

UPCOMING MEETINGS

Tuesday, April 7, 2020

7:00 A.M. Highway Committee Meeting – Highway Department in Roberts

Wednesday, April 8, 2020

9:00 A.M. Sheriff Committee Meeting – Sheriff's Boardroom

Thursday, April 9, 2020

8:30 A.M. Finance Committee Meeting – Small Courtroom in Courthouse

Monday, April 13, 2020

7:00 P.M. County Board Meeting – Sheriff's Boardroom



Ford County Coroner's Office

200 W. State

Paxton, IL 60957

1-217-379-9411 Office

Richard Flessner
Coroner

MONTH END REPORT FEBRUARY 2020

TOTAL DEATH INVESTIGATIONS	13
TOTAL RESIDENT DEATHS	7
TOTAL NON-RESIDENT DEATHS	6
Past Inquires or <u>Inquests</u> Pending	0
Inquires Pending this month	0
1) Natural Death Investigations	13
2) Undetermined Death	0
3) Suicide	0
4) Homicide	0
5) Accidental Death	0
5a) Accidental Motor Vehicle Death	0
5b) Accidental Drug or Alcohol Death	0
AUTOPSIES	0
TOXICOLOGY	0
EXTERNAL EXAMINATIONS	0
HOSPICE CASE	9
INQUESTS CONDUCTED	0
CREMATION PERMITS INVESIGATED AND ISSUED	4
NOTIFICATIONS FOR OTHER COUNTIES	0
ORGAN & TISSUE DONATION	0
INVESTIGATIONS RETURNED TO THE MEDICAL PROFESSION	0
CREMATION PERMIT FEES RECIEVED	\$100.00
REPORT FEES	0.00
MISC.FEES (Grant)	0.00
TOTAL REVENUE	<u>\$100.00</u>

RESPECTFULLY SUBMITTED,

RICHARD FLESSNER
FORD COUNTY CORONER

COUNTY CLERK & RECORDER'S OFFICE

To the Chairman of the County Board of Ford County:

I, Amy Frederick, County Clerk and Recorder, in and for the County of Ford and State of Illinois, respectfully present the following report of all the fees and emoluments of my office, for the month of **FEBRUARY 2020** and during the month where I state the gross amount of all fees.

COUNTY CLERK

REVENUE FOR THE MONTH	RECORDING FEES	VITAL RECORDS	MISC FEES	COUNTY TAX STAMPS 1/3	TAX CLERK FEES	COUNTY CLERK REVENUE	DEDICATED FUNDS AUTO REC. FEE (RSSA)	DEDICATED FUNDS AUTO VITAL FEE (VRSSA)	DOMESTIC VIOLENCE FUND (DVF)	GIS	RENTAL HOUSING SURCHARGE (RHSP)	DSC	DELINQUENT TAXES COLLECTED
Dec-19	4,959.00	1,793.00	2,659.50	6,213.50	1,806.00	17,431.00	2,636.00	454.00	10.00	2,669.00	1,602.00	608.00	46,977.49
Jan-20	4,368.00	1,993.00	4,232.45	1,622.25	2,752.00	14,967.70	2,296.00	418.00	25.00	2,346.00	1,422.00	376.00	43,028.38
Feb-20	4,386.00	2,040.00	1,584.25	4,868.75	1,118.00	13,997.00	2,344.00	450.00	5.00	4,218.00	1,476.00	480.00	23,294.48
Mar-20						0.00							
Apr-20						0.00							
May-20						0.00							
Jun-20						0.00							
Jul-20						0.00							
Aug-20						0.00							
Sep-20						0.00							
Oct-20						0.00							
Nov-20						0.00							
MID-YEAR	13,713.00	5,826.00	8,476.20	12,704.50	5,676.00	46,395.70	7,276.00	1,322.00	40.00	9,233.00	4,500.00	1,464.00	113,300.35
TOTAL	13,713.00	5,826.00	8,476.20	12,704.50	5,676.00	46,395.70	7,276.00	1,322.00	40.00	9,233.00	4,500.00	1,464.00	113,300.35

35.69% = Percent of estimated revenue generated for year to date.

Total County Clerk Receipt \$ 183,531.05

Dedicated Funds = \$ 8,598.00

Total estimated revenue = \$ 130,000.00

Actual office revenue = \$ 46,395.70

STATE OF ILLINOIS }
COUNTY OF FORD }

I, Amy Frederick, do solemnly swear that the foregoing account is in all respects just and true according to the best of my knowledge and belief, and that I have neither received directly or indirectly nor directly or indirectly agreed to receive or be paid for my own or another's benefit, any money, article or consideration than therein stated, nor am I entitled to any fee or emolument for the period therein mentioned, other than those specified.

Submitted this 2nd day of March 2020.

Ford County Clerk & Recorder



FORD COUNTY
OFFICE OF EMERGENCY MANAGEMENT
200 W State Street Room B-5
Paxton, IL 60957
Phone 217-379-9415



Activity Report for 01 Feb. 2020 to Feb. 28, 2020

04 February 2020 Ford County Highway Meeting (Roberts)
Starcom 21 State Radio Drill (Paxton)

05 February 2020 Sheriffs Committee Meeting (Paxton)
Statewide Terrorism Intelligence Center (STIC) webinar (Paxton)
Ford County EMA Meeting (Paxton)

10 February 2020 Met w/ People's Gas Representative (Paxton)

11 February 2020 Met w/ Paxton EMA & Paxton City Council EMA Committee (Paxton)

12 February 2020 STIC Emergency Services Webinar (Paxton)

18 February 2020 Met w/ Township Commissioners

19 February 2020 School Sheltering Plan Meeting (Paxton)

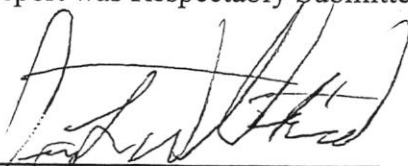
20 February 2020 Attended IEMA Region 7 Meeting at ILEAS (Urbana)

28 February 2020 FCEMA Hosted a Volunteer & Donation Management Class

Notes:

EOP revision work continues.
Working on Memorandum of Understandings
Working on County Sheltering plan w/ Townships and Schools
Working on updating Fire Department Resource list.

This report was Respectably Submitted By:

X 

Terry L. Whitebird
Ford County EMA

Monthly Report to the Ford County Board
On Activities at the Highway Department
March 2020

The Ford County Highway Department completed the following activities during the month February 2020.

Engineering Division

- Entered claims and allotments to various county and township funds.
- Assisted Maintenance Division.
- Worked on 2020 County and Township MFT contracts.
- Conducted 2020 Township MFT Letting.
- Attended training on IDOT Construction Management software in Ottawa.

Maintenance Division

- Performed maintenance and repair on County owned equipment.
- Conducted routine inspection and maintenance of roads, entrances, shoulders and signs on county system.
- Removed snow from County Roads.

County Engineer

- Attended Township Commissioners Meeting at Button Township.
- Met with Attorney and Township Commissioners to discuss APEX Road Use Agreement.

O. III

Ford County Highway Committee Minutes

The Ford County Highway Committee met on March 3, 2020, at the Ford County Highway Department in Roberts, Illinois.

Present at this regular scheduled meeting were committee members Tim Nuss, Chuck Aubry, Ann Irhke, Jason Johnson. County Board Chairman Robert Lindgren, Terry Whitebird, County Engineer Greg Perkinson were also present. Mr. Nuss called the meeting to order at 7:00 a.m.

Mr. Nuss moved to accept the Agenda. Seconded by Mrs. Irhke. Motion passed.

First on the agenda was the review of the February minutes. Mr. Nuss moved and Mr. Aubry seconded the motion that they be approved as amended. The motion carried.

There was no public comment.

Mr. Whitebird discussed progress on the County Emergency Operations Plan. Discussions are being held with the schools and the townships for sheltering plans.

Mr. Whitebird has sent a letter to the Emergency Response agencies in the county requesting an inventory of equipment and personnel available. The States Attorney is working on a Memorandum of Understanding for cooperation and assistance between agencies.

February bills were read and presented by Mr. Perkinson. Mr. Nuss moved and Mrs. Irhke seconded the motion to approve the bills and present to the full board. The motion carried.

The committee then reviewed the fund balance report and the highway appropriations and expenses report.

Under old business the following items were discussed:

Mr. Perkinson informed the committee of the activities at the County Highway Department during the month of February and will provide a written report for the full board.

A draft version of the Road Use Agreement for the Ford Ridge Wind Farm has been submitted to APEX.

Mr. Perkinson will meet with the Illinois State Water Survey to review comments on the Ford County Flood Insurance Rate Map.

New Business:

Mr. Perkinson discussed the options for replacing the copy machine.

Mr. Perkinson presented the Resolution for Federal Participation on Loda Lake Road Bridge. Jason Johnson moved and Ann Irhke seconded to present to full board for approval. Motion passed.

Mr. Perkinson presented the Resolution to Accept the Low Bids for Motor Fuel Tax Maintenance Projects. Tim Nuss moved and Jason Johnson seconded to present to full board for approval. Motion passed.

Having no further items to discuss, Mr. Aubry moved to adjourn at 8:15 am, seconded by Mr. Johnson. The motion carried.

