transportation, State of County

Illinois to transfer Fifty Four Thousand Eighty Dollars (\$54,080.00) of Federal Surface Transportation Program funds allocated to Ford County to the County

Department of Transportation in return for an equal amount of State funds; and

BE IT FURTHER RESOLVED, by the Ford County Board that there is hereby appropriated the sum of County

Dollars () from the County's

funds for the purpose of paying the County Engineer's expenses from to . Fund beginning date ending date

I Amy Frederick County Clerk in and for said County of Ford in the State of Illinois, and Name of Clerk County

keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by the County Board of Ford at a meeting held on 11/12/18. County date

I certify that the correct TIN/FEIN number for Ford County is 37-6000821 Legal Status: Governmental. County TIN/FEIN Number

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 12th day of November, 2018. Day Month, Year

(SEAL)

Clerk Signature

For resolutions **not** involving a transfer of STR funds:
Regional Engineer, IDOT Date

BY: Erin Aleman

Director, Office of Planning & Programming Date

APPROVED

STATE OF ILLINOIS, DEPARTMENT OF TRANSPORTATION

For resolutions involving a transfer of STR funds:

Randall S Blankenhorn

Secretary of Transportation Date

For information about IDOT's collection and use of confidential information review the department's Identity Protection Policy.

PRELIMINARY ENGINEERING SERVICES AGREEMENT

LOCAL AGENCY

County: Ford
Township:
Section: 16-00132-00-BR

CONSULTANT

Name: Hampton, Lenzini and Renwick, Inc.
Address: 3085 Stevenson Drive, Suite 201
City: Springfield
State: Illinois 62703

THIS AGREEMENT is made and entered into this 12TH day of NOVEMBER, 2018 between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION.

SECTION DESCRIPTION

Route CH 2/ Loda Lake Road Length 500 ft
Structure No. 027-3007 Existing 027-3459 Proposed
Location NE 1/4, Section 28, T 24 N, R 9 E, 3rd P.M., 6 miles northwest of Paxton (1450N, 800E)
Description: Preparation of IDNR Incidental Take Permit for the RC Slab Bridge
Replacement

DEFINITION

DEPARTMENT..... Illinois Department of Transportation

AGREEMENT PROVISIONS

THE ENGINEER AGREES

1. To perform or be responsible for the performance of the following engineering services for the LA in connection with the proposed improvement hereinbefore described:
 - a.(X) Develop Conservation plan and Incidental Take Permit submittal to IDNR for approval of instream work,
 - b.(X) Coordinate construction procedure, plan details and contract special provisions to fulfill Incidental Take Permit stipulations,

2. That all reports, plans, plats, and special provisions to be furnished by the ENGINEER pursuant to this agreement will be in accordance with the current standard specifications and policies of the DEPARTMENT, it being understood that all such reports, plats, plans and drafts shall before finally accepted, be subject to approval by the LA and the said DEPARTMENT.
3. To attend conferences at any reasonable time when required to do so by the LA or representatives of the DEPARTMENT.
4. In the event plans are found to be in error during the construction of the SECTION and revisions of the plans are necessary, the ENGINEER agrees that he will perform such work without expense to the LA, even though final payment has been received by him. He shall give immediate attention to these changes so there will be a minimum delay to the Contractor.
5. The basic survey notes and sketches, charts, computations and other data prepared or obtained by the ENGINEER pursuant to this AGREEMENT will be made available upon request to the LA or the DEPARTMENT without cost and without restriction or limitations as to their use.
6. That all plans and other documents furnished by the ENGINEER pursuant to the AGREEMENT will be endorsed by him and will show his professional seal where such is required by law.

THE LA AGREES

1. To pay for all services stipulated under paragraph 1a, 1b, 2, 3, 5, and 6 of THE ENGINEER AGREES at the hourly rates stipulated below for personnel assigned to this SECTION as payment in full to the ENGINEER for the actual time spent in providing these services, the hourly rates to include profit, overhead, readiness to serve, insurance, social security and retirement deductions. Travelling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost.

The upper limit of compensation for all services as described in this Section shall be \$4,000.00.

The classifications of the employees used in the work should be consistent with the employee classifications for the services performed. If the personnel of the firm including the Principal Engineer perform routine services that should normally be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the work performed.

<u>Grade Classification of Employee</u>	<u>HLR 2018 Hourly Rate</u>
Principal	\$205.00
Engineer 6	158.00
Engineer 5	149.00
Engineer 4	133.00
Engineer 3	119.00
Engineer 2	105.00
Engineer 1	82.00
Structural 2	175.00
Structural 1	128.00
Technician 3	116.00
Technician 2	89.00
Technician 1	70.00
Intern/ Temp	53.00
Land Acquisition	117.00
Survey 2	118.00
Survey 1	91.00
Environmental 2	124.00
Environmental 1	66.00
Administration 2	117.00
Administration 1	60.00

The hourly rate itemized above shall be effective the date the parties hereunto entering this AGREEMENT have affixed their hands and seals and shall remain in effect until December 31, 2018. In the event services of the ENGINEER extend beyond December 31, 2018, the hourly rates will be adjusted yearly to compensate for increases or decreases in the salary structure of the ENGINEER that are in effect at that time. The stated upper limit of compensation will remain in effect.

2. ~~To pay for all services stipulated under paragraph 1h of THE ENGINEER AGREES at the Engineers' schedule of chargeable rates set forth in paragraph 1 above for personnel assigned to this SECTION as payment in full to the ENGINEER for the actual time spent in providing these services, the hourly rates to include profit, overhead, readiness to serve, insurance, social security and retirement deductions. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost. Due to the nature of this item, this work shall be completed without upper limit at the direction of the Engineer.~~

~~Subject to the approval of the LA, the ENGINEER may sublet all or part of the services provided under paragraph 1h. "Cost to ENGINEER" to be verified by furnishing the LA and the DEPARTMENT copies of invoices from the party doing the work.~~

~~The classifications of the employees used in the work should be consistent with the employee classifications for the services performed. If the personnel of the firm including the Principal Engineer perform routine services that should normally be performed by less-salaried personnel, the wage rate billed for such services shall be commensurate with the work performed.~~

3. That payments due the ENGINEER for services rendered pursuant to this AGREEMENT will be made as soon as practicable after the services have been performed.
4. That, should the improvement be abandoned at any time after the ENGINEER has performed any part of the services provided for in paragraphs 1a thru 1k, and prior to the completion of such services, the LA shall reimburse the ENGINEER for labor expenses at the hourly rates set forth under paragraph 1 above for costs incurred up to the time he is notified in writing of such abandonment. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost.
5. That should the LA require changes in any of the detailed plans, specifications or estimates (except for those required pursuant to paragraph 4 of THE ENGINEER AGREES) after they have been approved by the DEPARTMENT, the LA will pay the ENGINEER for such changes at the hourly rates set forth under paragraph 1 above. It is understood that "changes" as used in this paragraph shall in no way relieve the ENGINEER of his responsibility to prepare a complete and adequate set of plans and specifications.

IT IS MUTUALLY AGREED

1. That any differences between the ENGINEER and the LA concerning the interpretation of the provisions of this AGREEMENT shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LA and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
2. This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at his last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA, all drawings, plats, surveys, reports, permits, agreements, provisions, specifications, partial and completed estimates, and data with the understanding that all such material become the property of the LA. The ENGINEER shall be paid for any services completed and any services partially completed in accordance with paragraph 4 of THE LA AGREES.
3. That the ENGINEER warrants that he/she has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER, to solicit or secure this contract, and that he/she has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the ENGINEER, any fee, commission, percentage, brokerage, fee, gifts, or any other consideration, contingent upon or resulting from the award or making of this contract. For breach or violation of this warranty the LA shall have the right to annul this contract without liability.
4. That the ENGINEER has not been retained or compensated to provide design and construction review services relating to the Contractor's safety precautions or to means, methods, techniques or procedures the Contractor elects to use to complete his work. Omitted services include, but are not limited to, shoring, scaffolding, underpinning, temporary retainment or excavations and any erection methods and temporary bracing.

IN WITNESS WHEREOF, the parties have caused this AGREEMENT to be executed in triplicate counterparts, each of which shall be considered as an original by their duly authorized officers.

Executed by the LA:

Ford County of the State of Illinois, acting
by and through its County Board

ATTEST:

By _____
County Clerk

By _____
Title: County Board Chairman

(SEAL)

Executed by the ENGINEER:

Hampton, Lenzini and Renwick, Inc.
3085 Stevenson Drive, Suite 201
Springfield, Illinois 62703

ATTEST:

By Joe Frigee

By Steven W. Megginson
Steven W. Megginson, P.E., S.E.
Vice President

(SEAL)

HAMPTON, LENZINI AND RENWICK, INC.

SPECIAL PROVISION FOR EMPLOYMENT PRACTICES

In addition to all other labor requirements set forth in this proposal and in the "Standard Specifications for Road and Bridge Construction" adopted by the Illinois Department of Transportation, during the performance of this contract, Hampton, Lenzini and Renwick, Inc., its assignees and successors in interest (hereinafter referred to as the "Engineer") agrees as follows:

I. SELECTION OF LABOR

The Engineer shall comply with all Illinois statutes pertaining to the selection of labor.

II. EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this contract, the Engineer agrees as follows:

- A. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, ancestry, age, marital status, sexual preference, physical or mental handicap or unfavorable discharge from military service, and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
- B. That, if it hires additional employees in order to perform this contract or any portion hereof, it will determine the availability of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
- C. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, national origin, ancestry, age, marital status, sexual preference, physical or mental handicap or unfavorable discharge from military service.
- D. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Engineer's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the Engineer in its efforts to comply with such Act and Rules and Regulations, the Engineer will promptly so notify the Illinois Department of Human Rights and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder.
- E. That it will submit reports as required by the Department of Human Rights, Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.
- F. That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Illinois Department of Human Rights for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.

