

RESOLUTION 20 - 23

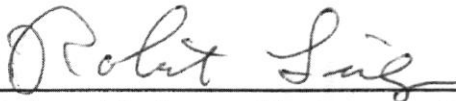
WHEREAS, is it necessary for Department Heads to get prior approve before destroying and or removal of County property, records and or documents; and

WHEREAS, Department Heads must first apply to the State of Illinois first and properly receive approval of destroying certain records and or documents; and


BE IT RESOLVED, that the Ford County Public Health Department's Office successfully sought approval from the State of Illinois in October and December, 2019 to properly destroy certain records and or documents; and

THEREFORE BE IT NOW RESOLVED, that the Ford County Public Health Department's Office sought approval from the Ford County Finance Committee and the Ford County Board to destroy records approved for destruction by the State of Illinois.

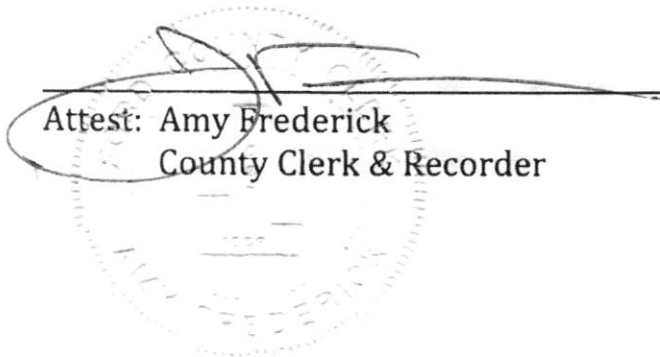
March 18, 2020
~~March 9, 2020~~



Robert Lindgren, Chairman of the Board



Attest: Amy Frederick
County Clerk & Recorder



RECORDS DISPOSAL CERTIFICATE

APPLICATION #: 17:138

TO: Local Records Commission
Margaret Cross Norton Building
Springfield, IL 62758
217-782-7075

COUNTY: FORD

RECEIVED

FROM: Ford County Public Health
Agency Division

ADDRESS: 255 N. Taft St.

Street, P.O. Box

Paris, IL 60957

City, ZIP Code

TELEPHONE: (217) 379-9281

CONTACT: Page Eads

Directions:

1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

OCT 15 2019

LOC. REC. COMM

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
302	Grant Records	07/01/14-06/30/16 ✓	1.5
401	Client Case File (Adult and Minor Home Health Care)	07/01/14-12/30/15	19
501	W.I.C. Control Total and W.I.C. Coupon Stubs	07/01/14-10/01/15 ✓	1.0
502	W.I.C. Food Instrument Transmittal Logs	07/01/14-10/01/15 ✓	1.0
102	Applications for Employment	07/01/14-06/30/17 ✓	0.25

DISPOSITION APPROVED

** AS Amended **

22.75 cu ft

If any of the above records are filmed, I hereby certify that the film on which the records were reproduced complies with the standards given in Sections 4000.50 and 4000.60 of the Regulations of the Local Records Commission. If records are digitized, I certify that the original is reproduced accurately and legibly in all details in a medium that does not permit additions, deletions, or changes to the images.

I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after

12-10-19

Page Eads
Signature

10-9-19
Date

Page Eads, Financial Coordinator
Print Name and Title on line above

(Signature required only if records have been microfilmed or digitized)

Prepared by: Page Eads

RECORDS DISPOSAL CERTIFICATE

APPLICATION #: 17:138

TO: Local Records Commission
Margaret Cross Norion Building
Springfield, IL 62756
217-782-7075

COUNTY: Ford

RECEIVED

FROM: Ford County Public Health
(Agency Division)

ADDRESS: 235 N. Taft St.
(Street, P.O. Box)
Daxton, IL 60957
(City, ZIP Code)

Directions:

1. Fill in all blanks and columns.
2. Sign and send certificate to above address thirty (30) days prior to disposal date.
3. Retain records until approved copy is returned.

JAN 13 2020

CONTACT TELEPHONE: 217, 379-9881

LOC. REC. COMMI.

CONTACT EMAIL: peads@fordcountyphd.org

APPLICATION ITEM NO.	RECORD SERIES TITLE	INCLUSIVE DATES	VOLUME OF RECORDS (Cu. Ft. or MB/GB)
401	Client Case File	1999-2013	15

DISPOSITION APPROVED

If any of the above records are microfilmed, I hereby certify that they have been reproduced in compliance with standards given in Sections 4000.50 and 4500.50 of the Regulations of the Local Records Commissions.

If the records are digitized, I certify that they have been reproduced in compliance with standards given in Sections 4000.70 / 4500.70 and will be maintained in compliance with standards given in Sections 4000.80 / 4500.80 of the Regulations of the Local Records Commissions.

I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after:

2-10-20 M.G.

Page Eads 12-10-19

Page Eads, Financial Coordinator
Print name and title on line above

Prepared by: Page Eads

(Signature required only if records have been microfilmed or digitized)