FORD COUNTY PROBATION AND COURT SERVICES

Stats for February 2020

ADULTS

<u>Active Caseload</u>		<u>Administrative Cases</u>		<u>Active Caseload</u>		<u>Administrative Cases</u>	
Felony Cases	103	Active	45	Felony Cases	92	Active	50
Misdemeanors	66	Warrants	98	Misdemeanors	87	Warrants	97
DUI Cases	76	TOTAL	143	DUI Cases	73	TOTAL	147
Traffic Cases	27			Traffic Cases	58		
TOTAL	272			TOTAL	310		

JUVENILES:

<u>Active Caseload</u>		<u>Administrative Cases</u>		<u>Active Caseload</u>		<u>Administrative Cases</u>	
Probation	1	Active	1	Probation	5	Active	2
Cont'd Supervision	7	Inactive	0	Cont'd Supervision	14	Inactive	0
Informal	0	TOTAL	1	Informal	0	TOTAL	2
Other	0			Other	0		
TOTAL	8			TOTAL	19		

PUBLIC SERVICE:

<u>Adults</u>		<u>Juveniles</u>		<u>Adults</u>		<u>Juveniles</u>	
Cases	130	Cases	6	Cases	153	Cases	13
Hours	17095	Hours	245	Hours	20524	Hours	748
TOTAL CASES:	166			TOTAL CASES:	166		
TOTAL HOURS:	17340			TOTAL HOURS:	21272		

RESTORATIVE JUSTICE / DIVERSION:

Intakes this month 0
Cases reviewed this month 0
Active Conference/Diversion Cases 0 Restorative Justice / 0 Diversion

INVESTIGATIONS:

PSI's ordered 0 PSI's completed 6
Record Checks completed 0

INTAKES:

Adults: 13 Juveniles: 0

ELECTRONIC MONITORING / GPS:

Adults: 2 Juveniles: 0

CONTACTS FROM POLICE AND / OR CLIENTS AFTER HOURS:

Police 1 Clients 7

HOME / SCHOOL VISITS CONDUCTED DURING THE MONTH:

Home: 7 School 2

RESTITUTION / COMMUNITY SERVICE COMPLETED:

Restitution collected this month 6551.48

Community Service collected:

Adults: 21 Juveniles: 0

COMMUNITY MEETING ATTENDED THIS MONTH:

Ford County Board Meeting IPCSA Region Meetings

Ford County Drug Court

TRAININGS / PRESENTATIONS COMPLETED DURING THIS MONTH:**TOTAL NUMBER OF HOURS WORKED OUTSIDE MON. - FRI. 8:30 - 4:30:** 12

<u>OFFICER CASELOAD</u>	<u>ADULTS</u>	<u>JUVENILES</u>	<u>PRE-TRIAL</u>
Drug Court	1	0	
Jennifer Anderson	71	5	
Rocky Marron	97	0	
Ellen Maxey	6	0	99
Ariel Ochoa	111	3	
Suzie Shell	17	0	
Warrant Status	114	1	

INTAKES THIS MONTH:

<u>Adult:</u>		<u>Juvenile:</u>	
Felony Cases	2	Probation	0
Misdemeanors	5	Cont'd Supervision	0
DUI Cases	6	Informal	0
Traffic Cases	0	Other	0
TOTAL	13	TOTAL	0

CONFINEMENTS:

Juvenile Detention	0		
IDOC Commitments	2		
Group Home		Adults: 0	Juveniles: 0
Residential Substance Abuse Treatment:		Adults: 3	Juveniles: 0

ADULT PROGRAMS ORDERED THIS MONTH:**COMPLETED THIS MONTH:**

Alcohol / Substance Abuse Assessment	3	3
DUI Assessment	4	4
Alcohol / Substance Abuse Treatment	0	0
DUI Education / Treatment	4	4
Victim Impact Panel	4	0
Cognitive Classes	4	1
Anger / Domestic Abuse Classes	0	3
Mental Health	1	1
Sex Offender Treatment	0	0
Parenting Classes	0	1
Psychiatric / Psychological Assessment	0	0
Traffic School	0	0

Ford County Public Health Department

County Board Report

February 2020 Statistics

Administration

Going through documents on external hard drive

Computer systems received a virus--increasing IT system protection

Community Health

Immunizations:

Flu	0
Child	14
Adult	1
Lead Screening	13
Pregnancy test	1
Paternity test	1
TB skin tests	6
Blood Pressure checks	2

Vision screens	1
Hearing screens	1

Environmental Health

Inspections:

Food	18
Well	
Septic	
Birds submitted	0
Radon kit	3
Water sample kits	3

Investigations:

Animal bites/Rabies	0
Chlamydia	1
Hepatitis C	1
Campylobacteriosis	1

Kempton Clinic:

Seniors served	22
Home visits	1
Phone visits	8

Smoke Free Illinois Act:

Inspections	24
Passed	24

Senior Programs

Senior Information Services

Over 60 clients	52
Under 60 clients	5
Total contacts	104

Adult Protective Services

Over 60 reports	1
Under 60 reports	0
Self-Neglect reports	0
Open cases	13

Community Care Program

Current clients	124
Nursing home screens	12

Additional Activities

Working on upgrading some computers due to a couple programs updating their systems

Ford County Public Health Department
Transaction Report
February 1-21, 2020

CASH

Payables Account

Date	Num	Name	Memo/Description	Amount
Beginning Balance				
02/20/2020	3114	Paxton IGA	APS M TEAM	-17.23
02/20/2020	3104	Ford County Treasurer	Payroll Reimbursement	-19,626.23
02/20/2020	3097	Christina Wallace	Mileage	-18.98
02/20/2020	3103	Elson's Paxton Sanitary	Garbage	-34.25
02/20/2020	3107	Karli Eastin	Mileage	-41.40
02/20/2020	3119	School Health	Hearing Machine repair	-45.00
02/20/2020	3120	Stan Daro	Mileage	-48.30
02/20/2020	3098	City of Paxton	Water	-53.14
02/20/2020	3113	Page Eads	Mileage	-54.05
02/20/2020	3115	Paxton Pest Solutions	Pest Control	-65.00
02/20/2020	3112	Nicor	Gas	-78.68
02/20/2020	3108	Lana Sample	Mileage	-94.88
02/20/2020	3121	USPS	postage	-95.00
02/20/2020	3116	PDC Laboratories, INC	Water Test	-105.00
02/20/2020	3099	Danielle Walls	Mileage	-120.20
02/20/2020	3102	East Central Illinois Area Agency on Aging	CSD Login	-153.00
02/20/2020	3095	Brandi Williams	Mileage	-155.25
02/20/2020	3105	Gibson Teldata, Inc	Phone Maintenance	-165.00
02/20/2020	3094	Ameren Illinois	Electric	-179.80
02/20/2020	3096	CDS Office Technologies	Copier Services	-189.62
02/20/2020	3118	Quill	Office Supplies	-196.91
02/20/2020	3100	Diane Tavenner	Mileage	-202.98
02/20/2020	3110	Mediacom	Phone	-204.08
02/20/2020	3106	Kami Kimmel	Mileage	-330.05
02/20/2020	3111	Nancy Mandamuna	Mileage	-355.93
02/20/2020	3101	Don McCall	Mileage	-390.43
02/20/2020	3117	Quality Plumbing	SIS One time	-500.00
02/20/2020	3129	COLES COUNTY COUNCIL ON AGING-LIFESPAN	SHIP SUB GRANT	-626.66
02/20/2020	3127	Chelp	SHIP SUB GRANT	-649.46
02/20/2020	3134	MACON COUNTY HEALTH DEPARTMENT	SHIP SUB GRANT	-764.37
02/20/2020	3139	Senior Resource Center at Family Service (Douglas)	SHIP SUB GRANT	-824.62
02/20/2020	3128	CHESTER P SUTTON COMMUNITY CENTER	SHIP SUB GRANT	-1,131.92
02/20/2020	3140	SENIOR RESOURCE CENTER OF FAMILY SERVICE	SHIP SUB GRANT	-1,149.01
02/20/2020	3131	Decatur Catholic Charities	SHIP SUB GRANT	-1,430.44
02/20/2020	3126	CCSI-SHELBY COUNTY	SHIP SUB GRANT	-1,583.75
02/20/2020	3133	LIFE CENTER OF CUMBERLAND COUNTY	SHIP SUB GRANT	-1,622.00
02/20/2020	3122	Advocate BroMenn	SHIP SUB GRANT	-1,707.68
02/20/2020	3137	OSF HEART OF MARY MEDICAL CENTER	SHIP SUB GRANT	-1,778.67
02/20/2020	3125	CCSI-MCLEAN COUNTY	SHIP SUB GRANT	-1,938.50
02/20/2020	3132	DECATUR-MACON COUNTY SENIOR SERVICES	SHIP SUB GRANT	-2,158.29
02/20/2020	3136	NORMAL TOWNSHIP (ARC)	SHIP SUB GRANT	-2,184.93
02/20/2020	3123	CCSI-DEWITT COUNTY	SHIP SUB GRANT	-2,266.00
02/20/2020	3141	VOLUNTEER SERVICES OF IROQUOIS COUNTY	SHIP SUB GRANT	-2,337.00
02/20/2020	3138	PIATT COUNTY NURSING HOME	SHIP SUB GRANT	-2,879.01
02/20/2020	3124	CCSI-LIVINGSTON COUNTY	SHIP SUB GRANT	-3,013.28
02/20/2020	3135	MID ILLINOIS SR. SERVICES-MOULTRIE	SHIP SUB GRANT	-3,094.00
02/20/2020	3130	CRIS HEALTHY AGING CENTER, INC	SHIP SUB GRANT	-4,541.50
02/20/2020	3109	MCS Office Technologies	Computer Services	-5,932.69
02/21/2020	306	MWAARST	Radon Conference	-85.00



**FORD COUNTY SHERIFF'S OFFICE
FEBRUARY 2020
ACTIVITY SUMMARY REPORT**

INCOME RECEIVED

\$40,188.00 – Boarding	\$600.00 – Sheriff Sale	\$100.00 – Work Release
\$ 3,333.34 – Contracts	\$504.78 – Inmate Phones	\$ 50.00 – Arrestee Medical Fund
\$ 1,506.69 – Transport Reimbursement	\$400.00 – Misc. Reimbursement	\$ 20.00 – Report Requests
\$ 833.44 – Civil Process	\$280.00 – Bond Fees	