- G. That it will include verbatim or by reference the provisions of this clause in every subcontract so that such provisions will be binding upon every such subconsultant. In the same manner as with other provisions of this contract, the Engineer will be liable for compliance with applicable provisions of this clause by all its subconsultants; and further it will promptly notify the contracting agency and the Illinois Department of Human Rights in the event any subconsultant fails or refuses to comply therewith. In addition, the Engineer will not utilize any subconsultant declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

STATE OF ILLINOIS
DRUG FREE WORKPLACE CERTIFICATION

This certification is required by the Drug Free Workplace Act (Ill. Rev. Stat., ch. 127, par. 152.311). The Drug Free Workplace Act, effective January 1, 1992, requires that no grantee or contractor shall receive a grant or be considered for the purposes of being awarded a contract for the procurement of any property or services from the State unless that grantee or contractor has certified to the State that the grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract or grant payments, termination of the contract or grant and debarment of contracting or grant opportunities with the State for at least one (1) year but not more than five years.

For the purpose of this certification, "grantee" or "contractor" means a corporation, partnership or other entity with twenty-five (25) or more employees at the time of issuing the grant, or a department, division or other unit thereof, directly responsible for the specific performance under a contract or grant of \$5,000 or more from the State.

1. Publishing a statement:

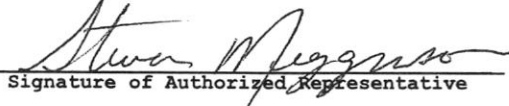
- a. Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
- b. Specifying the actions that will be taken against employees for violations of such prohibition.
- c. Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (1) abide by the terms of the statement; and
 - (2) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.

2. Establishing a drug free awareness program to inform employees about:

- a. the dangers of drug abuse in the workplace;
 - b. the grantee's or contractor's policy of maintaining a drug free workplace;
 - c. any available drug counseling, rehabilitation and employee assistance programs; and
 - d. the penalties that may be imposed upon an employee for drug violations.
3. Providing a copy of the statement required by subparagraph 1 to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
4. Notifying the contracting or granting agency within ten (10) days after receiving notice under part (2) of paragraph c of subsection 1 above from an employee or otherwise receiving actual notice of such conviction.
5. Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by Section 5 of the Drug Free Workplace Act.
6. Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.
7. Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.

THE UNDERSIGNED AFFIRMS, UNDER PENALTIES OF PERJURY, THAT HE OR SHE IS AUTHORIZED TO EXECUTE THIS CERTIFICATION ON BEHALF OF THE DESIGNATED ORGANIZATION.

Hampton, Lenzini & Renwick, Inc.
Printed Name of Organization


Signature of Authorized Representative

Steven W. Megginson, Vice President
Printed Name and Title

36-2555986
Requisition/Contract/Grant
ID Number

9/28/2018
Date

RESOLUTION NO: _____ ADDENDUM NO: _____

IN THE MATTER OF)
VILLAGE OF KEMPTON LAW ENFORCEMENT CONTRACT WITH THE COUNTY OF FORD)

CONTRACT FOR COUNTY LAW ENFORCEMENT SERVICES

THIS AGREEMENT, made this 01st day of December, 2018, by and between the County of Ford (hereinafter referred to as County), Illinois, and the **Village of Kempton** (hereinafter referred to as Village), Illinois, a municipal corporation.

WITNESSETH:

WHEREAS, the Village has the need for police protection, but does not have the economic resources with which to maintain a police department of the necessary size, nor the provisions to adequately train or equip said police department; and

WHEREAS, the County has an established modernly trained and equipped sheriff's office which could provide the required police protection and community policing programs within the corporate limits of the Village to the extent and manner hereinafter set forth; and

WHEREAS, the Village has desired the services of a modernly trained and equipped sheriff's office which the County is able and willing to furnish; and

WHEREAS, the Village and County have reached an agreement pursuant to authority granted by Article 7, Section 10 (a) of the Illinois Constitution whereby the County would provide law enforcement services to the Village pursuant to the terms of this Contract.

NOW THEREFORE, in consideration of mutual promises and covenants contained herein, the following has been agreed by and between the County and the Village:

1. This Contract shall be operative for a period not to exceed one (1) year and shall commence the 01st day of December 2018 and shall thus expire the 30th day of November 2019.
2. The Village shall remit to the County the sum of \$6,253.00, Six Thousand Two Hundred Fifty Three Dollars and 00/100, which shall be paid in accordance with one of the following listed options after the Contract has been accepted and signed by the County and Village.

Option 1: One installment of the full amount by June 01st, 2019, or

Option 2: Two installments of \$3,126.50 each; the first installment due by May 01st ,
2018 and the second installment due by October 01st, 2019.

In the event the Village elects to terminate this agreement the contract shall expire on the last day of the same month the Village Board voted to be released from the agreement. The County shall reimburse the Village all monies remaining on the contract balance, less those months the County law enforcement services were provided. The county shall have the same option of termination.

3. Within their capabilities, the County shall provide the deputies and equipment required to accomplish the obligations pursuant to this Contract, and in accordance with 65 Illinois Compiled Statutes, Section 5/1-4-6 , the County shall be deemed the employing governmental entity.

IN WITNESS THEREOF, the Village of Kempton, by resolution, duly adopted by its governing body, cause this Agreement to be signed by its Mayor/President and attested by its Clerk; and the County of Ford, by order of its governing body, has caused these presents to be affixed thereto and attested by the Clerk of said governing body, all on the day, month and year first above written.

VILLAGE OF KEMPTON, ILLINOIS

BY: Richard VonZeele
Mayor/President, Village of Kempton

ATTEST: Amita Gordon
Clerk, Village of Kempton

COUNTY OF FORD, ILLINOIS

BY: _____
Chairman, Ford County Board

ATTEST: _____
Ford County Clerk

RESOLUTION NO: 18-2 ADDENDUM NO: _____

IN THE MATTER OF
VILLAGE OF MELVIN LAW ENFORCEMENT CONTRACT WITH THE COUNTY OF FORD)

CONTRACT FOR COUNTY LAW ENFORCEMENT SERVICES

THIS AGREEMENT, made this 01st day of December 2018, by and between the County of Ford (hereinafter referred to as County), Illinois, and the **Village of Melvin** (hereinafter referred to as Village), Illinois, a municipal corporation.

WITNESSETH:

WHEREAS, the Village has the need for police protection, but does not have the economic resources with which to maintain a police department of the necessary size, nor the provisions to adequately train or equip said police department; and

WHEREAS, the County has an established modernly trained and equipped sheriff's office which could provide the required police protection and community policing programs within the corporate limits of the Village to the extent and manner hereinafter set forth; and

WHEREAS, the Village has desired the services of a modernly trained and equipped sheriff's office which the County is able and willing to furnish said police protection; and

WHEREAS, the Village and County have reached an agreement pursuant to authority granted by Article 7, Section 10 (a) of the Illinois Constitution whereby the County would provide law enforcement services to the Village pursuant to the terms of this Contract.

NOW THEREFORE, in consideration of mutual promises and covenants contained herein, the following has been agreed by and between the County and the Village:

1. This Contract shall be operative for a period not to exceed one (1) year and shall commence the 01st day of December, 2018, and shall thus expire the 30th day of November 2019.
2. The Village shall remit to the County the sum of \$10,646.00, Ten Thousand Six Hundred Forty Six Dollars and 00/100, which shall be paid in accordance with one of the following listed options after the Contract has been accepted and signed by the County and Village.

Option 1: One installment of the full amount by June 01st, 2019, or

Option 2: Two installments of \$5,323.00 each; the first installment due by May 01st, 2019 and the second installment due by October 01st, 2019.

In the event the Village elects to terminate this agreement, the contract shall expire on the last day of the same month the Village Board voted to be released from the agreement. The County shall reimburse to the Village all monies remaining on the contract balance, less those months where County law enforcement services were provided.

3. Within their capabilities, the County shall provide the deputies and equipment required to accomplish the obligations pursuant to this Contract, and in accordance with 65 Illinois Compiled Statutes, Section 5/1-4-6, the County shall be deemed the employing governmental entity.

IN WITNESS THEREOF, the Village of Melvin, by resolution, duly adopted by its governing body, cause this Agreement to be signed by its Mayor/President and attested by its Clerk; and the County of Ford, by order of its governing body, has caused these presents to be affixed thereto and attested by the Clerk of said governing body, all on the day, month and year first above written.

VILLAGE OF MELVIN, ILLINOIS

BY: _____

Mayor/President, Village of Melvin

ATTEST: _____

Clerk, Village of Melvin

COUNTY OF FORD, ILLINOIS

BY: _____

Chairman, Ford County Board

ATTEST: _____

Ford County Clerk

RESOLUTION NO: 2018-04 ADDENDUM NO: _____

IN THE MATTER OF)
VILLAGE OF ROBERTS LAW ENFORCEMENT CONTRACT WITH THE COUNTY OF FORD)

CONTRACT FOR COUNTY LAW ENFORCEMENT SERVICES

THIS AGREEMENT, made this 01st day of December 2018, by and between the County of Ford (hereinafter referred to as County), Illinois, and the **Village of Roberts** (hereinafter referred to as Village), Illinois, a municipal corporation.

WITNESSETH:

WHEREAS, the Village has the need for police protection, but does not have the economic resources with which to maintain a police department of the necessary size, nor the provisions to adequately train or equip said police department; and

WHEREAS, the County has an established modernly trained and equipped sheriff's office which could provide the required police protection and community policing programs within the corporate limits of the Village to the extent and manner hereinafter set forth; and

WHEREAS, the Village has desired the services of a modernly trained and equipped sheriff's office which the County is able and willing to furnish said police protection; and

WHEREAS, the Village and County have reached an agreement pursuant to authority granted by Article 7, Section 10 (a) of the Illinois Constitution whereby the County would provide law enforcement services to the Village pursuant to the terms of this Contract.