TRAFFIC ACCIDENTS- 09

WARNING CITATIONS-21

TRAFFIC CITATIONS-25

16 – Speeding	01 – Fail to carry or display license
01 – Disregard stop sign	01 – No seat belt
01 – Driving on suspended license	01 – Failure to report accident
01 – Expired Registration	01 – Expired Driver's License
01 – Operating Uninsured Vehicle	01 – Child safety seat violation

FIELD INCIDENT/COMPLAINT REPORTS

35 – House check	07 – Investigation follow-up	02 – Theft
32 – Assist other Agencies	06 – Suspicious Vehicle	02 – 911 Hang up
16 – Motorist Assist	06 – Animal Complaint	02 – Domestic Trouble
15 – Car in Ditch	04 – Suspicious Activity	02 – Damaged Property
11 – Civil/Non-criminal Complaint	04 – Security Alarms	02 – Burglary
10 – Welfare Check	03 – Suspicious Person	01 – Phone Scam
01 – Violation of Court Order	01 – Sex Offender Notification	01 – Harassment
01 – Custody Dispute	01 – Juvenile Complaint	01 – Road Hazard

CIVIL PROCESS ACTIVITY (SERVICES/ATTEMPTS)

Court Summons: 25/35 Warrants: 27

TOTAL FOR THE MONTH

\$47,816.25

FY20 TOTAL TO DATE

\$123,650.02

FORD COUNTY INMATES TOTAL MANDAYS TO DATE (1908)

January Ford County Inmate Mandays: 570



FEBRUARY 2020 SUPERVISOR OF ASSESSMENTS REPORT

First, Katie wanted to make sure you all knew she appreciated the thoughtfulness during the loss of her grandma.

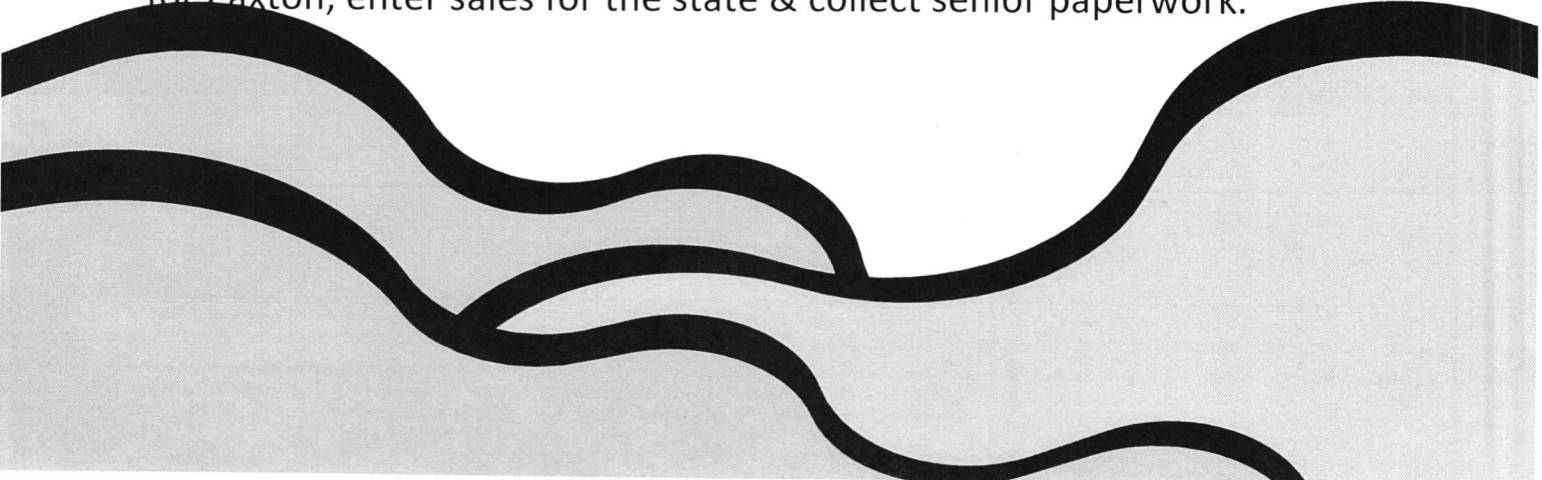
Now on to business:

February provided us our first opportunity to work with the Farm Bureau in providing new assessments for farmers who lost crops due to flooding (flood debasement).

The ICE students have drawn the houses on farm cards and continue to work on the residential drawings as well as taking new pictures for the property record cards and of course the day to day tasks. They also helped me move 2017 paperwork to the basement to free up space for current work.

Board of Review met to approve the 2019 rules and Amy updated the website with those rules as well as the new members.

Otherwise, the assessment office continues to work on the quad for Paxton, enter sales for the state & collect senior paperwork.



Matt Rock
Zoning Office
Ford County, Illinois

MONTHLY REPORT
TO THE CHAIRMAN OF THE COUNTY BOARD OF FORD COUNTY
OF
OFFICIAL FEES AND EMOLUMENTS RECEIVED

I, Matthew E. Rock, Zoning Enforcing Officer in and for the County of Ford and State of Illinois, respectfully present the following report of all the fees and emoluments of the Zoning Office, for the month ending February 29th, 2020 wherein I state the gross amount of all fees or emoluments.

NATURE OF SERVICES:

Working with Mike Crowley to obtain the proper work for a marijuana seed extraction facility.

Working with residents on restrictions on buildings they are applying for permits for in March.

I do solemnly swear that the foregoing account is in all respects just and true according to the best of my knowledge and belief, and that I have neither received directly or indirectly nor directly or indirectly agreed to receive or be paid for my own or another's benefit, any other money, article or consideration than therein stated, nor am I entitled to any fee or emolument for the period therein mentioned, other than those therein specified.

Respectfully submitted this 29th day of February, 2020.



Zoning Enforcing Officer

RESOLUTION 20_____

RESOLUTION TO HIRE

WHEREAS, the Supervisor of Assessment and the Treasurer Offices would like to share one or more part-time PBL I.C.E students to work less than 130 hours per month and less than 1,000 hours per year at the rate of the current federal minimum wage; and

WHEREAS, it is necessary to receive approval to hire an employee/student because of the hiring freeze, Resolution 15-14, adopted March 9th, 2015; and

WHEREAS, the funding for the wages of the student(s) will come from the following line items;

Animal Control	11-00-400.6	25% of Wages
Tax Automation	96-00-400.6	25% of Wages
GIS	86-00-400.6	50% of Wages

WHEREAS, the Ford County Supervisor or Assessment and Treasurer Offices successfully sought approval from the Ford County Finance Committee; and

BE IT RESOLVED, that the Ford County Supervisor of Assessment and the Treasurer Offices be allowed to share one or more part-time student intern(s) to work less than 130 hours per month and less than 1,000 hours per year at the rate of the current Federal Minimum Wage for the 2020-2021 school year.

March 9th, 2020

Robert Lindgren, Chairman of the Board

Attest: Amy Frederick

Clerk & Recorder

RESOLUTION 20_____

RESOLUTION TO HIRE

WHEREAS, the Ford County Treasurer Office would like to hire one or more part-time deputies to work less than 130 hours per month and less than 1,000 hours per year; and

WHEREAS, it is necessary to receive approval to hire an employee because of the hiring freeze, Resolution 15-14, adopted March 9th, 2015; and

WHEREAS, the funding for the wages of the part time employee(s) will come from the following line items;

Animal Control	11-00-400.6	25% of Wages
Tax Automation	96-00-400.6	25% of Wages
General Fund	01-53-400.6	50% of Wages

WHEREAS, the Ford County Treasurer Office successfully sought approval from the Ford County Finance Committee; and

BE IT RESOLVED, that the Ford County Treasurer Office be allowed to hire one or more part-time deputies to work less than 130 hours per month and less than 1,000 hours per year.

March 9th, 2020

Robert Lindgren, Chairman of the Board

Attest: Amy Frederick

Clerk & Recorder

	<u>01-53-400.6</u> General Fund	<u>11-00-400.6</u> Animal Control	<u>96-00-400.6</u> Tax Automation	<u>86-00-400.6</u> GIS
<u>Available Funds to 11/30/2019</u>		<u>\$47,939.61</u>	<u>\$42,138.03</u>	<u>\$79,558.38</u>

<u>Full-Time Deputy</u>	<u>Budgeted</u>	<u>\$15,000.00</u>	<u>\$20,000.00</u>	<u>\$3,500.00</u>	<u>\$26,500.00</u>
	Spent to Date				
Estimated Additional					
Spending		\$16,136.12	\$16,136.12		\$19,055.14
Estimated Sub-Total		\$16,136.12	\$16,136.12	\$0.00	\$19,055.14
Remaining Budget		-\$1,136.12	\$3,863.88	\$3,500.00	\$7,444.86
Estimated EOY J/E		\$1,136.12	-\$1,136.12		
Estimated Remaining Budget		\$0.00	\$2,727.76		

Part-Time Deputy

Student Interns @

\$9.25 1/1/20-6/30/20;

\$10.00 remaining of

year

12/1 - 6/30	6 hrs per day (145 days)		\$2,011.88	\$2,011.88	\$4,023.75
7/1 - 11/30	6 hrs per day (104 days)		\$1,560.00	\$1,560.00	\$3,120.00
Estimated Sub-Total		\$0.00	\$3,571.88	\$3,571.88	\$7,143.75
<u>Estimated Grand-Total</u>		<u>\$15,000.00</u>	<u>\$20,844.12</u>	<u>\$3,571.88</u>	<u>\$26,198.89</u>
Remaining Budget		\$0.00	-\$844.12	-\$71.88	\$301.11

Dedicated Funds Estimated Budget Analysis

Beginning Funds		\$47,939.61	\$42,138.03	\$79,558.38
Anticipated Revenue		\$23,035.00	\$8,035.00	\$36,100.00
Anticipated Salary Expense		\$20,844.12	\$3,571.88	\$26,198.89
Other Budgeted Expenses		\$9,400.00	\$5,000.00	\$14,500.00
EOY Estimated Fund Balance		\$40,730.50	\$41,601.16	\$74,959.49

RESOLUTION 20 –

WHEREAS, due to additional staffing needs there is now one vacancy in the Ford County Public Health Department for a Senior Service Specialist Position; and,

WHEREAS, it is necessary to receive approval to hire an employee to fill this vacancy because of the Hiring Freeze, Resolution 15-14, adopted March 9, 2015; and,

WHEREAS, that the Ford County Public Health Department successfully sought approval from the Ford County Finance Committee.

WHEREAS, that said position will be paid from the Ford County Public Health Dept. Fund Salary line No. 12-00-400.6; and

WHEREAS, the position has been previously budgeted for in the FY 2020 Budget.

BE IT RESOLVED, that the Ford County Public Health Department be allowed to fill one Senior Service Specialist, in the Ford County Public Health Department. The salary will be paid for through multiple revenue line items, including but not limited to: Senior Information Services - 12-00-370.17, Caregiver Advisory Services - 12-00-370.18, Community Care Program - 12-00-373.5, Adult Protective Services - 12-00-373.6.

March 9, 2020

Robert Lindgren, Chairman of the Board

Attest: Amy Frederick
Ford County Clerk & Recorder

RESOLUTION 20 -

WHEREAS, is it necessary for Department Heads to get prior approve before destroying and or removal of County property, records and or documents; and

WHEREAS, Department Heads must first apply to the State of Illinois first and properly receive approval of destroying certain records and or documents; and

BE IT RESOLVED, that the Ford County Public Health Department's Office successfully sought approval from the State of Illinois in October and December, 2019 to properly destroy certain records and or documents; and

THEREFORE BE IT NOW RESOLVED, that the Ford County Public Health Department's Office sought approval from the Ford County Finance Committee and the Ford County Board to destroy records approved for destruction by the State of Illinois.

March 9, 2020

Robert Lindgren, Chairman of the Board

Attest: Amy Frederick
County Clerk & Recorder

RECORDS DISPOSAL CERTIFICATE

APPLICATION #: 17-138

TO: Local Records Commission
Margaret Cross Norton Building
Springfield, IL 62758
217-782-7075

COUNTY: FORD

RECEIVED

FROM: Ford County Public Health
Agency Division

ADDRESS: 285 N. Taft St.

Street, P.O. Box

Paxton, IL 60957

City, ZIP Code

TELEPHONE: (217) 379-9281

CONTACT: Page Eads

Directions:

1. Fill in all blanks and columns.
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

OCT 15 2019

LOC. REC. COMM

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
302	Grant Records	07/01/14-06/30/16 ✓	1.5
401	Client Case File (Adult and Minor Home Health Care)	07/01/14-12/30/15 ✓	19
	Item Not Approved	6 year retention	
501	W.I.C. Control Total and W.I.C. Coupon Stubs	07/01/14-10/01/15 ✓	1.0
502	W.I.C. Food Instrument Transmittal Logs	07/01/14-10/01/15 ✓	1.0
102	Applications for Employment	07/01/14-06/30/17 ✓	0.25
DISPOSITION APPROVED			
* AS Amended *			
			22.75 CUB FT

If any of the above records are filmed, I hereby certify that the film on which the records were reproduced complies with the standards given in Sections 4000.50 and 4000.60 of the Regulations of the Local Records Commission. If records are digitized, I certify that the original is reproduced accurately and legibly in all details in a medium that does not permit additions, deletions, or changes to the images.

I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after

12-10-19

Page Eads
Signature

10-9-19
Date

Page Eads, Financial Coordinator
Print Name and Title on line above

(Signature required only if records have been microfilmed or digitized)

Prepared by: Page Eads

RECORDS DISPOSAL CERTIFICATE

TO: Local Records Commission
Margaret Cross Norton Building
Springfield, IL 62758
217-782-7075

APPLICATION #: 17-138

COUNTY: Ford

FROM: Ford County Public Health
(Agency Division)

ADDRESS: 235 N. Taft St.
(Street, P.O. Box)
Daxton, IL 60957
(City, ZIP Code)

CONTACT TELEPHONE: 217-379-9881

CONTACT EMAIL: peads@fordcountypubh.org

RECEIVED

JAN 13 2020

LOC. REC. COMM.

Directions:

1. Fill in all blanks and columns.
2. Sign and send certificate to above address thirty (30) days prior to disposal date.
3. Retain records until approved copy is returned.

APPLICATION ITEM NO.	RECORD SERIES TITLE	INCLUSIVE DATES	VOLUME OF RECORDS (Cu. Ft. or MB/GB)
401	Client Case File	1997-2013	15

DISPOSITION APPROVED

If any of the above records are microfilmed, I hereby certify that they have been reproduced in compliance with standards given in Sections 4000.50 and 4500.50 of the Regulations of the Local Records Commissions.

If the records are digitized, I certify that they have been reproduced in compliance with standards given in Sections 4000.70 / 4500.70 and will be maintained in compliance with standards given in Sections 4000.80 / 4500.80 of the Regulations of the Local Records Commissions.

I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after:

2-10-20

Signature: Page Eads

Date: 12-10-19

Print name and title on line above: Page Eads, Financial Coordinator

(Signature required only if records have been microfilmed or digitized)

RESOLUTION 20 -

WHEREAS, the Ford County Board Finance Committee and the full Ford County Board review monthly bills for consideration of payment; and

WHEREAS, end of the month claims occur after the full County Board meets and before next month's regularly scheduled Finance Committee meeting; and

WHEREAS, end of the month claims consists of utility payments, bills with regular monthly installments, and any one-time payments that require immediate action; and

WHEREAS, end of the month claims are paid before full County Board approval to avoid additional interest payments and late fees; and

WHEREAS, any extraordinary payments that are due after the last Full Board meeting and before the next Finance Committee meeting over \$100.00 must be approved by the County Board Chairman and Finance Committee Chairman before submission of payment; and

BE IT RESOLVED, beginning March 1, 2020, any Department Head or employee that submits a bill for consideration as an end of month claim that does not meet the qualifications of end of month claim shall not be considered for payment until the next regularly scheduled Finance Committee meeting.

March 9, 2020

Robert Lindgren
Ford County Board Chairman

Attest: Amy Fredrick
Ford County Clerk & Recorder

FORD COUNTY OFFICES MULTIFUNCTION/COPIERS

NOTICE TO BIDDERS

Sealed proposals are now being received by Ford County c/o the Ford County Clerk & Recorder, 200 W. State Street, Rm. 101, Paxton, IL. 60957, until 4:30 P.M. local time on March 27, 2020. Proposals shall cover the following:

Multifunction/Copiers for Ford County Courthouse, Sheriff's Office in Paxton, IL. and the Ford County Highway Dept. in Roberts, IL ("Machines").

Ford County is seeking proposals from qualified firms for new Machines, proper installation, connection of new Machines for said offices, and training of Ford County personnel on the use of the Machines. All work shall conform to the RFP on file in the Ford County Clerk's Office (RFP - COPIER 2020). The document, including all necessary plans and specifications, will be available in the Ford County Clerk's Office beginning March 11, 2020. Parties interested in submitting a bid shall pick-up a copy at the Ford County Clerk & Recorder's Office or may print a copy off from the ford county website found on the County Board page at: fordcounty.illinois.gov

The State of Illinois requires under Public Works contracts that the general rate of wages in this locality be paid for each craft or type of worker here under. This requirement is in accordance with the Prevailing Wage Act (820 ILCS 130) as amended. **Ford County reserves the right to reject any or all submissions or to accept the submittal(s) deemed most advantageous to Ford County.**

Robert Lindgren
Ford County Board Chairman

Ford County Request for Proposal for Multi-Function Devices/Copiers/Printers: Equipment and Maintenance

I. General Requirements

a. Introduction and Mandatory Terms:

Ford County ("the County") will receive proposals from Office Equipment Vendors ("Vendors") to provide copiers and maintenance of the leased equipment ("RFP"). The County expects to replace all of its current copiers currently under lease agreements.

In an effort to take advantage of economies of scale, the County is also requesting that vendors include in the proposal the replacement of one unit at the Ford County Highway Dept. ("the Highway Dept.") as well as an additional unit for the Ford County Courtroom. All requirements listed pertain to both the County and the Highway Dept.

Proposals will be accepted at the Ford County Clerk & Recorder's Office, 200 W. State Street, Rm. 101, Paxton, IL. 60957, Monday through Friday, 8:30 A.M. to 4:30 P.M., beginning March 11, 2020. Each vendor shall provide fourteen (14) hard copies of their proposal in a sealed envelope titled "RFP-COPIER 2020," as well one (1) electronic proposal via email to clerk@fordcounty.illinois.gov. Hard copies of the submission must be postmarked by March 27, 2020. Email submissions will be accepted until the close of business on March 27, 2020 at 4:30 pm. Proposals that are received by the County after the specified time will not be accepted.

Proposals will be reviewed in the Finance Committee Meeting on April 9, 2020 and consideration and action of the proposals may be taken by the Ford County Board at the regularly monthly scheduled meeting on April 13, 2020.