NOW THEREFORE, in consideration of mutual promises and covenants contained herein, the following has been agreed by and between the County and the Village:

1. This Contract shall be operative for a period not to exceed one (1) year and shall commence the 01st day of December 2018, and shall thus expire the 30th day of November 2019.
2. The Village shall remit to the County the sum of \$7,735.00, Seven Thousand Seven Hundred thirty Five Dollars 00/100, which shall be paid in accordance with one of the following listed options after the Contract has been accepted and signed by the County and Village.

Option 1: One installment of the full amount by June 01st, 2019, or

Option 2: Two installments of \$3,867.50 each; the first installment due by May 01st, 2019 and the second installment due by October 01st, 2019.

In the event the Village elects to terminate this agreement, the contract shall expire on the last day of the same month the Village Board voted to be released from the agreement. The County shall reimburse to the Village all monies remaining on the contract balance, less those months where County law enforcement services were provided.

3. Within their capabilities, the County shall provide the deputies and equipment required to accomplish the obligations pursuant to this Contract, and in accordance with 65 Illinois Compiled Statutes, Section 5/1-4-6, the County shall be deemed the employing governmental entity.
4. The County Sheriff shall ensure deputies are sufficiently trained and proficient in those law enforcement skills required to provide professional and quality service to the Village.

IN WITNESS THEREOF, the Village of Roberts, by resolution, duly adopted by its governing body, cause this Agreement to be signed by its Mayor/President and attested by its Clerk; and the County of Ford, by order of its governing body, has caused these presents to be affixed thereto and attested by the Clerk of said governing body, all on the day, month and year first above written.

VILLAGE OF ROBERTS, ILLINOIS

BY: Richard Flessner
Mayor/President, Village of Roberts

ATTEST: Viola Kumpf
Clerk, Village of Roberts

COUNTY OF FORD, ILLINOIS

BY: _____
Chairman, Ford County Board

ATTEST: _____
Ford County Clerk

Interagency Agreement Regarding Emergency Dispatching, Communications and Other Services

Whereas, the Ford County Sheriff's Office and Recipient(s) are empowered to provide emergency communications services to the citizens within their respective jurisdictions and may, therefore enter into an Interagency Agreement with one another and with other public agencies to perform such services; and,

Whereas, the Ford County Sheriff's Office has an emergency communications dispatch center and systems capable of providing emergency communications services to law enforcement agencies, fire departments, fire districts and emergency medical services providers within Ford County and beyond; and,

Whereas, the Ford County Sheriff's Office and the parties to this agreement believe emergency dispatch and communications services as well as other services would be best served by being managed through the Ford County Sheriff's Office and "Oversight Board"; and ,

Whereas, Paxton Police Department, Gibson City Police Department, Ford County E911 Board, Gibson Area Hospital and Ambulance Services, Ford County Area Fire Departments, (herein called the "Oversight Board") desires to obtain emergency dispatch and emergency communications services from the Ford County Sheriff's Office Telecommunications Center; and,

Whereas, the parties hereto recognize that it is in the best interests of the citizens within their respective jurisdictions and in the furtherance of the health, safety and welfare of the citizens to have a unified emergency dispatch and communications system having the advantage of economies of scale; and,

Whereas, the governing body of each party has resolved, agreed, or ordained that this interagency agreement may be entered into;

Now, Therefore, in consideration of the mutual covenants contained herein, it is hereby agreed as follows:

I) Definitions

Ford County Telecommunications Center: To be administered by this agreement.

There shall be an Oversight Board composed of seven (7) persons as follows:

1. The Gibson City Police Chief or Designee
2. The Paxton Police Chief or Designee
3. The Ford County E911 Director or Designee
4. The Gibson Area Ambulance Director or Designee
5. A Fire Department Representative
6. A Ford County Board Member
7. The Ford County Sheriff

II) Functions and Authority of the Oversight Board

1. The Ford County Sheriff shall be the permanent chairperson of the Oversight Board.
2. A quorum for the Oversight Board shall consist of five (5) members.
3. The Oversight Board shall meet at least two (2) times annually and appoint a secretary who shall keep good and sufficient minutes of the meetings.
4. Conduct a bi-annual performance review of the Ford County Telecommunications Center.
5. Evaluate and make recommendations to the Ford County Sheriff concerning policies and procedures of the Ford County Telecommunications Center.
6. Evaluate and make recommendations to the Ford County Sheriff concerning development, programming, operational and personnel policies and equipment usage.
7. Oversight Board may call a special meeting at any reasonable time to address recipient concerns involving the Ford County Telecommunications Center.
8. Any increase in funds for dispatch services imposed by Ford County towards the recipients must be approved by the Oversight Board by a two-thirds (2/3) majority vote.

III) Admission of New Recipients

Public safety entities that are not recipients under this agreement may be added to this agreement as recipients upon meeting any terms and conditions as determined by the Oversight Board.

IV) Duration and Termination

Except as otherwise specifically provided herein, any party to this agreement may withdraw from the Oversight Board upon at least one (1) year written notice to the Oversight Board. Said termination must be received by December 1st of the year prior to the termination effective on December 1st of the following year.

V) Amendments

This agreement may be amended at any time by the majority action of the Oversight Board and ratified by the majority of the legislative bodies of all Parties of this agreement.

VI) Severability

If a provision of this agreement of application thereof to any person or circumstances is held invalid, such invalidity shall not affect other provisions or applications of the agreement, which can be given effect without invalid provision or application, and to this end, the provisions of the agreement are declared to be severable.

VII) Execution of Agreement

Each party to this agreement may bind itself with all other parties to this agreement to form the Oversight Board by signing a duplicate original to the Oversight Board. It is understood that such execution shall not require that one original agreement be signed by all parties to this agreement, but that there will be several duplicate originals signed by each party to this agreement. The purpose of this provision is to facilitate the signing of this agreement and to avoid undue delay in the execution of this agreement. This agreement however, shall be executed on behalf of each member by its authorized representative and pursuant to the appropriate motion, resolution or ordinance of each local government or other entity as the case may be. Each party to this agreement shall be bound to it as of the date it is signed by that member.

VIII) Indemnity Agreement

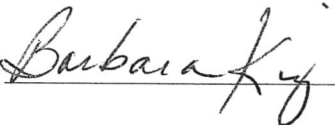
Each party to this agreement agrees to hold harmless and indemnify the other parties to this agreement for loss or damage of any nature arising from provision of law enforcement, fire, medical aid services and/or equipment by each party's employees or agents in aid of any other party. Specifically, action under the direction and control of a party to this agreement shall be interpreted solely as direct control of actions by the party receiving the aid. Otherwise the primary commissioning agency remains liable or responsible for the actions of its employees or agents.

IX) Compensation

In consideration for providing emergency communications services, **City of Gibson** shall pay the sum of \$20,000.00 to the Ford County Sheriffs' Office located at 235 N. American Street, Paxton, IL 60957 in equal monthly installments of \$1,666.67, due and payable without demand by the 15th of each month. Recipients may also choose to pay one lump sum of \$20,000.00 on or about December 1st of 2018.

FORD COUNTY SHERIFF

BY: 

ATTEST: 

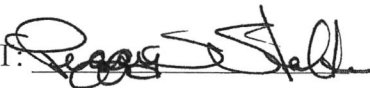
CITY OF GIBSON MAYOR

BY: _____

ATTEST: _____

GIBSON CITY CHIEF OF POLICE

BY: 

ATTEST: 

FORD COUNTY BOARD CHAIRMAN

BY: _____

ATTEST: _____

Interagency Agreement Regarding Emergency Dispatching, Communications and Other Services

Whereas, the Ford County Sheriff's Office and Recipient(s) are empowered to provide emergency communications services to the citizens within their respective jurisdictions and may, therefore enter into an Interagency Agreement with one another and with other public agencies to perform such services; and,

Whereas, the Ford County Sheriff's Office has an emergency communications dispatch center and systems capable of providing emergency communications services to law enforcement agencies, fire departments, fire districts and emergency medical services providers within Ford County and beyond; and,

Whereas, the Ford County Sheriff's Office and the parties to this agreement believe emergency dispatch and communications services as well as other services would be best served by being managed through the Ford County Sheriff's Office and "Oversight Board"; and ,

Whereas, Paxton Police Department, Gibson City Police Department, Ford County E911 Board, Gibson Area Hospital and Ambulance Services, Ford County Area Fire Departments, (herein called the "Oversight Board") desires to obtain emergency dispatch and emergency communications services from the Ford County Sheriff's Office Telecommunications Center; and,

Whereas, the parties hereto recognize that it is in the best interests of the citizens within their respective jurisdictions and in the furtherance of the health, safety and welfare of the citizens to have a unified emergency dispatch and communications system having the advantage of economies of scale; and,

Whereas, the governing body of each party has resolved, agreed, or ordained that this interagency agreement may be entered into;

Now, Therefore, in consideration of the mutual covenants contained herein, it is hereby agreed as follows:

I) Definitions

Ford County Telecommunications Center: To be administered by this agreement.

There shall be an Oversight Board composed of seven (7) persons as follows:

1. The Gibson City Police Chief or Designee
2. The Paxton Police Chief or Designee
3. The Ford County E911 Director or Designee
4. The Gibson Area Ambulance Director or Designee
5. A Fire Department Representative
6. A Ford County Board Member
7. The Ford County Sheriff

II) Functions and Authority of the Oversight Board

1. The Ford County Sheriff shall be the permanent chairperson of the Oversight Board.
2. A quorum for the Oversight Board shall consist of five (5) members.
3. The Oversight Board shall meet at least two (2) times annually and appoint a secretary who shall keep good and sufficient minutes of the meetings.
4. Conduct a bi-annual performance review of the Ford County Telecommunications Center.
5. Evaluate and make recommendations to the Ford County Sheriff concerning policies and procedures of the Ford County Telecommunications Center.
6. Evaluate and make recommendations to the Ford County Sheriff concerning development, programming, operational and personnel policies and equipment usage.
7. Oversight Board may call a special meeting at any reasonable time to address recipient concerns involving the Ford County Telecommunications Center.
8. Any increase in funds for dispatch services imposed by Ford County towards the recipients must be approved by the Oversight Board by a two-thirds (2/3) majority vote.