Inquiries regarding this RFP shall be directed to:

Amy Frederick, Ford County Clerk & Recorder, clerk@fordcounty.illinois.gov.

Written questions must be submitted no later than March 20, 2020 at 4:30 P.M. Responses will be emailed to all vendors who provide an email.

b. Vendor Notification:

Vendors will be notified in writing of further inquiries and/or decisions as long as proper contact information (postal address, phone number, and email address) is included in the submission.

c. Award of Contract:

The contract will be awarded in whole or in part to the responsible vendor whose proposal, conforming to the request for proposals, will be most advantageous to the County and Highway Dept.; price and other factors considered.

d. Taxes Not Applicable:

Ford County is as an Illinois local government entity which pays neither Illinois Sales Tax nor Federal Excise Tax (State Tax Exemption Identification Number E999-709-10). Vendors should therefore exclude such taxes from proposals.

e. Competency of Vendor:

The County will reject any proposal from any person, firm or corporation that appears to be in default or arrears on any debt, agreement or the payment of any taxes. The County will make such investigations as necessary to determine the ability of the vendor to fulfill proposal requirements. If requested, the vendor should be prepared to present evidence to the County of ability and possession of necessary financial resources to comply with the terms and scope of services.

f. Subletting of Contract:

No agreement awarded by the County shall be assigned in whole or in part without the written consent of the County. In no case shall such consent relieve the vendor from its obligations or change the terms of the agreement including any third-party financing company.

g. County:

The Vendor will strictly comply with all Ordinances/Resolutions of the County, the Illinois Counties Code, and other laws of the State of Illinois.

h. Governing Law:

All agreements entered into by the County are governed by the laws of the State of Illinois without regard to conflicts of law. Any action brought to enforce an agreement with the County must be brought in the state and federal courts located in Ford County, Illinois.

i. Terms of Agreement:

The desired term of the equipment lease and maintenance agreement shall be for five (5) years. Vendor may not increase the maintenance portion of the agreement by more than three and one half percent (3.5%) on the anniversary date of this agreement. Overage costs per page shall not change the term of the agreement.

FORD COUNTY RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS.

II. Specific Requirements:

These detailed specifications are for the office equipment requested and maintenance of such equipment as identified in Section I of the Request For Proposals.

The County and Highway Dept. are currently under a lease that is near expiration. A full inventory, including the Highway Dept. units, are provided as **Attachment A**. The County desires to lease new equipment having identical or similar functionality to the equipment listed on the inventory summary.

A. General Technical Requirements for Copier/Printer/Scanner/Faxer
Functionality in Multi-Function Units at a minimum, all units shall be:

- newly manufactured with no used or refurbished parts capable of scanning no less than 600 dpi
- capable of scanning no less than 600 dpi
 - direct to one or more email addresses as well as to a network file folder
 - in black and white and color
 - format must be an industry standard (e.g., PDF) and configurable
 - ie. capable of faxing
- must include fax boards
- capable of two-sided copying/scanning to email
- capable of date stamping
- capable of three-hole punching
- capable of stapling minimum 1,000 sheet capacity
- capable of sorting/collating
- capable of reducing or enlarging with custom programable settings
- capable of secured use and/or control

- capable of allowing functionality based on user
- capable of centralized management of user access and privileges
- capable of printing to a repository to be able to be released at any device in the fleet
- capable of handling 8 ½ X 11 , 8 ½ X 14 and 11 X 17 and custom paper sizes
- capable of automatic document feeder of at least 100 sheets
- capable of feeding envelopes for black and white printing or color
- capable of network functionality
- capable of automatic duplex printing
- copy and print speeds shall be at least 35 PPM
- sheet capacity shall be at least 550 sheets for 11 X 17 and 2,000 sheets for 8 ½ X 11
- Automatic document feeder Bypass tray capable of handling 8 ½ X 11, 8 ½ X 14 and 11 X 17
- Scan speed of at least 80 ipm single side and 160 ipm double sided

C. Maintenance Portion of this Agreement shall include:

- 35,000 B&W copies per month with overages billed monthly @ \$.004/page
- 2,500 Color copies per month with overages billed monthly @ \$.030/page

D. Copier Models:

All new copiers must be of the same brand in order to maintain a uniform fleet.

E. Reporting Requirements:

a. Usage

Must provide reports of copy and print counts based on user and functional department for defined dates and times.

F. Maintenance Requirements:

a. Monitoring:

All units will be networked and will be monitored electronically for repair and toner/ink status with notification to the Department Head. Black toner shall be provided free of cost/shipping, and color toner shall be requested at a charge by the individual Departments.

b. Repairs:

Vendor shall guarantee the availability of replacement parts, applicable accessories and equipment within three (3) hours of such report. If a defect(s) remains unresolved for a period of 24 hours or more, the vendor

will provide the County and/or Highway Dept. with a comparable loaner unit, including installation, at no charge.

G. Delivery and Installation of equipment:

a. Start of Contract:

The vendor shall state in its proposal the number of business days necessary for delivery and installment of equipment. Vendor must detail all anticipated expenses that will be incurred by the County for the delivery and installation of equipment. The County will not be liable for expenses not detailed in the RFP response. The vendor shall invoice the County for delivery and installation upon written acceptance of the equipment by the County.

b. Training and materials:

Delivery and installation cost shall include on-site training by a fully qualified representative of the vendor. All user manuals and operating guides shall also be provided with the equipment. The date of the equipment training shall be chosen by the County after delivery and installation.

c. End of Contract:

The vendor shall be responsible and state any costs associated with de-installation and haul away of equipment at the end of the lease, including the destruction or erasure of data contained on copier hard drives. The County will not be liable for any costs not specifically detailed in your RFP response.

If a proposer cannot meet any of the specifications, expectations or services in Section II, or takes exception to any of the terms or conditions presented, these exceptions should be distinctly noted in the appropriate sections. If no exceptions are presented, the County will assume full capabilities as described in Section II.

III. RFP Response Instructions:

A. Proposal Format

Proposals should be prepared simply and economically, providing a straight-forward, concise description of proposer capabilities to satisfy the requirements of this request.

For each sub mission, special bindings, colored displays, promotional materials, etc., are not desired. If using tabs please ensure each tab is labeled with a number or letter.

Emphasis should be placed on completeness, simplicity, and clarity of content. All proposal responses should be in the following format:

1. Cover Letter
2. Table of Contents
3. Proposer Background
4. Proposed Scope of Service
5. Proposed Schedule of Implementation
6. References
7. Cost Proposal
8. Attachment

The desired information for each of these sections is described below:

1. Cover Letter:

The cover letter should contain the name of the proposer (and/or third-party vendors), the address of the proposing officer(s), and the contact individual(s) authorized to answer technical, price, and contract questions. Contact information should include telephone number, fax number, mailing address, and email address. The cover letter must be signed by a person or persons authorized to bind the proposer(s).

2. Table of Contents:

The contents of the proposal shall be included in an index at the beginning of the proposal to include all contents and attachments.

3. Proposer Background:

This section should include the full name and principal address of the proposer. Include the state in which the vendor is incorporated to operate and the date of incorporation, if applicable.

The County requests that proposing vendors provide the names of a designated account executive or relationship manager, as well as an alternate. The designated account executives must have the authority to make timely decisions in the normal course of business. In addition,

describe the organization and any additional staff team which would service the account. Additional qualifications and experience on similar accounts may be included.

4. Proposed Scope of Services:

Clearly and succinctly describe the scope of services to be provided.

Please provide a table in MS-Excel form at including:

- a. List each unit summarized in Attachment A with recommended replacement unit. Please include a full description and model number.
- b. Maintenance, servicing costs and service level details.
Service must be listed separately from lease and spelled out as cost per copy.
- c. Details as to your service levels, response times, number of technicians serving this area and problem reporting methodologies.
- d. Costing/financing options and any third-party company used for lease financing.
- e. Technical specifications on the following:
 - Imaging/feeder speed
 - Printing speed
 - Copies / Output to schedule maintenance
- f. Detailed and itemized pricing to include:
 - Monthly lease payment details
 - Total copies included (for maintenance, etc.)
 - Per copy charge for overages

If there are any services offered in addition to what the County has requested that may be of interest to the County, please describe those in an additional subsection at the end of your response to the scope of services.

5. Proposed Schedule of Implementation:

Describe the conversion plan you would coordinate to ensure a smooth transition from the current provider. Discuss the implementation effort and lead time that would be required to establish the services requested in this

RFP. Include the detailed steps involved and your proposed schedule for meeting each step.

6. References:

Provide a list of client references of similar sized and/or local governmental agencies accounts which the proposer has served over the past two years and is currently serving. Provide no fewer than three references. Provide a contact person, telephone number, and email address for each reference customer.

7. Cost Proposal:

All proposers must provide a "fully-loaded" cost per page analysis with clearly stated cost driver assumptions (equipment lease, maintenance, etc.). Proposers may choose to present cost information in another format, however, proposers may be eliminated from consideration if the requested simplified number is not communicated.

For services not specifically requested herein, but which the proposer charges fees, or where a different level of service is proposed, the proposer shall provide a description of the service and the proposed fee structure. It is the proposer's responsibility to insert those items in a clear and understandable format. Ancillary services should be priced in a separate cost table and should not be included in the total proposed cost included in the Scope of Services as requested.

The County reserves the right to remove any individual service contained in the RFP if based on analysis, the fees for providing such service are excessive, or if the service proposed can be performed in an alternative manner.

Proposing vendors are required to provide an annualized total for all service charges based on the assumed cost drivers. Whenever possible, proposers should provide a discussion of the particular cost drivers and the impact changes in activity may have on cost.