III) Admission of New Recipients

Public safety entities that are not recipients under this agreement may be added to this agreement as recipients upon meeting any terms and conditions as determined by the Oversight Board.

IV) Duration and Termination

Except as otherwise specifically provided herein, any party to this agreement may withdraw from the Oversight Board upon at least one (1) year written notice to the Oversight Board. Said termination must be received by December 1st of the year prior to the termination effective on December 1st of the following year.

V) Amendments

This agreement may be amended at any time by the majority action of the Oversight Board and ratified by the majority of the legislative bodies of all Parties of this agreement.

VI) Severability

If a provision of this agreement of application thereof to any person or circumstances is held invalid, such invalidity shall not affect other provisions or applications of the agreement, which can be given effect without invalid provision or application, and to this end, the provisions of the agreement are declared to be severable.

VII) Execution of Agreement

Each party to this agreement may bind itself with all other parties to this agreement to form the Oversight Board by signing a duplicate original to the Oversight Board. It is understood that such execution shall not require that one original agreement be signed by all parties to this agreement, but that there will be several duplicate originals signed by each party to this agreement. The purpose of this provision is to facilitate the signing of this agreement and to avoid undue delay in the execution of this agreement. This agreement however, shall be executed on behalf of each member by its authorized representative and pursuant to the appropriate motion, resolution or ordinance of each local government or other entity as the case may be. Each party to this agreement shall be bound to it as of the date it is signed by that member.

VIII) Indemnity Agreement


Each party to this agreement agrees to hold harmless and indemnify the other parties to this agreement for loss or damage of any nature arising from provision of law enforcement, fire, medical aid services and/or equipment by each party's employees or agents in aid of any other party. Specifically, action under the direction and control of a party to this agreement shall be interpreted solely as direct control of actions by the party receiving the aid. Otherwise the primary commissioning agency remains liable or responsible for the actions of its employees or agents.

IX) Compensation

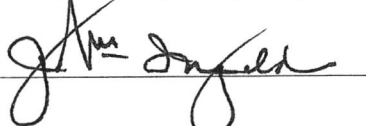
In consideration for providing emergency communications services, **City of Paxton** shall pay the sum of \$20,000.00 to the Ford County Sheriffs' Office located at 235 N. American Street, Paxton, IL 60957 in equal monthly installments of \$1,666.67, due and payable without demand by the 15th of each month. Recipients may also choose to pay one lump sum of \$20,000.00 on or about May 01, 2019.

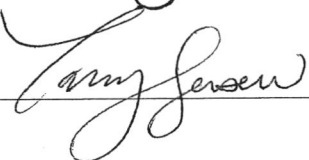
FORD COUNTY SHERIFF

BY: 

ATTEST: 

CITY OF PAXTON MAYOR

BY: 

ATTEST: 

PAXTON CHIEF OF POLICE

BY: 

ATTEST: 

FORD COUNTY BOARD CHAIRMAN

BY: _____

ATTEST: _____

Interagency Agreement Regarding Emergency Dispatching, Communications and Other Services

Whereas, the Ford County Sheriff's Office and Recipient(s) are empowered to provide emergency communications services to the citizens within their respective jurisdictions and may, therefore enter into an Interagency Agreement with one another and with other public agencies to perform such services; and,

Whereas, the Ford County Sheriff's Office has an emergency communications dispatch center and systems capable of providing emergency communications services to law enforcement agencies, fire departments, fire districts and emergency medical services providers within Ford County and beyond; and,

Whereas, the Ford County Sheriff's Office and the parties to this agreement believe emergency dispatch and communications services as well as other services would be best served by being managed through the Ford County Sheriff's Office and "Oversight Board"; and ,

Whereas, Paxton Police Department, Gibson City Police Department, Ford County E911 Board, Gibson Area Hospital and Ambulance Services, Ford County Area Fire Departments, (herein called the "Oversight Board") desires to obtain emergency dispatch and emergency communications services from the Ford County Sheriff's Office Telecommunications Center; and,

Whereas, the parties hereto recognize that it is in the best interests of the citizens within their respective jurisdictions and in the furtherance of the health, safety and welfare of the citizens to have a unified emergency dispatch and communications system having the advantage of economies of scale; and,

Whereas, the governing body of each party has resolved, agreed, or ordained that this interagency agreement may be entered into;

Now, therefore, in consideration of the mutual covenants contained herein, it is hereby agreed as follows:

I) Definitions

Ford County Telecommunications Center: To be administered by this agreement.

There shall be an Oversight Board composed of seven (7) persons as follows:

1. The Gibson City Police Chief or Designee
2. The Paxton Police Chief or Designee
3. The Ford County E911 Director or Designee
4. The Gibson Area Ambulance Director or Designee
5. A Fire Department Representative
6. A Ford County Board Member
7. The Ford County Sheriff

II) Functions and Authority of the Oversight Board

1. The Ford County Sheriff shall be the permanent chairperson of the Oversight Board.
2. A quorum for the Oversight Board shall consist of five (5) members.
3. The Oversight Board shall meet at least two (2) times annually and appoint a secretary who shall keep good and sufficient minutes of the meetings.
4. Conduct a bi-annual performance review of the Ford County Telecommunications Center.
5. Evaluate and make recommendations to the Ford County Sheriff concerning policies and procedures of the Ford County Telecommunications Center.
6. Evaluate and make recommendations to the Ford County Sheriff concerning development, programming, operational and personnel policies and equipment usage.
7. Oversight Board may call a special meeting at any reasonable time to address recipient concerns involving the Ford County Telecommunications Center.
8. Any increase in funds for dispatch services imposed by Ford County towards the recipients must be approved by the Oversight Board by a two-thirds (2/3) majority vote.

III) Admission of New Recipients

Public safety entities that are not recipients under this agreement may be added to this agreement as recipients upon meeting any terms and conditions as determined by the Oversight Board.

IV) Duration and Termination

Except as otherwise specifically provided herein, any party to this agreement may withdraw from the Oversight Board upon at least one (1) year written notice to the Oversight Board. Said termination must be received by December 1st of the year prior to the termination effective on December 1st of the following year.

V) Amendments

This agreement may be amended at any time by the majority action of the Oversight Board and ratified by the majority of the legislative bodies of all Parties of this agreement.

VI) Severability

If a provision of this agreement of application thereof to any person or circumstances is held invalid, such invalidity shall not affect other provisions or applications of the agreement, which can be given effect without invalid provision or application, and to this end, the provisions of the agreement are declared to be severable.

VII) Execution of Agreement

Each party to this agreement may bind itself with all other parties to this agreement to form the Oversight Board by signing a duplicate original to the Oversight Board. It is understood that such execution shall not require that one original agreement be signed by all parties to this agreement, but that there will be several duplicate originals signed by each party to this agreement. The purpose of this provision is to facilitate the signing of this agreement and to avoid undue delay in the execution of this agreement. This agreement however, shall be executed on behalf of each member by its authorized representative and pursuant to the appropriate motion, resolution or ordinance of each local government or other entity as the case may be. Each party to this agreement shall be bound to it as of the date it is signed by that member.

VIII) Indemnity Agreement

Each party to this agreement agrees to hold harmless and indemnify the other parties to this agreement for loss or damage of any nature arising from provision of law enforcement, fire, medical aid services and/or equipment by each party's employees or agents in aid of any other party. Specifically, action under the direction and control of a party to this agreement shall be interpreted solely as direct control of actions by the party receiving the aid. Otherwise the primary commissioning agency remains liable or responsible for the actions of its employees or agents.

IX) Compensation

In consideration for providing emergency communications services, **Gibson Area Ambulance Service** shall pay the sum of \$20,000.00 to the Ford County Sheriffs' Office located at 235 N. American Street, Paxton, IL 60957 in equal monthly installments of \$1,666.67, due and payable without demand by the 15th of each month. Recipients may also choose to pay one lump sum of \$20,000.00 on or about December 01, 2018.

FORD COUNTY SHERIFF

BY: 

ATTEST: 

HOSPITAL BOARD PRESIDENT

BY: Martin A. Nurse

ATTEST: 

GIBSON AREA HOSPITAL C.E.O.

BY: 

ATTEST: 

FORD COUNTY BOARD

BY: _____

ATTEST: _____

RESOLUTION #19 -__

**Ford County Food Service and Sanitation Ordinance
for the Ford County Public Health Department**

WHEREAS, the Ford County Board of Health has met and approved the Ford County Food Service and Sanitation Ordinance (attached); and

WHEREAS, the Finance Committee has met and recommends to the Ford County Board the Ford County Food Service and Sanitation Ordinance; and

BE IT RESOLVED, that the Ford County Board approves the Ford County Food Service and Sanitation Ordinance and shall become effective January 1, 2019.

Date: December 10, 2018

County Board Chairman

Amy Frederick
Ford County Clerk & Recorder

FORD COUNTY FOOD SERVICE AND SANITATION ORDINANCE

An Ordinance regulating the sanitation of food handling and food service establishments by: adopting, by reference, the rules and regulations of the Illinois Department of Public Health which pertain to: the sanitation of food and beverage establishments, vending locations, and retail food stores; the issuance of permits; the fixing of penalties; the review of plans for proposed food establishments; the inspection of food establishments

WHEREAS, The Ford County Board, pursuant to Chapter 410 of the Illinois Compiled Statutes, may do all acts, and make all regulations which may be necessary or expedient for the promotion of health or the suppression of disease in Ford County, Illinois.

THEREFORE, BE IT ORDAINED by the County Board of Ford County, Illinois:

SECTION 1: ADOPTION BY REFERENCE

In addition to those provision set forth within, this ordinance herby adopts by reference the current and subsequent editions of, and shall be interpreted and enforced in accordance with the provisions set forth in the following:

- *Illinois Food Service Sanitation Code, 77 IL Admn Code 750;*
- *US FDA Food Code 2017, Chapter 8*
- *Illinois Food Handling Regulation Enforcement Act, 410 ILCS;*
- *Illinois Cottage Food Operation Act, Public Act 097-0393;*
- *Illinois Plumbing Code;*
- *Illinois Water Well Construction Code;*
- *Illinois Private Sewage Disposal Act and Code;*
- *Water, Well and Pump Installation Contractor's License Code;*
- *Smoke Free Illinois Act.*

Copies of said Codes and Acts shall be on file in the County Clerk's office and the office of the Health Authority.

SECTION 2: DEFINITION OF TERMS

- A. Administrator** shall mean the duly appointed executive of the Ford County Public Health Department and shall include the Acting Administrator or anyone to whom administrative responsibilities have been delegated.
- B. Adulterated food** shall have the meaning as provided by Illinois Compiled Statutes Chapter 410, Section 620/10.

- C. Board of Health** shall mean the Ford County Board of Health or its authorized representative(s)
- D. Food Service Establishment** shall be defined as specified in the Illinois Department of Public Health Food Service Sanitation Code (77 Ill. Adm. Code 750) as currently written or as may be amended.
- E. Health Authority** shall mean the Ford County Public Health Department, its officer and/or designated inspector(s) authorized by the Ford County Board of Health.
- F. Mobile Food Unit** shall mean a vehicle-mounted food service establishment designed to be readily movable that meet the requirements set forth in the IL Food Service Sanitation Code (77 IL Admn Code 750).
- G. Multi-Unit** shall mean a food service establishment that contains more than two areas that handle food products for consumer distribution within the said establishment; including but not limited to; bakery, meat/seafood, prepackaged food and produce, and delicatessen.
- H. Permit** shall mean the document given to the owner upon an approved application to post in the food establishment which expires December 31st of each given year.
- I. Potluck** shall have the meaning as specified by Illinois Compiled Statutes (410 ILCS 625/3.1).
- J. Seasonal Food Establishment** shall mean any food service establishment which operates in a fixed location for a time period of 14 – 180 days per calendar year.
- K. Temporary Food Establishment** shall mean any food service establishment which operates at a fixed location for a temporary period of time not to exceed two weeks in connection with single special event or celebration.

All other definition shall be as contained in the “Illinois Food Service Sanitation Code (77 IL Admn Code)” and the Illinois Retail Food Service Sanitation Code (77 IL Admn Code)” promulgated by the State of Illinois Department of Public Health. The term “regulatory authority” contained in said rules and regulations shall mean the “Ford County Public Health Department”.

SECTION 3: PERMITS

It shall be unlawful for any person to operate a food service establishment (including temporary and seasonal), a retail food store, a Cottage Food Operation, or a vending machine dispensing time/temperature-controlled foods, within the County of Ford, State of Illinois, who does not possess a valid permit issued to said person by the Ford County Health Authority. Farmers’ Markets are not required to obtain a permit; however, Farmers’ Markets shall comply with the State of Illinois Sanitation Guidelines for Farmers’ Markets and the Cottage Food Operation Act, Public Act 097-0393. Only a person who complies with the requirements of this Ordinance, including payment of fees, recheck fees and fines, and the rules and regulations herein adopted by reference shall be eligible to receive or renew a food permit. A separate permit must be obtained from each establishment and/or mobile unit. Permits

shall not be transferable from one person to another person or place. A valid food license shall be posted in a clear and noticeable place in the food establishment for public viewing.

Sub-Section 3.1: Issuance of Permits

- A.** Fees: Annual permit fees shall be assessed for each permitted establishment and collected by the Health Department
 - a. Permit fees shall be based on the risk classification of the establishment.
 - b. The fee schedule is set and approved by the Board of Health.
 - c. Permit fees will be non-refundable and shall expire on December 31st of each year.
- B.** Any person desiring to operate a food service establishment or renew a permit in Ford County shall make written application for a permit to operate said establishment on forms provided by the Health Department, including Cottage Food Operations. If ownership is shared by two or more individuals, the names of the partners, together with their addresses, shall be included. The location and type of the proposed food service establishment shall be given, and the signature of the applicant, applicants or designee shall be required. If the application is for a temporary food establishment, it shall, in addition to the aforesaid information, include the inclusive dates of the proposed operation. All applications for a permit to operate a vending machine dispensing time/temperature-controlled foods shall also include the address of the establishment(s) in which machines are placed as well as the general location of each machine placed in or around the establishment. Upon receipt of such an application and all applicable fees, the Health Authority shall make any necessary inspections of the establishment to determine compliance with the provisions of this Ordinance.
- C.** There will be no permit fee for such permits to any:
 - a. School
 - b. Tax-supported community organization or institution
 - c. Religious organization
 - d. Service club
 - e. Roadside stands operated primarily for the sale of fruits and vegetables
 - f. Farmers' Markets offering only produce and other non-time/temperature-controlled foods
 - g. However, the fee established for re-inspections shall be charged and subject to food borne illness and consumer complaint investigations.
- D.** Upon request by the Health Authority, the owner of the mobile food unit shall bring the unit to the Health Department for inspection. A mobile food unit shall meet the requirement of this Ordinance. The owner of the mobile food unit shall submit to the Health Department at least annually a list of locations where they will be vending.

- E. A food service permit renewal application received after the December 31st expiration date shall be assess a late fee as based on the fee schedule and any fines imposed by the State's Attorney. In addition to late fees, when a food service permit renewal application and fee(s) is past due, the permit may be subject to suspension and notice sent to the State's Attorney's office for further administrative action.

Sub-Section 3.2: Renewal of Permits

Permits for annual food service establishments shall be valid for one calendar year. New food service establishment permits shall be valid for the remainder of the calendar year. All other permits issued shall be valid only for the time designated on such permit. Whenever the an inspection reveals serious or repeated priority violations, the permit shall not be issued, and the Health Authority shall notify the applicant immediately. Such notice shall state the reasons for not renewing the permit, that an opportunity for a hearing shall be provided at a time and place designated by the Health Authority, and the Health Authority shall remove the permit. The notice referred to in this paragraph shall be delivered to the permit holder in person or may be sent by certified mail, return receipt requested.

Sub-Section 3.3: Suspension of Permits

Permits may be suspended temporarily by the Health Authority for failure of the permit holder to continue to comply with the requirements of this Ordinance, for failure to comply with any notice issued under the provisions of this Ordinance, with notices or citations issued for violation of the Smoke-free Illinois Act, or if the operation of the food service establishment otherwise constitutes a substantial hazard to public health.

- A. The permit holder shall be notified in writing that the permit is, upon service of the notice, immediately suspended and that an opportunity for a hearing will be provided if a written request for a hearing is filed with the Administrator by the permit holder. Upon suspension of the permit, the permit shall be removed by the Health Authority and the establishment shall cease operations.
- B. Notwithstanding the other provisions of this Ordinance, whenever the Health Authority finds unsanitary or other conditions in the operation of a food service establishment or retail food store exist which in the judgment of the Health Authority constitute a substantial hazard to the public health, the Health Authority may, without warning, notice, or hearing, issue a written notice to the permit holder citing such conditions, specifying the corrective action to be taken, specifying the time period within which such action shall be taken, and, if deemed necessary, such order may state that the permit is immediately suspended and all operations as a food service establishment or retail food store are to be immediately discontinued. Any person to whom such an order is issued shall comply immediately therein, but upon written petition to the

Health Department there shall be a hearing as soon as possible. The appropriate law enforcement office shall be notified of each establishment that has had its permit to operate suspended and shall enforce that ruling.

Sub-Section 3.4: Reinstatement of Suspended Permits

Any person whose permit has been suspended may at any time make application for a re-inspection for reinstatement of the permit. Within 10 days following receipt of a written request which shall include a statement signed by the applicant that in his opinion the conditions causing suspension of the permit have been corrected, the Health Authority shall make a re-inspection. If the applicant is in compliance with the requirements of this Ordinance, including payment of applicable fees and fines, the permit shall be reinstated.

Sub-Section 3.5 Revocation of Permits

For serious or repeated violations of any of the requirements of this Ordinance, or for interference with the Health Authority in the performance of his/her duties, the permit may be permanently revoked after an opportunity for a hearing has been provided by the Administrator. Prior to such action, the Health Department shall notify the permit holder, in writing, stating the reasons for which the permit is subject to revocation and advising that the permit shall be permanently revoked at the end of five (5) calendar days following service of such notice, unless a request for a hearing is filed with Administrator by the permit holder within such five (5) day period. A permit may be suspended for a cause pending its revocation or a hearing relative thereto.

SECTION 4: PLAN REVIEW

- A.** When a food service establishment or retail food store within Ford County is hereafter constructed or remodeled, or when an existing structure is converted for use as a food service establishment or retail food store, properly prepared plans and specifications for such construction, remodeling, or alteration showing building layout, room arrangement, construction materials of food preparation and serving areas, and the location, type, and size of fixed equipment and facilities, shall be submitted to the Health Authority for approval before beginning such work. New equipment, which is approved for a certain use by the National Sanitation Foundation, shall be automatically approved by the Health Authority. Other applicable equipment or used equipment shall be evaluated or otherwise approved the Health Authority. The Health Authority will provide recommendations and consultation to the owner to prevent any misunderstanding by the owner as to what is required and will prevent errors. The Health Authority shall approve the plans and specifications if they meet the requirements of the Ordinance. No food service establishment shall be constructed, extensively remodeled, or converted except in accordance with plans and specifications approved by the Health Authority.

- B. Whenever plans and specification are required by Section 5(A) of this Ordinance to be submitted to the Health Authority, the Health Authority shall inspect the establishment prior to the start of operations to determine compliance with the requirements of this Ordinance.
- C. The Health Authority may grant a variance modifying or waiving a requirement of this Ordinance or the Illinois Food Code if, in the opinion of the Health Authority, a health hazard or nuisance condition will not result from the variance.
- D. The Health Authority may require establishments to submit HACCP plans in accordance with the Food Code.