8. Attachment A - Existing Inventory of Copiers – County and Highway Dept.

IV. Proposal Evaluation:

Proposals will be evaluated by the Ford County Board. Evaluation will be based on criteria outlined herein which may be weighted by the County in a manner it deems appropriate. All proposals will be evaluated using the same criteria and weighting. The criteria used will be:

A. Responsiveness to RFP:

The County will consider all the material submitted to determine whether the proposer's offering is in compliance with the RFP.

B. Ability to Perform Current and Projected Required Services:

The County will consider all the material submitted by each proposer, and other relevant material it may otherwise obtain, to determine whether the proposer is capable of and has a history of successfully completing contracts of this type.

C. Experience and Relevant Knowledge:

The County will assess the experience and relevant knowledge of the proposed dedicated team of personnel.

D. Financial Stability:

The County may conduct analysis to examine the proposer's creditworthiness.

E. References:

The County may contact references directly to inquire about the quality and type of services currently being provided to other customers.

F. Cost Proposal:

The County will evaluate aggregate services based on the overall cost effective approach to providing the services requested in this RFP.

G. Optional Interviews and/or Site Visits:

The County may, at its sole option, conduct interviews and/or site visits as part of the final selection process.

FORD COUNTY RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS.

**Ford County Request for Proposal for
Multi-Function Devices/Copiers/Printers: Equipment and Maintenance**

Attachment A

Existing Inventory of Copiers

<u>Office</u>	<u>Location</u>	<u>Device Make/Model</u>
<u>First Floor of Courthouse:</u>		
Clerk & Recorder	Room 101	Richo MP C3503
Circuit Clerk	Room 106	Richo MP C3503
Treasurer	Room 102	Richo MP 5054
Supervisor of Asmnt.	Room 104	Richo MP C3503
<u>Second Floor of Courthouse:</u>		
Judge	Room 201	Richo MP C3503
State's Attorney	Room 204	Richo MP C3503
Public Defender	Room 203	
Ford County Courtroom	Room 200	
<u>Basement:</u>		
Probation	Room B4	Richo MP C3503
Coroner/EMA	Room B5	Richo MP 301
<u>Sheriff's Office (on Courthouse premises):</u>		
Admin.		Richo MP C3503
Booking		Richo MP 301
Control Room		Richo MP C3503
<u>Highway Dept. (in Roberts, IL. 60962)</u>		
Highway Dept.		Toshiba E-Studio 3040C



**Resolution for Maintenance
Under the Illinois Highway Code**



Resolution Number	Resolution Type	Section Number
	Original	20-00000-00-GM

BE IT RESOLVED, by the Board of the Ford County of Ford County
Governing Body Type Local Public Agency Type
Ford County Illinois that there is hereby appropriated the sum of Eight Hundred and fifty Thousand Dollars (\$850,000.00)
Name of Local Public Agency
of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from
01/01/20 to 12/31/20
Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that County of Ford County
Local Public Agency Type Name of Local Public Agency
shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Amy Frederick County Clerk in and for said County
Name of Clerk Local Public Agency Type Local Public Agency Type
of Ford County in the State of Illinois, and keeper of the records and files thereof, as
Name of Local Public Agency
provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

Board of Ford County at a meeting held on 02/10/20
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 10th day of February, 2020
Day Month, Year

(SEAL)

Clerk Signature

APPROVED

Regional Engineer
Department of Transportation

Date

RESOLUTION 20-

Be it resolved by the Ford County Board to accept the following low bids for the 2020 Township MFT maintenance projects, subject to the approval by the Illinois Department of Transportation

Brenton	20-01000-01-GM	General Materials Corporation	\$ 79,277.00
Button	20-02000-01-GM	Gray's Material Service	\$ 104,484.80
Drummer	20-04000-01-GM	Gray's Materials Corporation	\$ 96,549.75
Lyman	20-05000-01-GM	General Materials Corporation	\$ 113,132.70
Mona	20-06000-01-GM	General Materials Corporation	\$ 55,584.00
Patton	20-07000-01-GM	Gray's Material Service	\$ 105,554.70
Peach Orchard	20-08000-01-GM	General Materials Corporation	\$ 67,515.00
Pella	20-09000-01-GM	General Materials Corporation	\$ 64,702.68
Rogers	20-10000-01-GM	General Materials Corporation	\$ 310,435.70
Sullivant	20-11000-01-GM	General Materials Corporation	\$ 107,604.30
Wall	20-12000-01-GM	Gray's Materials Corporation	\$ 69,625.95
Brenton	20-01000-02-GM	General Materials Corporation	\$ 13,808.60
Drummer	20-04000-02-GM	Conrad Trucking	\$ 20,197.80
Lyman	20-05000-02-GM	Conrad Trucking	\$ 20,574.00
Mona	20-06000-02-GM	Conrad Trucking	\$ 12,125.75
Patton	20-07000-02-GM	Conrad Trucking	\$ 20,812.50
Peach Orchard	20-08000-02-GM	Conrad Trucking	\$ 12,720.00
Pella	20-09000-02-GM	Conrad Trucking	\$ 10,977.75
Rogers	20-10000-02-GM	Conrad Trucking	\$ 51,375.05
Sullivant	20-11000-02-GM	Hansen Farms	\$ 25,134.60
Wall	20-12000-02-GM	Conrad Trucking	\$ 16,380.00
Drummer	20-04000-03-GM	Weber Trucking	\$ 2,708.00
Pella	20-09000-03-GM	Conrad Trucking	\$ 1,650.00
Wall	20-12000-03-GM	Grosso Trucking	\$ 17,250.00
Mona	20-06000-03-GM	Tobey's Construction	\$ 41,600.00
Sullivant	20-11000-03-GM	Grosso Trucking	\$ 41,632.40

STATE OF ILLINOIS)

) ss

COUNTY OF FORD)

I, Amy Frederick, County Clerk in and for said County, in the state aforesaid and keeper of the records and files thereof, as provided by Statute, do hereby certify the foregoing to be a true, perfect, and complete copy of a resolution adopted by the County Board of Ford County at its meeting held at Paxton on March 9, 2020.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Paxton in said County this March 9, 2020.

(SEAL)

Ford County Clerk



LOCAL PUBLIC AGENCY

Local Public Agency	County	Section Number
Ford County	Ford	16-00132-00-BR

Fund Type	ITEP, SRTS, HSIP Number(s)	MPO Name	MPO TIP Number
STP-Br	N/A	N/A	N/A

☒ Construction on State Letting ☐ Construction Local Letting ☐ Day Labor ☐ Local Administered Engineering ☐ Right-of-Way

Construction

Engineering

Right of Way

Job Number	Project Number	Job Number	Project Number	Job Number	Project Number
C-93-012-20	65LK(956)				

This Agreement is made and entered into between the above local public agency, hereinafter referred to as the "LPA" and the State of Illinois, acting by and through its Department of Transportation, hereinafter referred to as "STATE". The STATE and LPA jointly propose to improve the designated location as described below. The improvement shall be consulted in accordance with plans prepared by, or on behalf of the LPA and approved by the STATE using the STATE's policies and procedures approved and/or required by the Federal Highway Administration, hereinafter referred to as "FHWA".

LOCATION

Local Street/Road Name	Key Route	Length	From	To
Lake Loda Rd(CH 2)	FAS 0335	0.01 mile	6.86	6.87

Location Termini

5 Miles West of Loda at Wall Town Drainage Ditch
--

Current Jurisdiction	Existing Structure Number(s)	Add Location
Ford County	027-3007	Remove

PROJECT DESCRIPTION

The project consists of the removal of the existing three span bridge with concrete deck approach spans and a steel wide flange beam center span with pile bent abutments and piers on concrete encased timber piles and replacement with a three span continuous reinforced concrete slab superstructure on spill thru pile bent abutments and encased pile bent piers. Also included is the approach roadway consisting of HMA surface with aggregate shoulders, and all other work necessary to complete the project.

LOCAL PUBLIC AGENCY APPROPRIATION - REQUIRED FOR STATE LET CONTRACTS

By execution of this Agreement the LPA attests that sufficient moneys have been appropriated or reserved by resolution or ordinance to fund the LPA share of project costs. A copy of the authorizing resolution or ordinance is attached as an addendum.

METHOD OF FINANCING - (State-Let Contract Work Only)

Check One

☐ METHOD A - Lump Sum (80% of LPA Obligation _____)

Lump Sum Payment - Upon award of the contract for this improvement, the LPA will pay the STATE within thirty (30) calendar days of billing, in lump sum, an amount equal to 80% of the LPA's estimated obligation incurred under this agreement. The LPA will pay to the STATE the remainder of the LPA's obligation (including any nonparticipating costs) in a lump sum within thirty (30) calendar days of billing in a lump sum, upon completion of the project based on final costs.

☐ METHOD B - _____ Monthly Payments of _____ due by the _____ of each successive month.

Monthly Payments - Upon award of the contract for this improvement, the LPA will pay to the STATE a specified amount each month for an estimated period of months, or until 80% of the LPA's estimated obligation under the provisions of the agreement has been paid. The LPA will pay to the STATE the remainder of the LPA's obligation (including any nonparticipating costs) in a lump sum, upon completion of the project based upon final costs.

☒ METHOD C - LPA's Share \$104,000.00 divided by estimated total cost multiplied by actual progress payment.

Progress Payments - Upon receipt of the contractor's first and subsequent progressive bills for this improvement, the **LPA** will pay to the **STATE** within thirty (30) calendar days of receipt, an amount equal to the **LPA's** share of the construction cost divided by the estimated total cost multiplied by the actual payment (appropriately adjust for nonparticipating costs) made to the contractor until the entire obligation incurred under this agreement has been paid.