SECTION 5: INSPECTIONS

The Health Authority shall inspect each food service establishment and retail food store located in Ford County, Illinois, as specified in the Illinois Administrative Code Chapter 1, Subchapter h, Section 615.310 and any subsequent revisions thereto. Additional inspections of any establishment shall be performed as often as deemed necessary by the Health Authority. Temporary and Seasonal Food Establishments may be inspected as deemed necessary by the Health Authority.

Sub-Section 5.1: Access

The Health Authority, after proper identification, shall be permitted to enter at any reasonable time any food service establishment or retail food store within the County of Ford for making inspections to determine compliance with this Ordinance. The Health Authority shall be permitted to examine the records of the establishment to obtain pertinent information relative to food and supplies purchased, received, or used, pest control services, and persons employed.

Sub-Section 5.2: Re-Inspections

Re-inspections shall be conducted when a food services establishment is found to have repeat priority item(s) observed during a routine inspection. Re-inspections shall also be conducted if during a routine inspection, a food service establishment is found to have priority item(s) and/or priority foundation item(s) observed that cannot be correct at the time of the routine inspection or first follow-up inspection. Re-inspections will not include:

- A. Routine operations inspections
- B. Inspections requested by facility management
- C. Educational visits
- D. Operational equipment checks
- E. Equipment consultations

- F. Construction surveys
- G. Disaster surveys (i.e., fire, flood, power outage)
- H. Foodborne illness investigations
- I. Complaint-based investigations

Sub-Section 5.3: Inspection Records

Whenever an inspection is made, the Health Authority shall record the findings on Illinois Department of Public Health approved inspection form and shall furnish a copy of such inspection report form to the permit holder or the person in charge at the time of the inspection.

Sub-Section 5.4: Issuance of Notices

Whenever the Health Authority makes an inspection and discovers that any of the requirement of this Ordinance have been violated, the Health Authority shall notify the permit holder or person in charge by means of the inspection form and/or other written notice. In such notification, the Health Authority shall:

- A. Set forth the specific violation found.
- B. Establish a specific and reasonable period of time for the correction of the violations in accordance with the following provisions:
 - a. **Priority Items**—Violation(s) noted on the inspection report will require immediate to 72 hours correction. A follow-up inspection will be conducted within one business day after timeframe to ensure correction of the violation(s).
 - b. **Priority Foundation Items and HACCP Plan Deviations**—Violation(s) noted on the inspection report will require correction within 10 days. A follow-up inspection will be conducted within one business after timeframe to ensure correction of the violation(s).
 - c. **Core Items and Other Violations**—Violations noted on the inspection report will require correction y the timeframe noted by the Health Authority but no more than 90 days from the inspection date. Follow-up will be conducted at the next routine inspection.

Alternate Corrective Timeframe—The permit holder may request for an extension of the required corrective timeframe to correct the violation(s). The Health Authority shall review each request to ensure that public health is being protected and notify the requestor in writing or approval or denial. The request shall include:

- i. Date of the proposed violation correction
- ii. Explanation why the original timeframe cannot be met

- iii. Explanation on how public health will be protected during the alternative correction timeline.
- C. State that the failure to comply with any notice issued in accordance with the provisions of this Ordinance may result in immediate suspension of the permit.
- D. State that an opportunity for appeal from any notice or inspection finding will be provided if a written request for a hearing is filed with the Administrator within a specified period of time.

Sub-Section 5.5: Service of Notices

Notices provided for under this section shall be deemed to have been properly served when the copy of the inspection report or other notice has been delivered personally or by mail to the permit holder or person in charge. If the notice is to be sent by mail, it shall be sent to the last known address of the permit holder, certified mail addressee only. A copy of such notice shall be filed with the Health Department.

SECTION 6: EXAMINATION AND CONDEMNATION OF FOOD/EQUIPMENT

- A. Food may be examined or sampled by the Health Authority as often as may be necessary to determine freedom from adulteration or misbranding.
- B. Hold Orders for Food—The Health Authority may, upon written notice to the owner or person in charge, place a hold order on any food which the Health Authority determines or has probable cause to believe to be unwholesome or otherwise adulterated or misbranded. Under a hold order, food shall be permitted to be suitably stored but not served. It shall be unlawful for any person to remove or alter a hold order, notice or tag placed on food by the Health Authority. Neither shall such food or containers thereof be relabeled, repacked, reprocessed, altered, disposed of, or destroyed without permission of the Health Authority, except on an order by a court of competent jurisdiction.
- C. Hold Orders for Equipment—Where equipment used in the preparation of food products is found to be a public health hazard, unsafe, unsuitable for use, or unsanitary, such equipment shall be taken out of use and a hold order placed on said items by the Health Authority. Such equipment will not be altered, disposed of, put back in use, or destroyed without permission of the Health Authority, except on an order by a court of competent jurisdiction.
- D. Post-Hearing Actions—After the owner or person in charge has had a hearing as provided for in this Ordinance, and on the basis of evidence produced at such hearing, or on the basis of its examination in the event a written request for a hearing is not received within ten (10) days, the Administrator may vacate the hold order or may by written notice direct the owner or person in charge of:
 - a. The food which was placed under the hold order to denature or destroy such food or to

bring it into compliance with the provisions of this Ordinance.

- b. The equipment that was placed under the hold order to remove such equipment, destroy such equipment, or bring it into compliance with the provisions of the Ordinance.

Such order shall be stayed if the order is appealed to a court of competent jurisdiction within five days.

SECTION 7: FOOD SERVICE ESTABLISHMENTS OUTSIDE OF FORD COUNTY

Food from food service establishments outside the jurisdiction of the Ford County Health Authority may be sold within the County of Ford if such food service establishments conform to the provisions of this Ordinance or to substantially equivalent provisions. To determine the extent of compliance with such provisions, the Health Authority, prior to issuing a food permit, may accept reports from responsible authorities in other jurisdictions where such food service establishments are located.

SECTION 8: PERSONNEL HEALTH AND DISEASE CONTROL

No person while affected with any disease in a communicable form, a carrier of such disease, or afflicted with boils, infected wounds, sores, diarrhea, or any acute respiratory infection, shall work in any area of the food service establishment in any capacity in which there is a likelihood of such person contaminating food or food-contact surfaces with pathogenic organisms or transmitting disease to other individuals. No person known or suspected of being affected with any such disease or condition shall be employed in such an area or capacity. If the permit holder or person in charge of the establishment has reason to suspect that any employee has contracted any disease in a communicable form or has become a carrier of such disease, he/she shall notify the Health Authority immediately.

SECTION 9: PROCEDURE WHEN INFECTION IS SUSPECTED

When the Health Department has reasonable cause to suspect the possibility of disease transmission from any employee in a food service establishment or retail food store, the Health Authority shall secure a morbidity history of the suspected person or make any other investigations as may be indicated and take appropriate action. The Health Authority may require any or all the following measures:

- A. The immediate exclusion of the employee from all food establishments;
- B. The immediate closure of the establishment until, in the opinion of the Health Authority, no further danger of the disease outbreak exists;
- C. Restriction of the employee's services to some areas of the establishment where no danger of transmitting the disease exists;
- D. Adequate medical and laboratory examination or collection and testing of specimens of the person or other employees.

SECTION 10: HEARINGS

- A. Hearing Before the Administrator**--Any person, affected by any order or notice issued by the Health Authority in connection with the enforcement of any provision of this Ordinance may file in the office of the Health Department a written request for a hearing. The Administrator shall hold a hearing at a time and place designated by him/her within thirty (30) days of the date on which the written request was filed. The petitioner for the hearing shall be notified of the time and place of the hearing not less than five (5) days prior to the date on which the hearing is to be held. Proceedings of the hearing shall be recorded. Within ten (10) days after the date of the hearing, the Administrator shall make a final finding based upon the complete hearing record. The decision shall sustain, modify, or rescind any notice or order considered in the hearing. The Health Department shall furnish a written report of the hearing to the petitioner. Any person aggrieved by the decision of the Administrator may seek relief through a hearing before the Board of Health.
- B. Hearing Before the Board of Health**—Any person aggrieved by the decision of the Administrator rendered as the result of a hearing held in accordance Section 11, A., may file in the office of the Health Department a written request for a hearing before the Board of Health. The time and place of the hearing shall be designated by the Board of Health but shall be within thirty (30) days of the date on which the written request was filed. The petitioner for the hearing shall be notified of the time and place of the hearing, but not less than five (5) days prior to the date on which the hearing is to be held. Proceedings from the hearing shall be recorded. Within ten (10) days after the date of the hearing, the Board of Health shall make a final finding upon the complete hearing record. The decision shall sustain, modify, or rescind any notice or order considered in the hearing. The Health Department shall furnish a written report of the hearing to the petitioner.

SECTION 11: PENALTIES

- A.** Any person who violates any provision of this Ordinance shall be guilty of a misdemeanor and, upon conviction thereof, shall be fined, not more than, \$500.00. In addition, thereto, such persons may be enjoined from continuing such violations. Each day upon which such violation occurs shall constitute a separate offense.
- B.** Every day's violation of the provision of this Ordinance shall constitute a separate offense. The State's Attorney of Ford County shall bring such actions in the name of the People of the State of Illinois or may bring action for an injunction to restrain such violation or to enjoin the operation of any such establishment causing such violation.

SECTION 12: UNCONSTITUTIONAL CLAUSE

Should any section, paragraph, sentence, clause, or phrase of this Ordinance be unconstitutional or invalid for any reason, the remainder of said Ordinance shall not be affected thereby.

SECTION 13: CONFLICT OF ORDINANCE

In any case where a provision of this Ordinance is found to be in conflict with any zoning, building, fire, safety, health ordinance, or code of Ford County existing on the effective of this Ordinance, the provision which, in the judgment of the Health Authority, establishes the higher standard for the promotion and protection of the health and safety of the people shall be deemed to prevail, and such ordinance or codes are hereby declared to be repealed to the extent that they may be found in conflict with this Ordinance.