Failure to remit the payment(s) in a timely manner as required under Methods A, B, or C shall allow the **STATE** to internally offset, reduce, or deduct the arrearage from any payment or reimbursement due or about to become due and payable from the **STATE** to the **LPA** on this or any other contract. The **STATE** at its sole option, upon notice to the **LPA**, may place the debit into the Illinois Comptroller's Offset System (15 ILCS 405/10.05) or take such other and further action as may be required to recover the debt.

THE LPA AGREES:

1. To acquire in its name, or in the name of the **STATE** if on the **STATE** highway system, all right-of-way necessary for this project in accordance with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and established State policies and procedures. Prior to advertising for bids, the **LPA** shall certify to the **STATE** that all requirements of Titles II and III of said Uniform Act have been satisfied. The disposition of encroachments, if any, will be cooperatively determined by representatives of the **LPA**, the **STATE**, and the **FHWA** if required.
2. To provide for all utility adjustments and to regulate the use of the right-of-way of this improvement by utilities, public and private, in accordance with the current Utility Accommodation Policy for Local Public Agency Highway and Street Systems.
3. To provide for surveys and the preparation of plans for the proposed improvement and engineering supervision during construction of the proposed improvement.
4. To retain jurisdiction of the completed improvement unless specified otherwise by addendum (addendum should be accompanied by a location map). If the improvement location is currently under road district jurisdiction, a jurisdictional addendum is required.
5. To maintain or cause to be maintained the completed improvement (or that portion within its jurisdiction as established by addendum referred to in item 4 above) in a manner satisfactory to the **STATE** and the **FHWA**.
6. To comply with all applicable Executive Orders and Federal Highway Acts pursuant to the Equal Employment Opportunity and Nondiscrimination Regulations required by the U.S. Department of Transportation.
7. To maintain for a minimum of 3 years after final project close out by the **STATE**, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the contract. The contract and all books, records, and supporting documents related to the contract shall be available for review and audit by the Auditor General and the **STATE**. The **LPA** agrees to cooperate fully with any audit conducted by the Auditor General, the **STATE**, and to provide full access to all relevant materials. Failure to maintain the books, records, and supporting documents required by this section shall establish presumption in favor of the **STATE** for recovery of any funds paid by the **STATE** under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
8. To provide if required, for the improvement of any railroad-highway grade crossing and rail crossing protection within the limits of the proposed improvement.
9. To comply with Federal requirements or possibly lose (partial or total) Federal participation as determined by the **FHWA**.
10. (Local Contracts or Day Labor) To provide or cause to be provided all of the initial funding, equipment, labor, material and services necessary to complete the project.
11. (Preliminary Engineering) In the event that right-of-way acquisition for, or construction of, the project for which this preliminary engineering is undertaken with Federal participation is not started by the close of the tenth fiscal year following **FHWA** authorization, the **LPA** will repay the **STATE** any Federal funds received under the terms of this agreement.
12. (Right-of-Way Acquisition) In the event construction has not commenced by the close of the twentieth fiscal year following **FHWA** authorization using right-of-way acquired this agreement, the **LPA** will repay the **STATE** any Federal Funds received under the terms of this agreement.
13. (Railroad Related Work) The **LPA** is responsible for the payment of the railroad related expenses in accordance with the **LPA/** railroad agreement prior to requesting reimbursement from the **STATE**. Requests for reimbursement should be sent to the appropriate IDOT District Bureau of Local Roads and Streets Office. Engineer's Payment Estimates shall be in accordance with the Division of Cost.
14. Certifies to the best of its knowledge and belief that its officials:
 - a. are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
 - b. have not within a three-year period preceding this agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements receiving stolen property;
 - c. are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, Local) with commission of any of the offenses enumerated in item (b) of this certification; and
 - d. have not within a three-year period preceding the agreement had one or more public transactions (Federal, State, Local) terminated for cause or default.
15. To include the certifications, listed in item 14 above, and all other certifications required by State statutes, in every contract, including procurement of materials and leases of equipment.
16. (**STATE** Contracts). That execution of this agreement constitutes the **LPA's** concurrence in the award of the construction contract to the responsible low bidder as determined by the **STATE**.
17. That for agreements exceeding \$100,000 in federal funds, execution of this agreement constitutes the **LPA's** certification that:

- a. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress, or any employee of a member of congress in connection with the awarding of any federal contract, the making of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement.
 - b. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress or an employee of a member of congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit standard form - LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
 - c. The **LPA** shall require that the language of this certification be included in the award documents for all subawards (including subcontracts, subgrants and contracts under grants, loans and cooperative agreements), and that all subrecipients shall certify and disclose accordingly.
18. To regulate parking and traffic in accordance with the approved project report.
 19. To regulate encroachments on public rights-of-way in accordance with current Illinois Compiled Statutes.
 20. To regulate the discharge of sanitary sewage into any storm water drainage system constructed with this improvement in accordance with the current Illinois Compiled Statutes.
 21. To comply with the federal Financial Integrity Review and Evaluation (FIRE) program, which requires States and subrecipients to justify continued federal funding on inactive projects. 23 CFR 630.106(a)(5) defines an inactive project as a project in which no expenditures have been charged against federal funds for the past twelve (12) months.
 22. (Reimbursement Requests) For reimbursement requests the **LPA** will submit supporting documentation with each invoice. Supporting documentation is defined as verification of payment, certified time sheets or summaries, vendor invoices, vendor receipts, cost plus fix fee invoice, progress report, personnel and direct cost summaries, and other documentation supporting the requested reimbursement amount (Form BLR 05621 should be used for consultant invoicing purposes). **LPA** invoice requests to the **STATE** will be submitted with sequential invoice numbers by project.
 23. (Final Invoice) The **LPA** will submit to the **STATE** a complete and detailed final invoice with applicable supporting documentation of all incurred costs, less previous payments, no later than twelve (12) months from the date of completion of work or from the date of the previous invoice, which ever occurs first. If a final invoice is not received within this time frame, the most recent invoice may be considered the final invoice and the obligation of the funds closed. Form BLR 05613 (Engineering Payment Record) is required to be submitted with the final invoice on the engineering projects.
 24. (Project Closeout) The **LPA** shall provide the final report to the appropriate **STATE** district office within twelve (12) months of the physical completion date of the project so that the report may be audited and approved for payment. If the deadline cannot be met, a written explanation must be provided to the district prior to the end of the twelve (12) months documenting the reason and the new anticipated date of completion. If the extended deadline is not met, this process must be repeated until the project is closed. Failure to follow this process may result in the immediate close-out of the project and loss of further funding.
 25. (Project End Date) For Preliminary Engineering projects the end date is ten (10) years from the execution date of the agreement. For Right-of-Way projects the end date is fifteen (15) years from the execution date of the agreement. For Construction projects the end date is five (5) years for projects under \$1,000,000 or seven (7) years for projects over \$1,000,000 from the execution date of the agreement. Requests for time extensions and joint agreement amendments must be received and approved prior to expiration of the project end date. Failure to extend the end date may result in the immediate close-out of the project and loss of further funding.
 26. (Single Audit Requirements) That if the **LPA** expends \$750,000 or more a year in federal financial assistance they shall have an audit made in accordance with 2 CFR 200. **LPA's** expending less than \$750,000 a year shall be exempt from compliance. A copy of the audit report must be submitted to the **STATE** (Office of Internal Audit, Room 201, 2300 South Dirksen Parkway, Springfield, Illinois, 62764) within 30 days after the completion of the audit, but no later than one year after the end of the **LPA's** fiscal year. The CFDA number for all highway planning and construction activities is 20.205.
 27. That the **LPA** is required to register with the System for Award Management or SAM, which is a web-enabled government-wide application that collects, validates, stores, and disseminates business information about the federal government's trading partners in support of the contract award and the electronic payment processes. To register or renew, please use the following website: <https://www.sam.gov/SAM/>
 28. (Required Uniform Reporting) To comply with the Grant Accountability and Transparency Act (30 ILCS 708) that requires a uniform reporting of expenditures. Uniform reports of expenditures shall be reported no less than quarterly using IDOT's BoBS 2832 form available on IDOT's web page under the "Resources" tab. Additional reporting frequency may be required based upon specific conditions, as listed in the accepted Notice of State Award (NOSA). Specific conditions are based upon the award recipient/grantee's responses to the Fiscal and Administrative Risk Assessment (ICQ) and the Programmatic Risk Assessment (PRA).

NOTE: Under the terms of the Grant Funds Recovery Act (30 ILCS 705/4.1), "Grantor agencies may withhold or suspend the distribution of grant funds for failure to file requirement reports" if the report is more than 30 calendar days delinquent, without any approved written explanation by the grantee, the entity will be placed on the Illinois Stop Payment List. (Refer to the Grantee Compliance Enforcement System for detail about the Illinois Stop Payment List: <https://www.illinois.gov/sites/GATA/Pages/ResourceLibrary.aspx>)

THE STATE AGREES:

1. To provide such guidance, assistance, and supervision to monitor and perform audits to the extent necessary to assure validity of the **LPA's** certification of compliance with Title II and III Requirements.
2. (State Contracts) To receive bids for construction of the proposed improvement when the plans have been approved by the

STATE (and FHWA, if required) and to award a contract for construction of the proposed improvement after receipt of a satisfactory bid.

3. (Day Labor) To authorize the LPA to proceed with the construction of the improvement when agreed unit prices are approved, and to reimburse the LPA for that portion of the cost payable from Federal and/or State funds based on the agreed unit prices and engineer's pay estimates in accordance with the division of cost page.
4. (Local Contracts) For agreements with federal and/or state funds in engineering, right-of-way, utility work and/or construction work:
 - a. To reimburse the LPA for federal and/or state share on the basis of periodic billings, provided said billings contain sufficient cost information and show evidence of payments by the LPA;
 - b. To provide independent assurance sampling and furnish off-site material inspection and testing at sources normally visited by STATE inspectors for steel, cement, aggregate, structural steel, and other materials customarily tested by the STATE.