SECTION 14: EFFECTIVE DATE

This Ordinance shall be in full force and effective January 1, 2019 and adoption as provided by law. The FORD COUNTY FOOD SERVICE ORDINANCE, PASSED, APPROVED, AND ADOPTED on August 12, 1980, May 12, 2014, December 8, 2014, October 12, 2015 is hereby repealed.

Passed, Approved, and Adopted _____, 2018.

Chairman, Ford County Board

President, Ford County Board of Health

Attested: _____
Ford County Clerk

Attested: _____
Public Health Administrator

RESOLUTION 19 -

Resolution Supporting the Re-Alignment of Region 2 (East Central) Economic Development Region and the Addition of Douglas County into LWIA 17.

WHEREAS, the State of Illinois has determined that the Workforce Innovation and Opportunity Act (WIOA) planning regions should align with existing Economic Development Regions; and

WHEREAS, in accordance with WIOA Section 106(a)(2), a single local area of a Local Workforce Investment Area (LWIA) may not be split across two Economic Development Regions; and

WHEREAS, local areas must be contiguous to be an Economic Development Region and effectively align economic and workforce development activities and resources (20 CFR 679.210); and

WHEREAS, Douglas County is both in LWIA 23 and Region 2 (east Central) Economic Development Region, and the other thirteen (13) of the fourteen (14) counties in LWIA 23 are in Region 7 (Southeastern) Economic Development Region; and

WHEREAS, both a representative of the Illinois Department of Economic Opportunity and representatives of the Douglas County Board are in support of moving Douglas County from LWIA 23 into LWIA 17; and

WHEREAS, the movement of Douglas County into LWIA 17 will satisfy a monitoring finding by the U.S. Department of Labor that directs the State of Illinois to identify a regional planning structure that does not result in a single local planning area being split between two regions; and

WHEREAS, the County Board directs the Champaign County Clerk to deliver a copy of this resolution to John Barr, Illinois Department of Commerce and Economic Opportunity, 100 West Randolph, Suite 3-400, Chicago IL 60601.

NOW, THEREFORE, BE IT RESOLVED, the County Board of Ford County hereby authorizes the County Board Chair, in her/his capacity as a member of the Chief Elected Officers for LWIA 17, to support the re-alignment of Region 2 (East Central) Economic Development Region and the addition of Douglas County into LWIA 17.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 10th day of December A.D. 2018.

Chairman of the Ford County Board

ATTEST: _____
Amy Frederick
Ford County Clerk & Recorder

RESOLUTION 19 -

Comp Time Policy

Comp time may be available to full time hourly employees.

Comp time is to be agreed upon by both employee and supervisor as to when it is offered and when it is to be used.

Comp time should be used within 2 pay periods of having worked it.

Comp time can be used when an employee needs some time off when it is desired not to use vacation, sick, or personal time. Comp time can be used in small increments, the least being one hour at a time.

When an employee agrees to work extra time at the pleasure of the supervisor, then it is accumulated at the rate of 1.5 times the time worked. This means that if an employee works for one hour, a total credit of 1.5 hours will be given.

When an employee requests to work comp time to get time off later, then the rate is 1 for 1, so each hour worked for the employees pleasure counts as one hour of comp time.

A maximum of 40 hours can be accumulated by an employee.

More comp time can be accumulated or time to use it may be granted by approval of the Finance committee and then by the County Board.

It is the responsibility of the supervisor (department head) to keep track of its employees comp time.

Passed this 10th day of December, 2018.

Chairman of the Board

ATTEST: _____

Amy Frederick

Ford County Clerk & Recorder



WHEREAS, The County of Ford, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Ford, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

BUTTON TOWNSHIP

PERMANENT PARCEL NUMBER: 12-16-07-277-004

As described in certificates(s) : 003836 sold October 2015

and it appearing to the County Board that it is in the best interest of the County to dispose of its interest in said property.

WHEREAS, Helmuth A Merkel, has bid \$795.00 for the County's interest, such bid having been presented to the County Board at the same time it having been determined by the County Board and the Agent for the County, that the County shall receive from such bid \$282.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$63.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$795.00.

WHEREAS, your County Board recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF FORD COUNTY, ILLINOIS, that the Chairman of the Board of Ford County, Illinois, be hereby authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$282.00 to be paid to the Treasurer of Ford County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

12-18-001

**FORD COUNTY BOARD SPECIFICALLY
OVERVIEW COMMITTEE MINUTES
NOVEMBER 15, 2018**

The Overview Committee met on Thursday, November 15, 2018 at 9:30 A.M. in the Courtroom for the Cash Farm Lease Auction. Then the committee met at 10:22 A.M. in the Small Courtroom in the Courthouse. Those in attendance were: Chairman Otto, Mr. Berger and Mr. Lindgren. Mr. Clark was not present. Those also in attendance were; County Clerk Frederick.

The purpose of the meeting was to hold the auction for the Ford County Farmland Cash Rent and to review the Executive Session Minutes.

Mr. Berger made a motion to approve the Agenda. Mr. Otto seconded it. Voice Vote – Carried

Mr. Lindgren moved to go into Executive Session Pursuant to 5ILCS 120/(c)(21) - to review the closed session minutes. Mr. Berger seconded it. Roll call – unanimous

Went into Executive Session at 10:22 A.M. The following minutes were opened and approved to remain open:

OCTOBER 9, 2017

MARCH 26, 2018

APRIL 9, 2018

The Committee decided that the following minutes needed to remain Closed Permanently:

NOVEMBER 13, 2017

DECEMBER 11, 2017

FEBRUARY 12, 2018

FEBRUARY 22, 2018

MARCH 12, 2018

MAY 14, 2018

JULY 5, 2018 #1 & #2

JULY 9, 2018

AUGUST 9, 2018

AUGUST 13, 2018

SEPTEMBER 10, 2018 #1 & #2

NOVEMBER 12, 2018

Mr. Otto moved to come out of Executive Session. Mr. Berger seconded it. Roll Call – unanimous. Came out of Executive Session at 10:33 A.M.

Mr. Berger moved to adjourn. Mr. Lindgren seconded it. Roll Call – unanimous. Adjourned at 10:34 A.M.

Respectfully Submitted,

Amy Frederick
Ford County Clerk & Recorder

**FORD COUNTY BOARD SPECIFICALLY
INSURANCE & PERSONNEL COMMITTEE MEETING MINUTES
NOVEMBER 28, 2018**

The Insurance & Personnel Committee met on Wednesday, November 28, 2018 at 7:00 P.M. in the Small Courtroom in the Courthouse. Those in attendance were: Chairman McQuinn, Mr. Nuss and Mr. Ferguson. Also in attendance were Mr. Berger, Mr. Lindgren, Cindy Ihrke, applicant Terry Whitebird and Clerk Frederick. Mr. Johnson and Dr. Ray were not in attendance.

Mr. Nuss made a motion to approve the Agenda. Mr. Ferguson seconded.

Voice Vote – Carried

The Committee reviewed and discussed the one application submitted for the EMA position. Then the committee spoke with the applicant, Mr. Terry Whitebird. Mr. Whitebird discussed his experience and knowledge for the position handing out certificates of completion to be viewed by the committee. Mr. Whitebird stated he is currently volunteering with the Iroquois County and City of Paxton Emergency response teams. Mr. Ferguson went over the small budget for the position and all the expectations for the position were discussed with the applicant as well. Mr. Whitebird would like to combine training with other nearby surrounding counties. Mr. Whitebird is a certified grant writer.

At 7:44 P.M. Mr. McQuinn stated there was a need to go into Executive Session Pursuant to 5ILCS 120/2 (c)(1) for Personnel Reasons. Mr. Nuss made the motion to go into executive session. Mr. Ferguson seconded it.

Voice Vote – Carried

At 8:06 P.M. Mr. Nuss made the motion to come out of executive session. Mr. Ferguson seconded it.

Voice Vote – Carried

After exiting executive session the committee discussed how to get the county accredited again and discussed that a job description and structure of the position needs to be written up according to law for this position. Chairman McQuinn stated he will look into the references attached with Mr. Whitebirds' application. There was also a brief discussion on where to place the office of the new EMA Director.

Mr. Nuss made the motion to adjourn. Mr. Ferguson seconded.

The meeting adjourned at 8:43 P.M.

Respectfully Submitted,

Amy Frederick
Ford County Clerk & Recorder

**FORD COUNTY BOARD SPECIFICALLY
OVERVIEW COMMITTEE MINUTES
NOVEMBER 29, 2018**

The Overview Committee met on Thursday, November 15, 2018 at 9:30 A.M. in the Courtroom for the Cash Farm Lease Auction. Then the committee met at 10:22 A.M. in the Small Courtroom in the Courthouse. Those in attendance were: Chairman Otto, Mr. Berger and Mr. Lindgren. Mr. Clark was not present. Those also in attendance were; County Clerk Frederick.

The purpose of the meeting to review the Executive Session Minutes.

Mr. Lindgren made a motion to approve the Agenda. Mr. Berger seconded it. Voice Vote – Carried

Mr. Berger moved to go into Executive Session Pursuant to 5ILCS 120/(c)(21) - to review the closed session minutes. Mr. Lindgren seconded it. Voice Vote – Carried

Went into Executive Session at 9:25 A.M. The following minutes were opened and approved to remain Closed Permanently:

JUNE 21, 2016
MARCH 26, 2018
NOVEMBER 15, 2018

Mr. Berger moved to come out of Executive Session. Mr. Lindgren seconded it. Voice Vote – Carried

Came out of Executive Session at 9:27 A.M.

At 9:28 A.M. Mr. Berger moved to adjourn; Mr. Otto seconded it. Voice Vote – Carried
Respectfully Submitted,

Amy Frederick
Ford County Clerk & Recorder

FORD COUNTY BOARD MINUTES

NOVEMBER 12, 2018

A. CALL TO ORDER:

The County Board of Ford County met pursuant to adjournment in the Ford County Board Room of the Ford County Jail in Paxton on Monday, November 12, 2018 at 7:00 p.m. The meeting was called to order by County Board Chairman, Randy Berger.