IT IS MUTUALLY AGREED:

1. Construction of the project will utilize domestic steel as required by Section 106.01 of the current edition of the Standard Specifications for Road and Bridge Construction and federal Buy America provisions.
2. That this Agreement and the covenants contained herein shall become null and void in the event that the FHWA does not approve the proposed improvement for Federal-aid participation within one (1) year of the date of execution of this agreement.
3. This agreement shall be binding upon the parties, their successors and assigns.
4. For contracts awarded by the LPA, the LPA shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any USDOT - assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The LPA shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of USDOT - assisted contracts. The LPA's DBE program, as required by 49 CFR part 26 and as approved by USDOT, is incorporated by reference in this agreement. Upon notification to the recipient of its failure to carry out its approved program, the STATE may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S. C 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.). In the absence of a USDOT - approved LPA DBE Program or on state awarded contracts, this agreement shall be administered under the provisions of the STATE'S USDOT approved Disadvantaged Business Enterprise Program.
5. In cases where the STATE is reimbursing the LPA, obligation of the STATE shall cease immediately without penalty or further payment being required if, in any fiscal year, the Illinois General Assembly or applicable federal funding source fails to appropriate or otherwise make available funds for the work contemplated herein.
6. All projects for the construction of fixed works which are financed in whole or in part with funds provided by this agreement and/or amendment shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.) unless the provisions of the act exempt its application.

ADDENDA

Additional information and/or stipulations are hereby attached and identified below as being a part of this agreement.

<input checked="" type="checkbox"/>	1. Location Map
<input checked="" type="checkbox"/>	2. Division of Cost
<input checked="" type="checkbox"/>	3. LPA Appropriation Resolution
<input type="button" value="Add Row"/>	

The LPA further agrees as a condition of payment, that it accepts and will comply with the applicable provisions set forth in this agreement and all Addenda indicated above.

APPROVED

Local Public Agency

Name of Official (Print or Type Name)

Robert Lindgren

Title of Official

County Board Chairman

Signature

Date

The above signature certifies the agency's Tin number is

376000821 conducting business as a Governmental Entity.

Duns Number 097313282

APPROVED

State of Illinois
Department of Transportation

Omer Osman P.E., Acting Secretary

Date

By:

Director of Planning & Programming

Date

Director of Planning & Programming

Date

Philip C. Kaufmann, Chief Counsel

Date

Chief Fiscal Officer (CFO)

Date

NOTE: if the LPA signature is by an APPOINTED official, a resolution authorizing said appointed official to execute this agreement is required.

ADDENDA NUMBER 2

Local Public Agency

Ford County

County

Ford

Section Number

16-00132-00-BR

Construction

Job Number

C-93-012-20

Project Number

65LK(956)

Engineering

Job Number

Project Number

Right of Way

Job Number

Project Number

DIVISION OF COST

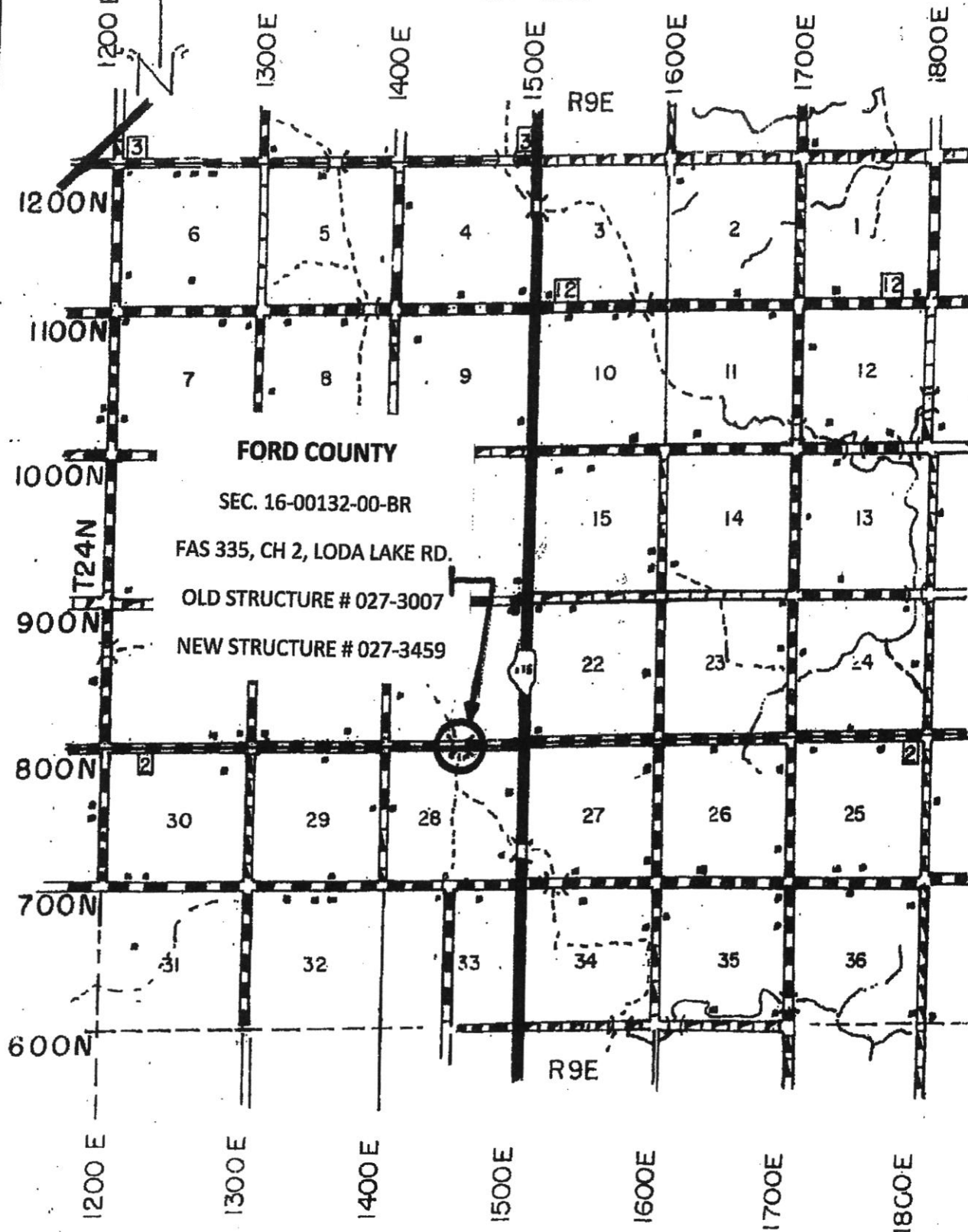
Type of Work	Federal Funds			State Funds			Local Public Agency			Totals
	Fund Type	Amount	%	Fund Type	Amount	%	Fund Type	Amount	%	
Participating Construction	STP-Br	\$416,000.00	80%	SMA	\$104,000.00	*	Local Match		BAL	\$520,000.00
Total		\$416,000.00		Total		\$104,000.00	Total			\$520,000.00
Add										

If funding is not a percentage of the total place an asterisk (*) in the space provided for the percentage and explain below:

* Lump Sum State Match Assist NTE \$104,000 to be used first as match to the federal funds

NOTE: The costs shown in the Division of Cost table are approximate and subject to change. The final LPA share is dependent on the final Federal and State participation. The actual costs will be used in the final division of cost for billing and reimbursement.

WALL



ROAD MILEAGE 51.53

**FORD COUNTY BOARD SPECIFICALLY
ZONING COMMITTEE MEETING
FEBRUARY 19, 2020**

The Zoning Committee met on Wednesday, February 19, 2020 at 10:00 A.M. in the Small Courtroom in the Courthouse. Those in attendance were: Chairman Ferguson, Mr. May, Mr. McQuinn, Mrs. A. Ihrke and Mrs. C. Ihrke. Also in attendance was Chairman of the Ford County Board Mr. Lindgren, EMA Coordinator Whitebird, Mrs. Thilmony with the Ford County Record and Clerk & Recorder Frederick.

Mr. Ferguson moved to revise the Agenda by moving New Business above Old Business.

Mrs. C. Ihrke made a motion to approve the revised Agenda. Mrs. A. Ihrke seconded it.

Voice Vote – Carried

The committee had a brief discussion on marijuana farms and Conditional Use Permits. There was a brief discussion on the need for 2 Planning Commission members.

The committee continued to review the current Wind Ordinance

The committee recommended the following: (changes in italic and bold)

Mrs. C. Ihrke made a motion to add to the first sentence on page 10 – #7 - The sentence will now read as follows:

All WECS Towers shall be set back a distance of at least ~~one and one quarter (1.25)~~ two and sixty-four hundredths (2.64) times the WECS Tower Tip Height ***or one thousand - three hundred and twenty feet (1320') whichever is greater*** from adjacent property lines without a primary structure, established as of the date of approval of the special use permit, unless waived in writing by the affected adjacent property owner(s).

Mrs. A. Ihrke seconded it.

Voice Vote – 4 – Ayes, 1 – Nay
(Nay – Ferguson)

Mrs. A. Ihrke made the motion to send the Wind Farm Ordinance to the State's Attorney for review after Clerk & Recorder make the above changes. Mr. McQuinn seconded it.

Voice Vote – Carried

Mr. McQuinn made the motion to adjourn. Mrs. C. Ihrke seconded it.

The meeting adjourned at 10:31 A.M.

Respectfully Submitted,

Amy Frederick
Ford County Clerk & Recorder