B. ROLL CALL:

The roll call showed the following board members in attendance: Dr. Bernadette Ray, Jon Clark, Jason Johnson, Randy Ferguson, Gene May, Tom McQuinn, Chase McCall, Floyd Otto, Tim Nuss, Robert Lindgren and Chairman Berger. Mr. Hastings was seated at 7:07 P.M. by Mr. Ferguson and seconded by Mr. Johnson.

C. PROCLAMATION:

Sheriff Doran

D. PLEDGE TO THE FLAG AND INVOCATION:

Mr. Otto

E. APPROVAL OF THE BOARD AGENDA:

Mr. Berger made the motion to move a Resolution Accepting a 3 year bid from WIPFLi LLP CPA's and Consultants as Ford County Auditors from R. New Business to under O. – II. Finance and under R. New Business setting a Special County Board Meeting and recognizing members leaving the county board. Mr. Otto made a motion to approve the revised Agenda. Dr. Ray seconded it.
Voice Vote – Carried

F. APPROVAL OF MINUTES:

Mr. Lindgren moved to approve the October 8, 2018 Board Minutes. Mr. Clark seconded it.
Voice Vote – Carried

G. COMMUNICATIONS:

Clerk Frederick thanked board members Mr. McQuinn, Mr. May, Mr. McCall, Mr. Lindgren and Mr. Otto for their help on election night. Looking back on results from 2005 forward, this was the largest mid-term turn out at 57.25% unofficially. Clerk Frederick mentioned that extra precautions were taken due to recent cyber security issues with a nearby county. Also, Clerk Frederick set the County Board Organizational Meeting for Monday, December 3, 2018 at 7:00 P.M.

H. COMMENTS FROM THE FLOOR:

Citizen of Ford County spoke to the board about certain concerns with the Windfarm Ordinance.

I. REPORT OF PROBATION OFFICER:

The board briefly went through the Probation report.

J. REPORT OF CIRCUIT CLERK:

Circuit Clerk Kim Evans briefly went through her report.

K. REPORT OF THE TREASURER:

Treasurer Shoemaker briefly discussed that her office has finished the tax sale and they're working on the 3rd distribution.

L. OPPORTUNITY FOR OTHER DEPT. HEADS TO ADDRESS THE BOARD:

Sheriff Doran mentioned the shredder truck will be here Wednesday, November 14, 2018 for department heads that have received prior approval from the State of Illinois and the Ford County Board.

M. APPROVAL OF ALL DEPT. HEAD REPORTS:

ASSESSMENTS, CIRCUIT CLERK, CORONER, COUNTY CLERK, EMA, HIGHWAY, HOUSING, PROBATION, PUBLIC HEALTH, SHERIFF, TREASURER, ZONING AND 911.

Mr. Otto moved to approve all Department Head reports. Mr. Nuss seconded it.

Voice Vote – Carried

N. CHAIRMAN REPORT:

Mr. Berger stated he had been attending meetings and filling out paperwork.

O. VERBAL COMMITTEE REPORTS:

I. Environment

II. Finance

Mr. McCall moved to **approve payment of the General Fund bills**. Mr. Ferguson seconded it.

Roll Call – Unanimous

Mr. McCall stated that the budget only has a negative of around \$6,000 and that is due to Department head responsible spending, the Sheriff boarding more prisoners, the Circuit Clerk collecting past due fees and the State's Attorney's revenue. Last year the board passed a budget with a negative \$350,000. Greg Perkinson Ford County Engineer mistakenly left out a carryover in his dedicated funds which he needs for next Fiscal year.

Mr. McCall made the motion to **adopt Resolution 18 – 85 (Annual Budget & Appropriation Ordinance for FY 2019)** and adding in the Highway Department's carryover.

Mr. May seconded it.

Roll Call – Unanimous

Mr. McCall made the motion to **adopt Resolution 18 – 86 (Amending the Circuit Clerk's Salary)**. Mr. Ferguson seconded it.

Roll Call - Unanimous

Mr. McCall made the motion to **adopt Resolution 18 – 87 (Salary increases for certain Dept. Heads and hourly employees)**. Mr. Otto seconded it.

Roll Call - Unanimous

Mr. McCall made the motion to **adopt Resolution 18 – 88 (Salary increases for Probation Officers)**. Mr. Ferguson seconded it.

Roll Call - Unanimous

Mr. McCall made the motion to **adopt Resolution 18 – 89 (State's Attorney Appellate Prosecutor)**. Mr. Hastings seconded it.

Roll Call - Unanimous

Mr. McCall made the motion to **adopt Resolution 18 – 90 (Public Defender's Salary)**.

Dr. Ray seconded it.

Roll Call - Unanimous

Mr. McCall made the motion to **adopt Resolution 18 – 91 (Accepting a 3 year bid from WIPFLI LLP CPA's and Consultants as the Ford County Auditor)**. Mr. Ferguson seconded it.

Roll Call - Unanimous

III. Highway

Mr. Otto moved to **approve payment of the Highway bills**. Mr. Lindgren seconded it.

Roll Call – Unanimous

Mr. Otto made the motion to **adopt Resolutions 18 – 92 through 18 -94 (Agreements with Button, Mona and Rogers Road Districts for snow removal)**. Mr. Lindgren seconded it.

Roll Call - Unanimous

IV. Insurance & Personnel

V. Overview/Legislation

Mr. Otto stated that the Cash Rent Farm Auction will be held Thursday, November 15, 2018 @ 9:30 A.M. in the large courtroom in the courthouse.

VI. Sheriff

Mr. Lindgren moved to **approve payment of the Sheriff, County Housing, EMA & Coroner bills**. Mr. McQuinn seconded the motion.

Roll Call – Unanimous

Mr. Lindgren made the motion to **adopt Resolution 18 – 95 (Allowing the Sheriff to replace a full-time road deputy)**. Dr. Ray seconded it.

Roll Call - Unanimous

Mr. Lindgren made the motion to **adopt Resolution 18 – 96 (Allowing the Sheriff to shred certain documents approved by the State of Illinois)**. Mr. Otto seconded it.

Voice Vote - Carried

VII. Approval of Committee Meeting Minutes:

Mr. Otto moved to approve all Committee Minutes. Mr. Johnson seconded the motion.

Voice Vote – Carried

P. SPECIAL ASSIGNMENTS:

1. Mobile Region 8

Doran/Lindgren

2. Union Affairs

McQuinn

3. 708 Board

Dr. Ray

4. WIA

Berger/Lindgren

5. Ford Public Health Dept.

Berger

Lana Sample spoke to the board about the GATA grant audit and she stated that more information will be coming soon. A new Food Ordinance will be submitted next month.

6. Regional Office of Education

Berger

Mr. McCall attended a meeting and the shortage of teachers was discussed and there are currently 28 unfilled positions in the area.

7. 9-1-1

Johnson

Next meeting will be Wednesday at 7 P.M. in Piper City.

8. Zoning

Hastings

9. CIRMA

Nuss

10. Extension

Johnson

Next meeting will be January 14, 2019 at 6 P.M. in Rantoul.

11. E.M.A./LEPC

Berger

Looking to hire someone to fill this position.

12. Information Technology

Nuss

Mr. Nuss is still working with MCS on disaster recovery.

Q. OLD BUSINESS:

R. NEW BUSINESS:

Mr. May mentioned that the current renter on one of the Ford County Farms has trimmed some trees that are now dying, that needs to be addressed soon.

Mr. Nuss made the motion to **adopt Resolution 18 - 97 (Setting a Holiday Schedule for FY 2019)**. Mr. Otto seconded it.

Voice Vote – Carried

Mr. McQuinn made the motion to **adopt Resolution 18 – 98 (Setting County Board Meetings for FY 2019)**. Mr. Nuss seconded it. Voice Vote – Carried

Mr. Ferguson made the motion to **adopt Resolution 18 –99 (Regarding Public Speaking)**.
Mr. Lindgren seconded it. Roll Call – 8 – Ayes, 4 - Nays
8 – Ayes – 4 Nays (Nays – Clark, May, McQuinn, Nuss)

Mr. Clark made the motion to **adopt Resolution 18 – 100 (Appointing 3 members to the ETSB)**. Mr. Otto seconded it. Voice Vote – Carried

There was a discussion on when to have a Special Board meeting for the Windfarm Ordinance. After discussion Mr. McQuinn made the motion to hold a Special County Board meeting in the Large Courtroom on Tuesday, December 4, 2018 at 6:00 P.M. Mr. Nuss seconded it.

Roll Call – 8 – Ayes, 1 - Nays, 2 – Pass, 1 - Abstain
(Nay – Johnson, Passes – Hastings & Otto, Abstain - Berger)

Chairman Berger recognized the following county board members leaving the board and presented them with a Certificate of Appreciation: Mr. Clark – for a 4 year term, Mr. Hastings – for an 11 year term, Mr. Otto – for a 24 year term and Clerk & Recorder Frederick presented Chairman Berger with a Certificate of Appreciation – for a 12 year Term. Mr. Berger then stated it has been a pleasure to work with great board members through the years and wishes luck to the future board.

S. EXECUTIVE SESSION:

At 8:20 P.M. Mr. Berger stated there is a need to go into Executive Session pursuant to 5ILCS 120/2(c)(1) Personnel reasons. Mr. McQuinn seconded it.

At 8:35 P.M. Dr. Ray made the motion to come out of Executive Session. Mr. Johnson seconded it.

T. ADJOURNMENT:

Mr. Johnson moved to adjourn; Mr. Berger seconded the motion.
The meeting ended at 8:36 P.M.

U. PROCLAMATION:

There will be an Organizational meeting held on Monday, December 3, 2018 at 7:00 P.M. in the Small Courtroom and a Special County Board Meeting held Tuesday, December 4, 2018 at 6:00 P.M. in the Large Courtroom at the Courthouse.

The next monthly meeting will be Monday, December 10, 2018 at 7:00 P.M.

Respectfully Submitted,
Amy Frederick, County Clerk

Approved _____